

Minutes of the Bay Area Guidelines Subcommittee Meeting

Friday, March 13th, 2020 @ 4pm

approved July 30, 2020

Attendance:

Present: Kevin, Mike, Sandy, Theresa

Minutes:

Minutes from the November 15, 2019 meeting were accepted.

New Business:

1. January 2020 minutes: by consensus, the subcommittee thinks it should be noticed in the minutes that the guidelines changes were attached by pages, as a one-time courtesy, instead of written in the minutes.
2. February 2020 minutes: by consensus, changes to the draft guidelines should be eliminated from the minutes under Guidelines Discussion. The minutes will say, the guidelines chair will make the changes and post the updated version for the sections discussed to the Bay Area webpage for reviewing and printing.
3. Guidelines Review: going forward, the discussion will be taken off the table. Any recommendations for changes will be emailed to the Guidelines Subcommittee Chair to be discussed by the subcommittee. The recommendations will be brought up for discussion when we reach the pertinent section.
4. Prudent Reserve Discussion: We may want to consider changing the amount when we come to that section.
5. Literature Section Discussion: change the title to WSO Literature Letter, eliminate agreement. We may want to title this section just Literature!
6. Guideline Review at BAM on March 14th, 2020: start with section 3, Bay ASC Meeting (BAM)

Adjournment: Close meeting at 5:22pm

Next Meeting: No future meeting was scheduled.

Submitted by Sandy S

March 14, 2020

Minutes of the Bay Area Guidelines Subcommittee Meeting

Friday, July 30th, 2020 @ 4pm

Approved -June 16th, 2021

Attendance:

Present: Kevin, Sandy, Theresa (Chair)

Absent: Mike

Minutes:

Minutes: from the March 13th, 2020 meeting were accepted by consensus.

New Business:

1. Guidelines Document: we discussed and agreed by consensus, to recommend noting in certain sections of the Guidelines, what is policy, and to explain the procedure in the paragraph. A suggestion was made to reference in parentheses next to the policy, the date of the BAM minutes the policy was voted in.
2. Section 4: Financial Policy, we discussed retitling Section 4. Financial, and dropping the word policy. No consensus was determined.
3. Guideline Review at BAM on August 1st, 2020 start with Section 4. Financial Policy

Adjournment: Close meeting 4:29pm

Next Meeting: No future meeting was scheduled.

Submitted by Sandy S

July 31, 2020