

# BAY AREA MEETING MINUTES

Saturday, November 2, 2024 | 4-4:39pm | Virtual Meeting

approved 12/07/2024

## OPENING

Marguerite opened the virtual BA meeting at 4pm with the Serenity Prayer. The Tradition & Concept of the month were read.

**ROLL CALL** (13 BA Groups) 6 present; 5 voting; 1 non-voting (NV), \*dual role

- |  |  |
|--|--|
| (1) Clearwater GSR, Sandy                | (4) Tarpon Springs GSR, Kevin (*Treasurer) |
| (2) Holiday GSR, Dawn                    | (5) Theresa (Secretary & Guidelines Chair) |
| (3) Tampa GSR, Tony (*BA Literature Rep) | (6) Marguerite, Bay Area Rep (Chair)       |

## MINUTES

Motion to approve the October minutes was made by Dawn, seconded by Kevin. Motioned opened for discussion. Motion carried unanimously.

## OFFICER REPORTS

- ASR Report
- Treasurer Report – Kevin reviewed the October treasurer reports (attached).

## REPORTS

- **Guidelines** – No report.
- **Literature Rep** – Tony reported that the BA had a large purchase from Nar-Anon bookstore. We probably won't need to buy anything in October. Groups must place literature orders by the 14<sup>th</sup> of the month; Tony usually orders on the 15<sup>th</sup>.
- **Outreach**
  - ❖ **PAR Academy** – Sandy has not been contacted by PAR on opening date.
  - ❖ **BA Outreach** – NOPE throughout the area was cancelled due to hurricane damages (Helene & Milton)
  - ❖ **Outreach Material/Equipment** - Theresa & Kevin will research prices for an alternate display stand ([acrylic pamphlet, flyer & contact card holder](#)) for Nar-Anon literature at Outreach Events (lower right photo).  
The Nar-Anon 16 pamphlet rack (photo on upper right) has problems staying upright, storage and amount of literature it holds. Kevin has the table & some literature, Yvette has the canopy tent and literature rack, Marguerite gave tablecloth, banner & document stand w/ laminated QR meeting flyer & some literature to Ingrid.

16 pamphlet metal display rack



Acrylic display stands

## OLD BUSINESS

- **BA Picnic** – Due to lack of interest at this time (hurricane damages, etc.) the Bay Area decided to postpone the fellowship event. We will pick this up in the spring with either a picnic or potluck speaker meeting.

## NEW BUSINESS

- 2025 BAM Schedule, BA Elections (Alt ASR, Outreach Chair) & BA 2025 Budget – these items will be decided at the December BA meeting. Theresa will create a 2025 BA meeting/region events calendar for review. We will have a budget amount for the Literature category and the General category for 2025 (general category covers office purchases, FL Fictitious Name registration, bank checks, stamps, Zoom subscription, etc....as per October minutes).
- Donna is looking for support for a USA Easter Coast Convention (Maine to FL) in February 2026 to be held in the Tampa Bay Area.

## CLOSING

- **Adjournment** – Theresa motioned to adjourn the meeting; Dawn seconded the motion. Motion carried unanimously. The meeting was adjourned at 4:39pm.

Submitted by  
Theresa, BA Secretary  
Approved 12/07/2024

Bay Area of FL Nar-Anon, Treasurer's Report

October 2024

Cash Checking Account

CURRENT PERIOD - 10/1/2024-10/31/2024			
	Beg Bal	Change	Ending Bal
Prudent Reserve	\$600.00		\$600.00
Non Seventh Tradition Funds	\$376.68		\$376.68
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	<u>-\$254.18</u>	<u>\$210.00</u>	<u>-\$44.18</u>
<b>Total</b>	<b>\$872.50</b>	<b>\$210.00</b>	<b>\$1,082.50</b>

Year-To-Date: 1/01 to 10/31/2024			
	Beg Bal	Change	Ending bal
Prudent Reserve	\$600.00		\$600.00
Non Seventh Tradition Funds	\$702.00	<u>-\$325.32</u>	\$376.68
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00	<u>\$0.00</u>	\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	<u>\$1,653.70</u>	<u>-\$1,697.88</u>	<u>-\$44.18</u>
<b>Total</b>	<b>\$3,105.70</b>	<b>-\$2,023.20</b>	<b>\$1,082.50</b>

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 10/1/2024-10/31/2024					
	Donations	Literature	Rummage Sale	Total	
<b>Receipts</b>					
Ongoing	\$210.00	\$0.00	\$0.00	\$210.00	
Other					
<b>Total</b>	<b>\$210.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$210.00</b>	
<b>Disbursements</b>					
Literature Purchases		<u>\$0.00</u>		<u>\$0.00</u>	
Literature Shipping		<u>\$0.00</u>		<u>\$0.00</u>	
Prudent Reserve				<u>\$0.00</u>	
General Budget	<u>\$0.00</u>			<u>\$0.00</u>	
Guidelines Budget					
Narateen Budget					
Outreach Budget	<u>\$0.00</u>	<u>\$0.00</u>		<u>\$0.00</u>	
Donations to FL Region	<u>\$0.00</u>	<u>\$0.00</u>		<u>\$0.00</u>	
Unbudgeted Expenditures	<u>\$0.00</u>		<u>\$0.00</u>	<u>\$0.00</u>	
Subtotal Disbursements	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	
<b>Net Change</b>	<b>\$210.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$210.00</b>	

Year-To-Date: (1/1-10/31/2024)					
	Donations	Literature	Rummage Sale	Total	
<b>Receipts</b>					
Ongoing	\$2,430.00	\$554.25	\$0.00	\$2,984.25	
Other					
<b>Total</b>	<b>\$2,430.00</b>	<b>\$554.25</b>	<b>\$0.00</b>	<b>\$2,984.25</b>	
<b>Disbursements</b>					
Literature Purchases		<u>\$1,194.15</u>		<u>\$1,194.15</u>	
Literature Shipping		<u>\$261.28</u>		<u>\$261.28</u>	
Prudent Reserve					
General Budget	<u>\$199.00</u>			<u>\$199.00</u>	
Guidelines Budget					
Narateen Budget					
Outreach Budget	<u>\$0.00</u>	<u>\$47.70</u>		<u>\$47.70</u>	
Donations to FL Region	<u>\$2,980.00</u>			<u>\$2,980.00</u>	
Unbudgeted Expenditures	<u>\$0.00</u>		<u>\$325.32</u>	<u>\$325.32</u>	
Subtotal Disbursements	<u>\$3,179.00</u>	<u>\$1,503.13</u>	<u>\$325.32</u>	<u>\$5,007.45</u>	
<b>Net Change</b>	<b>-\$749.00</b>	<b>-\$948.88</b>	<b>-\$325.32</b>	<b>-\$2,023.20</b>	

## Bay Area of FL Nar-Anon, Treasurer's Ledger

### October 2024

Activity Dates: 10/1 -10/31/24

Beginning Balance	\$872.50
Net Increase/ <span style="color: red;">Decrease</span>	\$210.00
Ending Balance	\$1,082.50

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Rummage Sale Incoming (+/-)	Literature Purchases (-)	Expenses (-)	Balance
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						<b>\$872.50</b>
10/16/24	Zelle	Lutz Tuesday	Donation	\$100.00	\$0.00				\$972.50
10/28/24	Deposit	Springhill Thursday	Donation	\$50.00	\$0.00				\$1,022.50
10/28/24	Deposit	Crystal Beach	Donation	\$60.00	\$0.00				\$1,082.50
									\$1,082.50
		<b>ENDING BALANCE</b>	<b>TOTALS</b>	<b>\$210.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,082.50</b>

Balance Per Bank 10/31/2024	\$1,082.50
Add Outstanding deposit	\$0.00
less outstanding check	\$0.00
Bank account renconciled	\$1,082.50