

BAY AREA MEETING MINUTES

Saturday, April 28, 2024 | 4-5:30pm | Virtual Meeting

APPROVED ON 06/01/24

OPENING

Marguerite opened the virtual BA meeting at 4pm with the Serenity Prayer. The Twelve Traditions & Twelve Concepts were read.

ROLL CALL (13 registered BA Groups) 5 present; 4 voting; 1 non-voting (NV) (*dual role)

(1) Clearwater GSR, Sandy

(4) Theresa (Secretary & Guidelines Chair)

(2) Tampa GSR, Tony (*BA Literature Rep)

(5) Marguerite, ASR (NV)

(3) Tarpon Springs GSR, Kevin (*Treasurer)

MINUTES

Motion to approve the April 6, 2024 minutes was made by Sandy, seconded by Theresa. Motion carried unanimously.

OFFICER REPORTS

- **ASR Report** – Marguerite will attend RSC meeting tonight. Marguerite read the FL Region Delegate's Report on 2024 IWSC. Report attached.
- **Treasurer Report** – Kevin reviewed the April treasurer report. Discussion on the expenditure for the virtual meeting platform (ZOOM) to be placed in the "General Category" instead of "Unbudgeted."

REPORTS

- **Guidelines** – No report. The Guidelines committee will meet this month to review recent motions that may impact BA Guidelines.
- **Literature Rep** – Tony reported the BA is in good shape. There was one group literature order and one outreach literature order for PAR Academy.
- **Outreach**
 - ❖ **PAR Academy** – Sandy gave an overview of the progress. Some of the parents of children attending PAR are coming to group meetings. The open and honest dialog at meetings seems to be helping those new members in understanding Nar-Anon and to keep coming back to those meetings.

OLD BUSINESS

- **BA ZOOM** – The Bay Area now has a Zoom account. Members discussed the possibility of opening meeting time to Bay Area Groups. **Theresa made a motion: to provide (sic. Bay Area Zoom Account) virtual meeting platform to registered Bay Area NFGs baring any conflict in scheduling. Sandy seconded the motion. Motion carried unanimously.**
- **Financial Position Statement** – No reply from WSB. However, at the IWSC, Donna asked why our letter was not answered. They don't answer any letters/email that they are cc'd. Marguerite noted that they were not cc'd – they were the recipient and others were cc'd as a courtesy. Some questions were answered at the 2024 IWSC. The Ad-Hoc Financial Statement Committee will meet this month and review and edit the letter drafted in February for resubmittal to the WSB. Members discussed the sharing of information at IWSC and hoped it would be shared with the fellowship with postings to the NFG website. Members also noted that usage of common-term language of financials should be included in the new letter.
- **Reaching In** – May 18th. No registrations have been submitted to date. Theresa will urge GSRs to poll their group and let us know how many members plan on attending the event. Theresa will purchase water, paper plates, napkins, cookies, chips and sandwiches. Sandy will bring a cooler and ice. Theresa will review what to purchase with Marguerite or Kevin after we have a good headcount.

NEW BUSINESS

- **Theresa motioned to donate to the FL Region \$680. Kevin seconded the motion. Motion carried unanimously.**

CLOSING

- **Adjournment** – Next BAM will be a virtual meeting on June 1 @ 4pm. Theresa motioned to adjourn the meeting; seconded by Kevin. Motion carried unanimously. The meeting was adjourned at 5:30pm.

Submitted by

Theresa, BA Secretary

Approved 6/1/24

Bay Area of FL Nar-Anon, Treasurer's Report

April 2024

Cash Checking Account

CURRENT PERIOD - 4/1/2024-4/30/2024			
	Beg Bal	Change	Ending Bal
Prudent Reserve	\$600.00		\$600.00
Non Seventh Tradition Funds	\$627.51		\$627.51
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$668.43	\$19.50	\$687.93
Total	\$2,045.94	\$19.50	\$2,065.44

Year-To-Date: 1/01 to 4/30//2024			
	Beg Bal	Change	Ending bal
Prudent Reserve	\$600.00		\$600.00
Non Seventh Tradition Funds	\$702.00	-\$74.49	\$627.51
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$1,653.70	-\$965.77	\$687.93
Total	\$3,105.70	-\$1,040.26	\$2,065.44

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 4/1/2024-4/30/2024				
	Donations	Literature	Rummage Sale	Total
Receipts				
Ongoing	\$300.00	\$0.00	\$0.00	\$300.00
Other				
Total	\$300.00	\$0.00	\$0.00	\$300.00
Disbursements				
Literature Purchases		\$99.00		\$99.00
Literature Shipping		\$22.50		\$22.50
Prudent Reserve				\$0.00
General Budget	\$0.00			\$0.00
Guidelines Budget				
Narateen Budget				
Outreach Budget				\$0.00
Donations to FL Region				\$0.00
Unbudgeted Expenditures	\$159.00			\$159.00
Subtotal Disbursements	\$159.00	\$121.50	\$0.00	\$280.50
Net Change	\$141.00	-\$121.50	\$0.00	\$19.50

Year-To-Date: (1/1-4/30/2024)				
	Donations	Literature	Rummge Sale	Total
Receipts				
Ongoing	\$845.00	\$253.40	\$0.00	\$1,098.40
Other				
Total	\$845.00	\$253.40	\$0.00	\$1,098.40
Disbursements				
Literature Purchases		\$636.65		\$636.65
Literature Shipping		\$128.52		\$128.52
Prudent Reserve				
General Budget	\$40.00			\$40.00
Guidelines Budget				
Narateen Budget				
Outreach Budget				\$0.00
Donations to FL Region	\$1,100.00			\$1,100.00
Unbudgeted Expenditures	\$159.00		\$74.49	\$233.49
Subtotal Disbursements	\$1,299.00	\$765.17	\$74.49	\$2,138.66
Net Change	-\$454.00	-\$511.77	-\$74.49	-\$1,040.26

Bay Area of FL Nar-Anon, Treasurer's Ledger

April 2024

Activity Dates: 4/1 -4/30/24

Beginning Balance	\$2,045.94
Net Increase/Decrease	\$19.50
Ending Balance	\$2,065.44

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Rummage Sale Incoming (+/-)	Literature Purchases (-)	Expenses (-)	Balance
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						\$2,045.94
4/12/24	Direct Debit	Zoom Video Communications Inc	Purchas of Zoom License					-\$159.00	\$1,886.94
4/17/24	Zelle	Lutz Tuesday	Donation	\$100.00					\$1,986.94
4/22/24	Zelle	Land O Lakes	Donation	\$50.00					\$2,036.94
4/25/24	Zelle	Tarpon Springs	Donation	\$100.00					\$2,136.94
4/26/24	Debit Card	Nar Anon Family Group Inc	Literature Purchase				-\$99.00		\$2,037.94
4/26/24	Debit Card	Nar Anon Family Group Inc	Literature Purchse Shipping				-\$22.50		\$2,015.44
4/26/24	Deposit	Chrystal Beach	Donation	\$50.00					\$2,065.44
		ENDING BALANCE	TOTALS	\$300.00	\$0.00	\$0.00	-\$121.50	-\$159.00	\$2,065.44

Balance Per Bank 4/25/2024	\$2,015.44
Add Outstanding deposit	\$50.00
less outstanding check	\$0.00
Bank account renconciled	\$2,065.44

IWSC 2024 Delegate Report: FL REGION

The interim world service conference 2024 was well attended. There were 44 voice/voting members on Friday, 4/19/24; 42 voice/voting members on Saturday, 4/20/24; and 43 voice/voting members on Sunday, 4/21/24.

Many regions in the US were represented:

International Region Participation (Outside of the United States)

44 Regions

28 International

15 United States

1 Virtual – Global Online

Date	Registered Observers	Max Concurrent Observers	Unique Observers
4/19/2024	260	61	101
4/20/2024	271	45	91
4/21/2024	274	40	67

By Country

Armenia – 1

Canada – 1

Colombia – 3

Ecuador – 1

Iran – 3

Japan – 1

Mexico – 1

Russia - 15

United Kingdom – 1

United States – 15

Ukraine – 1

Global Online Region – 1

Languages Spoken – English, Persian, Russian, Spanish, Japanese, Armenian

CAT Materials:

- Students or Treatment Professionals pamphlet was not approved
- Starting a Virtual Group passed by unanimous consent

CAL Materials:

- Tradition 4 passed by unanimous consent
- 4th Step workbook passed by unanimous consent

My takeaways:

1. 1st CWT, Financial – Our finances are not going to get better any time soon unless contributions increase. The only way to get out of the hole is for increased donations by member/group/region to WSO. A Contribution Analysis for 2024 on page 25 and 26 of the B&F Presentation¹ shows what each member/group/region would have to send to WSO in order to break even.

There were numerous discussions about where NFGH, Inc. can cut back further on spending and my takeaway was that any further cuts at this time are not possible. The lease for our corporate offices in Torrance, CA were renegotiated without an increase to the rent, which in this fiscal climate is a pretty herculean task. Regarding moving the corporate office to another state with a lower cost of living, it will take some research to find out if that is something that will actually save money in the long run.

According to my notes and what I understood, In regard to the inhouse printing, my takeaway was that at the time the decision was made to purchase the printer for our own inhouse printing, a price comparison was performed and the final analysis was that the cost of using an outside printing company may be less expensive short term, however; the cost of renting a storage facility to store literature until it's sold took away any savings and actually cost more at the end of the day. Keep in mind that any savings comes from the amount of literature (large quantities) ordered from outside printing companies.

An Action was taken by the conference to start a 7th Tradition Vision Committee to research some ways to raise revenue and possibly lower costs.

¹ See Contribution Analysis 1 & 2 at bottom of report

MOTION by BC Region Delegate to create the Seventh Tradition Vision Committee, accountable to report back to the WSC 2025 Actions could include:

- Writing a motion for the CAR 2025
- Surveying the fellowship
- Researching
- Writing/presenting a report
- Recommendations
- Further discussion

Anyone in the fellowship can join, there are no limitations.

April H. volunteered to coordinate the formation of the committee Volunteers: Tanya T. , Mike L.

Recommended for inclusion: WSB Chair, Treasurer

MOTION PASSED – 33 in favor

2. 2nd CWT, Conference – The Conference was made aware of the various challenges presented to the WS Conference Committee to bring a fully virtual Interim Conference to the fellowship. It became apparent to me the committee had to fill in many blanks and my takeaway is that they worked tirelessly and did a phenomenal job with the many gaps that they needed to fill from the original motion requesting an IWSC.

There is a big push to get away from using a parliamentarian and going to an all Consensus Based Proceeding. This would save money (this was also brought up in the Finances discussion) and would also help streamline the conference. The possibility of using 2 or 3 facilitators instead of 1 parliamentarian and 1 facilitator was suggested as an action but is not included on the below action list.

Action goals for future conferences include:

- a. Streamlining motions,
- b. Possible hybrid conferences,
- c. Reduce number of motions submitted,
- d. Hold roundtables prior to conference to be more prepared,
- e. Reduce number of amendments made per motion,
- f. Mentoring for delegates; and
- g. Create a new structure above the region level, below the WS level (WRFNFG? Zonal Structure?) See Motion below.

MOTION by Rocky Mountain Region Delegate to create a Service Structure Development Ad Hoc committee to collaborate on a motion (for WSC 2025) to develop a plan for additional layers in our service structure and present recommendations regarding changes to service conferences appropriate to the possible revised service structure. Committee would be accountable to report back to the WSC 2025.

Actions could include:

- Writing a motion for the CAR 2025
- Surveying the fellowship
- Researching
- Writing/presenting a report
- Recommendations
- Further discussion

Anyone in the fellowship can join, there are no limitations.

Kari J. from Rocky Mountain Region will coordinate the initial meeting.

MOTION PASSED – 33 in favor

3. 3rd CWT, Legal Entity – Alt. Delegate to fill in the blanks as I was not on the call for most of this discussion so I will give my takeaway from the point where I rejoined the call. The discussion when I returned to call was focused on Regions’ establishing their own 501(c)(3) nonprofit. This is not something that the WSB is demanding and this decision is to be left up to each individual Region. Rocky Mountain Region has gone through this process. Below are the actions that came from the Legal Entity CWT discussion:

- Seek legal recommendations
- Create a checklist or guidelines to assist regions and members
- Send questions about creating a legal entity to World Service Board

- Cost of hiring a lawyer to advise
 - How does forming a legal entity affect other regions, groups, NSOs, and NFGH, Inc
 - Request for the Rocky Mountain Region to hold a roundtable
 - Whether regions should incorporate as a nonprofit
4. Throughout the IWSC there were presentations made by various Committees and Ad Hoc Committees. These presentations were very informative and enlightening. I encourage everyone to look over the minutes and other documents that are posted to the nar-anon.org website. One common theme, as always, is we need more members to step up for service. Help is needed in every committee at some level.

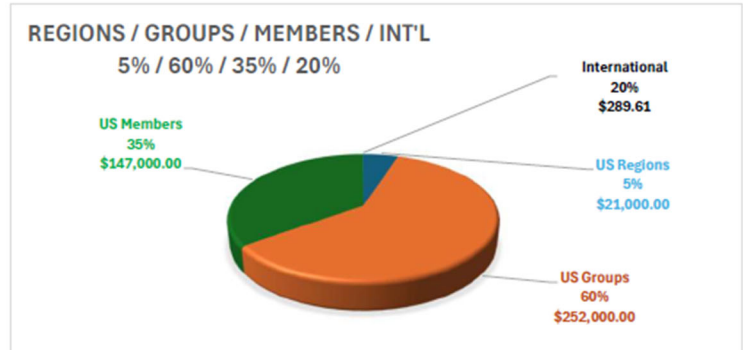
Overall, I had my doubts about how helpful a IWSC would be and I can honestly say, I think it really bridges the gap between WSCs. I know there will be improvements made regarding language interpretations and possible consensus-based conferences. I am excited about what the future will bring to Nar-Anon.

Contribution Analysis				
Type	Census	Annual Requirement to Break Even	Monthly Requirement to Break Even	Daily Requirement to Break Even
US Regions	18	\$23,333.33	\$1,944.44	\$63.93
US Groups	690	\$608.70	\$50.72	\$1.67
US Members*	3,450	\$121.74	\$10.14	\$0.33
International **	n/a	\$17,376.36	\$1,448.03	\$47.61

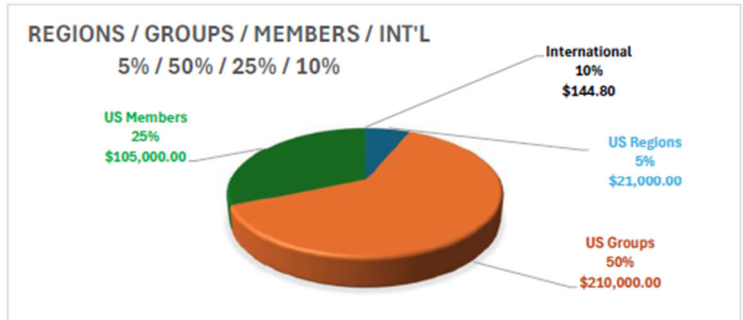
2024 (5.18% Increase)	
Period	To Fund Budget
Year	\$420,000.00
Month	\$35,000.00
Day	\$1,150.68
International	\$17,376.36

	Participation Percent	Census @ Participation Percent	Monthly Requirement to Break Even	Total If Monthly Funding Met
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US Regions	5%	1	\$1,944.44	\$21,000.00
US Groups	60%	414	\$50.72	\$252,000.00
US Members	35%	1,208	\$10.14	\$147,000.00
International	20%	n/a	\$1,448.03	\$289.61
			Total	\$420,289.61
			Budget Surplus	\$289.61



US Regions	5%	1	\$1,944.44	\$21,000.00
US Groups	50%	345	\$50.72	\$210,000.00
US Members	25%	863	\$10.14	\$105,000.00
International	10%	n/a	\$1,448.03	\$144.80
			Total	\$336,144.80
			Budget Shortfall	(\$83,855.20)



* Average of 5 members per group used

** International contributions = 5.18% over 2023 contributions

Contribution Analysis				
Type	Census	Annual Requirement to Break Even	Monthly Requirement to Break Even	Daily Requirement to Break Even
US Regions	18	\$23,333.33	\$1,944.44	\$63.93
US Groups	690	\$608.70	\$50.72	\$1.67
US Members*	3,450	\$121.74	\$10.14	\$0.33
International **	n/a	\$17,376.36	\$1,448.03	\$47.61

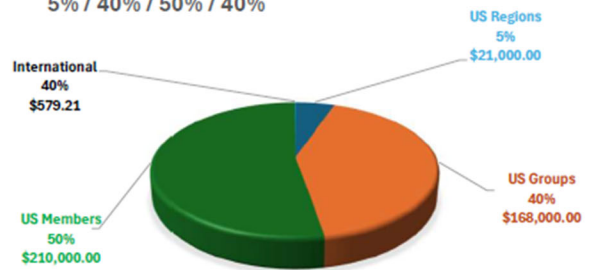
2024 (5.18% Increase)	
Period	To Fund Budget
Year	\$420,000.00
Month	\$35,000.00
Day	\$1,150.68
International	\$17,376.36

	Participation Percent	Census @ Participation Percent	Monthly Requirement to Break Even	Total If Monthly Funding Met
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US Regions	5%	1	\$1,944.44	\$21,000.00
US Groups	40%	276	\$50.72	\$168,000.00
US Members	50%	1,725	\$10.14	\$210,000.00
International	40%	n/a	\$1,448.03	\$579.21
Total				\$399,579.21
Budget Shortfall				(\$20,420.79)

REGIONS / GROUPS / MEMBERS / INT'L

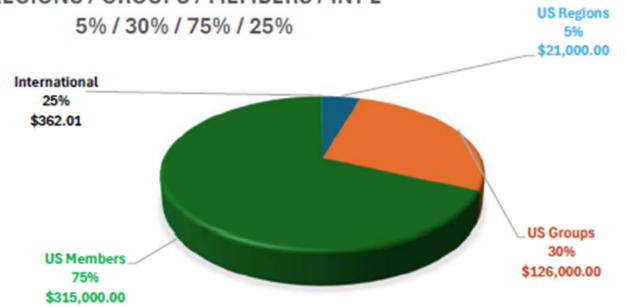
5% / 40% / 50% / 40%



US Regions	5%	1	\$1,944.44	\$21,000.00
US Groups	30%	207	\$50.72	\$126,000.00
US Members	75%	2,588	\$10.14	\$315,000.00
International	25%	n/a	\$1,448.03	\$362.01
Total				\$462,362.01
Budget Surplus				\$42,362.01

REGIONS / GROUPS / MEMBERS / INT'L

5% / 30% / 75% / 25%



* Average of 5 members per group used

** International contributions = 5.18% over 2023 contributions