

# Minutes of the Bay Area Guidelines Subcommittee Meeting

Wednesday, June 16<sup>th</sup>, 2021 @ 4pm

Approved 8/20/21

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## Attendance:

Present: Sandy, Theresa ( Chair )

Absent: Mike, Kevin

## Minutes:

Minutes from July 30th, 2020, we're accepted by consensus.

## New Business:

1 - We wrote the motion to add the Subcommittee Chairs and the Literature Representative as voting members of the BASC. The motion will be added to the BAM agenda for July 10th, 2021.

2 - We also discussed additional revisions for the next meeting.

**Adjournment:** Close meeting 6:25pm

**Next Meeting:** No future meeting was scheduled.

Submitted by Sandy S

June 17th, 2021

## **BA Guidelines Subcommittee Meeting Minutes**

Friday, August 20, 2021 @ 4pm – Zoom Meeting

approved 2022.04.08

### **Attendance:**

Present: Kevin, Sandy, Theresa (Chair)

Absent: Mike

**Minutes:** Subcommittee members, by consensus, approved 06.16.2021 BAGS meeting minutes

### **New Business:**

- BA Guidelines Subcommittee discussed the differences between the secretary's "PDF print" of revised Guidelines (referred to as "A") and the Subcommittee's "PDF exported" version, referred to as "B". BA Guidelines Subcommittee decided not to use version "A" and to use and send to the webmaster version "B".

Differences "A" versus "B":

- (1) version "A" footer was not updated to reflect the revision date
- (2) version "A" TOC lost all hyperlinks linking to sections within the Guidelines
- (3) version "A" revision history does not indicate section & item where change was made
- (4) version "A" revision history did not contain hyperlink to BAG section where change was made
- (5) version "A" file size was 3x larger (PDF program reduces by 75% the file size, 1.59MB vs 615KB)

- **BA Guidelines Subcommittee drafted 4 motions;** 3 motions to clarify language within the Guidelines and 1 motion to add meeting protocol. These motions will be presented to Bay ASC at the September BAM.

- 1) Motion 1 - amend BAG Sections 5 & 7 (editing of BA Guidelines) – defining who makes the changes in the Guidelines after a motion is passed
- 2) Motion 2: amend BAG Section 8, Item 3 (making motions & compliance) – added CAL guides, handbooks and other literature as appropriate and defined who can make motions following GWS and FLRG language. FLRG Article IV, Section 2 and GWS, pg 12-13.
- 3) Motion 3 - amend BAG Section 3, Item 4 (motion origination) - defined who can make motions following GWS and FLRG language. FLRG Article IV, Section 2 and GWS, pg 12-13.
- 4) Motion 4 - amend BAG Section 2, Item 6 (BA meeting protocol) - added optional meeting protocol for debates or discussions.

**Next Meeting:** No future meeting scheduled

**Meeting adjourned:** 5:15pm

Submitted by Sandy & Theresa