

# BAY AREA MEETING MINUTES

Saturday, August 3, 2024 | 4-5pm | Virtual Meeting

APPROVED 10/05/2024

## OPENING

Marguerite opened the virtual BA meeting at 4pm with the Serenity Prayer. The Twelve Traditions & Twelve Concepts were read.

**ROLL CALL** (13 registered BA Groups) 5 present; 4 voting; 1 non-voting (NV), \*dual role

- |  |  |
|--|--|
| (1) Clearwater GSR, Sandy                  | (4) Theresa (Secretary & Guidelines Chair) |
| (2) Tampa GSR, Tony (*BA Literature Rep)   | (5) Marguerite, ASR (NV)                   |
| (3) Tarpon Springs GSR, Kevin (*Treasurer) |  |

## MINUTES

Motion to approve the June 1 minutes was made by Tony, seconded by Kevin. Discussion. Motion carried unanimously.

## OFFICER REPORTS

- **ASR Report** – Marguerite attended the July 28th RSC virtual meeting. The Region Treasurer gave an oral report on regional finances. The RSC discussed FRCNA which had 12 registered attendees; there was no final count on at-the-door registrations. There was discussion about concerns regarding one FRCNA session speaker. Speakers were given NFG CAL “So You Have Been Asked to Speak (S-325)” to help guide them on their presentation. Our Region Delegate asked members if they reviewed NFGH finances 2023 vs 2024, but the nature of the request was not clear.
- **Treasurer Report** – Kevin reviewed the June & July treasurer reports (attached). The FL Region Assembly occurs in September, prior to our next meeting in October. Theresa motioned to donate \$1200 to the FL Region; seconded by Kevin. Discussion: in December our registration for our FL Fictitious Name is due, but the prudent reserve will cover that expense. **ACTION: Motion to donate \$1200 to the FL Region was carried unanimously.**

## REPORTS

- **Guidelines** – No report.
- **Literature Rep** – Tony reported that the BA had one purchase from Nar-Anon bookstore. The Bay Area has adequate literature.
- **Outreach**
  - ❖ **PAR Academy** – Sandy reported that she was contacted by PAR Academy about a temporary closure (4 to 6 months) effective immediately either for restructuring or remodeling. Sandy will pick up the literature at PAR Academy and store the material with the Clearwater Group materials. The White literature is Clearwater's, and the colored literature was provided by the Bay Area. The last meeting at PAR Academy was July 26th. The 4 members that facilitate meetings at PAR are all willing to continue once PAR reopens.
  - ❖ **BA Outreach Supplies/Inventory** – Yvette, Region ALT Delegate, contacted Tony about borrowing BA Outreach items. Marguerite gave Ingrid, FL Region Vice Chair, the literature rack, tablecloth and banner for FRCNA. Marguerite has a tote containing the BA Outreach Literature. Members discussed a need to record BA Outreach supplies/material which is currently a Nar-Anon banner, tent/canopy, a table, a tablecloth with the Nar-Anon logo, a literature rack and a document stand w/ laminated logo/region meeting QR code. The record will detail where the supplies are kept and who is borrowing what items. **ACTION: (1) Tony volunteered to store the BA Outreach supplies. (2) Theresa will add Outreach Inventory to agenda and minutes to assist the Bay Area in locating items when lent out.**

## OLD BUSINESS

- **Financial Position Statement** – No report.

## NEW BUSINESS

- **November 16<sup>th</sup> BA Fellowship Picnic** – Members decided to alternate event locations to east and west locations within the Bay Area. The last picnic was at Lettuce Lake Park, Tampa (Hillsborough County). The previous picnic was at Philippe Park, Safety Harbor (Pinellas County) area. **ACTION: Kevin will check pavilion availability at Anderston Park in Tarpon Springs. Tony will work on a recruiting theme.**
- **FACNA October 18-20<sup>th</sup>** – The FunCoast Area of NA is unable to provide the Bay Area of Nar-Anon a room due to budget constraints. However, Nar-Anon may host an Outreach Table at FACNA. Kim, FL Region Outreach Chair will staff the table. Members are encouraged to contact Kim to help at FACNA.

## CLOSING

- **Adjournment** – Theresa motioned to adjourn the meeting; Sandy seconded the motion. Motion carried unanimously. The meeting was adjourned at 5pm.

Submitted by  
Theresa, BA Secretary  
approved 10/05/24

Bay Area of FL Nar-Anon, Treasurer's Report

June 2024

Cash Checking Account

CURRENT PERIOD - 6/1/2024-6/30/2024			
	Beg Bal	Change	Ending Bal
Prudent Reserve	\$600.00		\$600.00
Non Seventh Tradition Funds	\$436.68	-\$60.00	\$376.68
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$102.30	\$47.70	\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$500.48	\$52.30	\$552.78
<b>Total</b>	<b>\$1,639.46</b>	<b>\$40.00</b>	<b>\$1,679.46</b>

Year-To-Date: 1/01 to 6/30/2024			
	Beg Bal	Change	Ending bal
Prudent Reserve	\$600.00		\$600.00
Non Seventh Tradition Funds	\$702.00	-\$325.32	\$376.68
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$1,653.70	-\$1,100.92	\$552.78
<b>Total</b>	<b>\$3,105.70</b>	<b>-\$1,426.24</b>	<b>\$1,679.46</b>

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 6/1/2024-6/30/2024				
	Donations	Literature	Rummage Sale	Total
<b>Receipts</b>				
Ongoing	\$100.00		\$0.00	\$100.00
Other				
<b>Total</b>	<b>\$100.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$100.00</b>
<b>Disbursements</b>				
Literature Purchases				\$0.00
Literature Shipping				\$0.00
Prudent Reserve				\$0.00
General Budget				\$0.00
Guidelines Budget				
Narateen Budget				
Outreach Budget				\$0.00
Donations to FL Region				\$0.00
Unbudgeted Expenditures			\$60.00	\$60.00
Subtotal Disbursements	\$0.00	\$0.00	\$60.00	\$60.00
<b>Net Change</b>	<b>\$100.00</b>	<b>\$0.00</b>	<b>-\$60.00</b>	<b>\$40.00</b>

Year-To-Date: (1/1-6/30/2024)				
	Donations	Literature	Rummage Sale	Total
<b>Receipts</b>				
Ongoing	\$1,220.00	\$423.25	\$0.00	\$1,643.25
Other				
<b>Total</b>	<b>\$1,220.00</b>	<b>\$423.25</b>	<b>\$0.00</b>	<b>\$1,643.25</b>
<b>Disbursements</b>				
Literature Purchases		\$588.95		\$588.95
Literature Shipping		\$128.52		\$128.52
Prudent Reserve				
General Budget	\$199.00			\$199.00
Guidelines Budget				
Narateen Budget				
Outreach Budget	\$0.00	\$47.70		\$47.70
Donations to FL Region	\$1,780.00			\$1,780.00
Unbudgeted Expenditures	\$0.00		\$325.32	\$325.32
Subtotal Disbursements	\$1,979.00	\$765.17	\$325.32	\$3,069.49
<b>Net Change</b>	<b>-\$759.00</b>	<b>-\$341.92</b>	<b>-\$325.32</b>	<b>-\$1,426.24</b>

## Bay Area of FL Nar-Anon, Treasurer's Ledger

**June 2024**

Activity Dates: 6/1 -6/30/24

Beginning Balance	\$1,639.46
Net Increase/Decrease	\$40.00
Ending Balance	\$1,679.46

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Rummage Sale Incoming (+/-)	Literature Purchases (-)	Expenses (-)	Balance
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						<b>\$1,639.46</b>
6/12/24	Zelle	Lutz	Donation	\$100.00					\$1,739.46
6/24/24	Ck# 1254	United Methodist Church	Donation in Lieu of Rent In Reach					-\$60.00	\$1,679.46
		<b>ENDING BALANCE</b>	<b>TOTALS</b>	<b>\$100.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-\$60.00</b>	<b>\$1,679.46</b>

Bay Area of FL Nar-Anon, Treasurer's Report

July 2024

Cash Checking Account

CURRENT PERIOD - 7/1/2024-7/31/2024			
	Beg Bal	Change	Ending Bal
Prudent Reserve	\$600.00		\$600.00
Non Seventh Tradition Funds	\$376.68		\$376.68
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$552.78	\$716.30	\$1,269.08
<b>Total</b>	<b>\$1,679.46</b>	<b>\$716.30</b>	<b>\$2,395.76</b>

Year-To-Date: 1/01 to 7/31//2024			
	Beg Bal	Change	Ending bal
Prudent Reserve	\$600.00		\$600.00
Non Seventh Tradition Funds	\$702.00	-\$325.32	\$376.68
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00	\$0.00	\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$1,653.70	-\$384.62	\$1,269.08
<b>Total</b>	<b>\$3,105.70</b>	<b>-\$709.94</b>	<b>\$2,395.76</b>

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 7/1/2024-7/31/2024				
	Donations	Literature	Rummage Sale	Total
<b>Receipts</b>				
Ongoing	\$675.00	\$249.00	\$0.00	\$924.00
Other				
<b>Total</b>	<b>\$675.00</b>	<b>\$249.00</b>	<b>\$0.00</b>	<b>\$924.00</b>
<b>Disbursements</b>				
Literature Purchases		\$185.20		\$185.20
Literature Shipping		\$22.50		\$22.50
Prudent Reserve				\$0.00
General Budget	\$0.00			\$0.00
Guidelines Budget				
Narateen Budget				
Outreach Budget	\$0.00	\$0.00		\$0.00
Donations to FL Region	\$0.00	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00	\$0.00
Subtotal Disbursements	\$0.00	\$207.70	\$0.00	\$207.70
<b>Net Change</b>	<b>\$675.00</b>	<b>\$41.30</b>	<b>\$0.00</b>	<b>\$716.30</b>

Year-To-Date: (1/1-7/31/2024)				
	Donations	Literature	Rummge Sale	Total
<b>Receipts</b>				
Ongoing	\$1,895.00	\$672.25	\$0.00	\$2,567.25
Other				
<b>Total</b>	<b>\$1,895.00</b>	<b>\$672.25</b>	<b>\$0.00</b>	<b>\$2,567.25</b>
<b>Disbursements</b>				
Literature Purchases		\$774.15		\$774.15
Literature Shipping		\$151.02		\$151.02
Prudent Reserve				
General Budget	\$199.00			\$199.00
Guidelines Budget				
Narateen Budget				
Outreach Budget	\$0.00	\$47.70		\$47.70
Donations to FL Region	\$1,780.00			\$1,780.00
Unbudgeted Expenditures	\$0.00		\$325.32	\$325.32
Subtotal Disbursements	\$1,979.00	\$972.87	\$325.32	\$3,277.19
<b>Net Change</b>	<b>-\$84.00</b>	<b>-\$300.62</b>	<b>-\$325.32</b>	<b>-\$709.94</b>

## Bay Area of FL Nar-Anon, Treasurer's Ledger

**July 2024**

Activity Dates: 7/1 -7/31/24

Beginning Balance	\$1,679.46
Net Increase/Decrease	\$716.30
Ending Balance	\$2,395.76

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Rummage Sale Incoming (+/-)	Literature Purchases (-)	Expenses (-)	Balance
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						<b>\$1,679.46</b>
7/17/24	Zelle	Lutz	Donation	\$100.00					\$1,779.46
7/17/24	Debit Card	Nar Anon Family Group Inc	Literature Purchase				-\$185.20		\$1,594.26
7/17/24	Debit Card	Nar Anon Family Group Inc	Literature Purchase Shipping				-\$22.50		\$1,571.76
7/19/24	Zelle	Crystal Beach	Donation	\$50.00					\$1,621.76
7/19/24	Zelle	Spring Hill Thursday	Donation	\$50.00					\$1,671.76
7/19/24	Zelle	Clearwater Tuesday	Donation	\$100.00					\$1,771.76
7/29/24	Zelle	Tarpon Springs	Donation	\$75.00					\$1,846.76
7/29/24	Zelle	Clearwater Tuesday	Literature		\$39.00				\$1,885.76
7/29/24	Zelle	Lutz	Literature		\$105.00				\$1,990.76
7/29/24	Zelle	Tampa North	Donation	\$300.00					\$2,290.76
7/29/24	Zelle	Lutz	Literature		\$105.00				\$2,395.76
		<b>ENDING BALANCE</b>	<b>TOTALS</b>	<b>\$675.00</b>	<b>\$249.00</b>	<b>\$0.00</b>	<b>-\$207.70</b>	<b>\$0.00</b>	<b>\$2,395.76</b>