

BAY AREA MEETING MINUTES

Saturday, June 1, 2024 | 4-5pm | Virtual Meeting

APPROVED 8/3/2024

OPENING

Marguerite opened the virtual BA meeting at 4pm with the Serenity Prayer. The Twelve Traditions & Twelve Concepts were read.

ROLL CALL (13 registered BA Groups) 5 present; 4 voting; 1 non-voting (NV), *dual role

- | | |
|--|--|
| (1) Clearwater GSR, Sandy | (4) Tarpon Springs GSR, Kevin (*Treasurer) |
| (2) Crystal Beach GSR, John | (5) Theresa (Secretary & Guidelines Chair) |
| (3) Tampa GSR, Tony (*BA Literature Rep) | (6) Marguerite, ASR (NV) |

MINUTES

Motion to approve the April 28, 2024 minutes was made by Sandy, seconded by Kevin. Motion carried unanimously.

OFFICER REPORTS

- **ASR Report** – No Report. We discussed lack of participation/attendance at BAM. Discussion tabled; will resume during the agenda item, “In Reach”.
- **Treasurer Report** – Kevin reviewed the Mayl treasurer report. Discussion on the expenditure for the use of the church hall for the “In Reach” event. Theresa motioned to donate to the church \$60 for the May 18th event rent using “non-seventh tradition funds”; seconded by Sandy. Motion carried unanimously.

REPORTS

- **Guidelines** – Theresa sent out a copy of the revised BA Guidelines with the changes highlighted in yellow to BA GSRs. A copy, without highlights, is on the BA webpage.
- **Literature Rep** – Tony reported the BA is in good shape.
- **Outreach**
 - ❖ **PAR Academy** – Sandy reported that the meetings are going well with good participation. The parents of the kids at PAR Academy are glad we are there. They seem to participate more when the Academy faculty is not present.

OLD BUSINESS

- **BA ZOOM** – Tony’s group does not need to use the BA Zoom at present. Theresa is waiting to hear back from Land O’Lakes if they wish to use the Zoom abilities for their online meetings.
- **Financial Position Statement** – The committee did not meet this month. Some editing of the past letter will be made (requests that are now posted. Members also noted that usage of common-term language of financials should be included in the new letter. Members discussed the lack of transparency of WSO Committees. It seems that at WSO, they believe they are the top of the service pyramid (instead of the bottom).
- **Reaching In** – The event was held on May 18th. There were 22 registrations; however, only 12 showed up. We discussed that for events in the future, a reminder would help. Registrations will need to include email and phone number for each person registering so that we can do a reminder. With that said, reviews were very positive. Notes: in the future we don’t need ice – we used ice blocks, so water bottles stay dry (& tables too), use a disposable tablecloth so cleanup is quicker. Ziplock gallon and quart size made it easy to give the extra sandwiches to those that attended. Theresa said that this was easy to set up. She bought water, chips & paper plates from Sam’s Club, and sandwiches and cookies from Publix.

NEW BUSINESS

- **BA Fellowship Picnic** – to encourage participation at BA meetings, a picnic was decided upon. Saturday, November 16th at Lettuce Lake in Tampa. Optional dates of Nov 2nd & 9th)
- **Draft CAR Motion** – A motion was made to provide transparency and inclusion wording in the GLS for WS Committees to post minutes, internal guidelines and committee schedule to allow members of the fellowship observer. Motion passed unanimously. Theresa will work on a draft and email it to those present at today’s meeting for editing. We need to submit it by August for the 2025 CAR.

CLOSING

- **Adjournment** – Theresa motioned to adjourn the meeting; Sandy seconded the motion. Motion carried unanimously. The meeting was adjourned at 5:30pm.

Submitted by
Theresa, BA Secretary
approved 8/3/2024

Bay Area of FL Nar-Anon, Treasurer's Report

June 2024

Cash Checking Account

CURRENT PERIOD - 6/1/2024-6/30/2024			
	Beg Bal	Change	Ending Bal
Prudent Reserve	\$600.00		\$600.00
Non Seventh Tradition Funds	\$436.68	-\$60.00	\$376.68
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$102.30	\$47.70	\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$500.48	\$52.30	\$552.78
Total	\$1,639.46	\$40.00	\$1,679.46

Year-To-Date: 1/01 to 6/30/2024			
	Beg Bal	Change	Ending bal
Prudent Reserve	\$600.00		\$600.00
Non Seventh Tradition Funds	\$702.00	-\$325.32	\$376.68
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$1,653.70	-\$1,100.92	\$552.78
Total	\$3,105.70	-\$1,426.24	\$1,679.46

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 6/1/2024-6/30/2024				
	Donations	Literature	Rummage Sale	Total
Receipts				
Ongoing	\$100.00		\$0.00	\$100.00
Other				
Total	\$100.00	\$0.00	\$0.00	\$100.00
Disbursements				
Literature Purchases				\$0.00
Literature Shipping				\$0.00
Prudent Reserve				\$0.00
General Budget				\$0.00
Guidelines Budget				
Narateen Budget				
Outreach Budget				\$0.00
Donations to FL Region				\$0.00
Unbudgeted Expenditures			\$60.00	\$60.00
Subtotal Disbursements	\$0.00	\$0.00	\$60.00	\$60.00
Net Change	\$100.00	\$0.00	-\$60.00	\$40.00

Year-To-Date: (1/1-6/30/2024)				
	Donations	Literature	Rummage Sale	Total
Receipts				
Ongoing	\$1,220.00	\$423.25	\$0.00	\$1,643.25
Other				
Total	\$1,220.00	\$423.25	\$0.00	\$1,643.25
Disbursements				
Literature Purchases		\$588.95		\$588.95
Literature Shipping		\$128.52		\$128.52
Prudent Reserve				
General Budget	\$199.00			\$199.00
Guidelines Budget				
Narateen Budget				
Outreach Budget	\$0.00	\$47.70		\$47.70
Donations to FL Region	\$1,780.00			\$1,780.00
Unbudgeted Expenditures	\$0.00		\$325.32	\$325.32
Subtotal Disbursements	\$1,979.00	\$765.17	\$325.32	\$3,069.49
Net Change	-\$759.00	-\$341.92	-\$325.32	-\$1,426.24

Bay Area of FL Nar-Anon, Treasurer's Ledger

June 2024

Activity Dates: 6/1 -6/30/24

Beginning Balance	\$1,639.46
Net Increase/Decrease	\$40.00
Ending Balance	\$1,679.46

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Rummage Sale Incoming (+/-)	Literature Purchases (-)	Expenses (-)	Balance
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						\$1,639.46
6/12/24	Zelle	Lutz	Donation	\$100.00					\$1,739.46
6/24/24	Ck# 1254	United Methodist Church	Donation in Lieu of Rent In Reach					-\$60.00	\$1,679.46
		ENDING BALANCE	TOTALS	\$100.00	\$0.00	\$0.00	\$0.00	-\$60.00	\$1,679.46

Bay Area of FL Nar-Anon, Treasurer's Report

July 2024

Cash Checking Account

CURRENT PERIOD - 7/1/2024-7/31/2024			
	Beg Bal	Change	Ending Bal
Prudent Reserve	\$600.00		\$600.00
Non Seventh Tradition Funds	\$376.68		\$376.68
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$552.78	\$716.30	\$1,269.08
Total	\$1,679.46	\$716.30	\$2,395.76

Year-To-Date: 1/01 to 7/31//2024			
	Beg Bal	Change	Ending bal
Prudent Reserve	\$600.00		\$600.00
Non Seventh Tradition Funds	\$702.00	-\$325.32	\$376.68
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00	\$0.00	\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$1,653.70	-\$384.62	\$1,269.08
Total	\$3,105.70	-\$709.94	\$2,395.76

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 7/1/2024-7/31/2024				
	Donations	Literature	Rummage Sale	Total
Receipts				
Ongoing	\$675.00	\$249.00	\$0.00	\$924.00
Other				
Total	\$675.00	\$249.00	\$0.00	\$924.00
Disbursements				
Literature Purchases		\$185.20		\$185.20
Literature Shipping		\$22.50		\$22.50
Prudent Reserve				\$0.00
General Budget	\$0.00			\$0.00
Guidelines Budget				
Narateen Budget				
Outreach Budget	\$0.00	\$0.00		\$0.00
Donations to FL Region	\$0.00	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00	\$0.00
Subtotal Disbursements	\$0.00	\$207.70	\$0.00	\$207.70
Net Change	\$675.00	\$41.30	\$0.00	\$716.30

Year-To-Date: (1/1-7/31/2024)				
	Donations	Literature	Rummge Sale	Total
Receipts				
Ongoing	\$1,895.00	\$672.25	\$0.00	\$2,567.25
Other				
Total	\$1,895.00	\$672.25	\$0.00	\$2,567.25
Disbursements				
Literature Purchases		\$774.15		\$774.15
Literature Shipping		\$151.02		\$151.02
Prudent Reserve				
General Budget	\$199.00			\$199.00
Guidelines Budget				
Narateen Budget				
Outreach Budget	\$0.00	\$47.70		\$47.70
Donations to FL Region	\$1,780.00			\$1,780.00
Unbudgeted Expenditures	\$0.00		\$325.32	\$325.32
Subtotal Disbursements	\$1,979.00	\$972.87	\$325.32	\$3,277.19
Net Change	-\$84.00	-\$300.62	-\$325.32	-\$709.94

Bay Area of FL Nar-Anon, Treasurer's Ledger

July 2024

Activity Dates: 7/1 -7/31/24

Beginning Balance	\$1,679.46
Net Increase/Decrease	\$716.30
Ending Balance	\$2,395.76

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Rummage Sale Incoming (+/-)	Literature Purchases (-)	Expenses (-)	Balance
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						\$1,679.46
7/17/24	Zelle	Lutz	Donation	\$100.00					\$1,779.46
7/17/24	Debit Card	Nar Anon Family Group Inc	Literature Purchase				-\$185.20		\$1,594.26
7/17/24	Debit Card	Nar Anon Family Group Inc	Literature Purchase Shipping				-\$22.50		\$1,571.76
7/19/24	Zelle	Crystal Beach	Donation	\$50.00					\$1,621.76
7/19/24	Zelle	Spring Hill Thursday	Donation	\$50.00					\$1,671.76
7/19/24	Zelle	Clearwater Tuesday	Donation	\$100.00					\$1,771.76
7/29/24	Zelle	Tarpon Springs	Donation	\$75.00					\$1,846.76
7/29/24	Zelle	Clearwater Tuesday	Literature		\$39.00				\$1,885.76
7/29/24	Zelle	Lutz	Literature		\$105.00				\$1,990.76
7/29/24	Zelle	Tampa North	Donation	\$300.00					\$2,290.76
7/29/24	Zelle	Lutz	Literature		\$105.00				\$2,395.76
		ENDING BALANCE	TOTALS	\$675.00	\$249.00	\$0.00	-\$207.70	\$0.00	\$2,395.76