

# Florida Region Nar-Anon Family Group

Assembly Meeting

September 9, 2023

Treasury Report

- Ending Balance \$3,613.13

- Income \$15,513
- Expense (\$4,342)
- Donations \$4,390

*Thanks to all the groups and Tampa Bay Area for their generous donations.*

*Donation received this year were \$6,445*

| Transaction Subtypes                                       | Sum of Deposit     | Sum of Expense      | Checking Acct Balance |
|--|--------------------|---------------------|-----------------------|
| <b>Beginning Balance</b>                                   | <b>\$7,041.92</b>  | <b>-\$2,735.00</b>  |                       |
| Bank Change  | \$2,735.00         | -\$2,735.00         |                       |
| Beginning Bank Balance - Jim Report 4306.92                | \$4,306.92         |                     |                       |
| <b>D-FRCNA</b>   | <b>\$2,026.00</b>  | <b>-\$433.15</b>    |                       |
| FRCNA 2023   | \$2,026.00         |                     |                       |
| FRCNA 2023-Dinner  |                    | -\$433.15           |                       |
| <b>D-In-Area</b>   | <b>\$2,800.00</b>  |                     |                       |
| Bay Area of Florida  | \$2,800.00         |                     |                       |
| <b>D-In-Grp</b>  | <b>\$3,645.00</b>  |                     |                       |
| 127-024-Longwood   | \$200.00           |                     |                       |
| 127-028-Melbourne  | \$100.00           |                     |                       |
| 127-029-Miami, South                                       | \$670.00           |                     |                       |
| 127-033-Ocala - TUE  | \$370.00           |                     |                       |
| 127-034-Oldsmar  | \$25.00            |                     |                       |
| 127-038-Palm City  | \$200.00           |                     |                       |
| 127-041-Port St Lucie                                      | \$50.00            |                     |                       |
| 127-055-West Palm Beach                                    | \$100.00           |                     |                       |
| 127-058-Winter Park  | \$200.00           |                     |                       |
| 127-063-Ft Myers   | \$800.00           |                     |                       |
| 127-088-New Tampa (V)                                      | \$235.00           |                     |                       |
| 127-096-Ocala - FRI  | \$40.00            |                     |                       |
| 127-099-St Petersburg (V)                                  | \$75.00            |                     |                       |
| 127-103-Zephyrhills  | \$300.00           |                     |                       |
| 127-106-Boynton Beach                                      | \$175.00           |                     |                       |
| 127-XXX-Member   | \$105.00           |                     |                       |
| <b>D-Out-FRCNA</b>   |                    | <b>-\$100.00</b>    |                       |
| FRCNA Donation-\$100, July 2023                            |                    | -\$100.00           |                       |
| <b>D-Out-WSO</b>   |                    | <b>-\$4,289.59</b>  |                       |
| WSO Donation-\$1,716.89, Dec 2022                          |                    | -\$1,716.89         |                       |
| WSO Donation-\$1,746.92, Sept 2022                         |                    | -\$1,746.92         |                       |
| WSO Donation-\$180.13, Mar 2023                            |                    | -\$180.13           |                       |
| WSO Donation-\$645.65-June 2023                            |                    | -\$645.65           |                       |
| <b>Expense</b>   |                    | <b>-\$4,342.05</b>  |                       |
| CONVENTION   |                    | -\$356.12           |                       |
| DELEGATE-Nar-Anon FGH Inc - Delegate & Alt Delegate RegFee |                    | -\$1,000.00         |                       |
| FLORIDA ANNUAL REGISTRATION                                |                    | -\$70.00            |                       |
| HELPLINE   |                    | -\$482.94           |                       |
| LITERATURE NEW GROUPS                                      |                    | -\$54.80            |                       |
| NARATEEN   |                    | -\$44.66            |                       |
| OFFICE EXPENSE   |                    | -\$146.67           |                       |
| OFFICE EXPENSE-PayPal                                      |                    | -\$11.51            |                       |
| OUTREACH PACKETS   |                    | -\$1,063.32         |                       |
| TRAVEL EXPENSES-Outreach Chair                             |                    | -\$449.47           |                       |
| WEBSITE  |                    | -\$557.63           |                       |
| ZOOM REGION ACCOUNT AND MEETINGS                           |                    | -\$104.93           |                       |
| <b>Grand Total</b>   | <b>\$15,512.92</b> | <b>-\$11,899.79</b> | <b>\$3,613.13</b>     |

- Ending Balance \$3,613.13

- Income

- Donations Mar-Aug \$3,565
- Convention \$1,237

### Donations: Area and Groups

| Summary by Month          |  | YR/MM           |                   |                 |                 |                   | Grand Total     |
|---------------------------|--|-----------------|-------------------|-----------------|-----------------|-------------------|-----------------|
|                           |  | 2023            |                   |                 |                 |                   |                 |
| Category                  |  | Mar             | Apr               | May             | Jun             | Jul               | Aug             |
| ⊖ D-FRCNA                 |  |                 | \$125.00          | \$450.00        | -\$83.15        | \$1,101.00        | \$1,592.85      |
| FRCNA 2023                |  |                 | \$125.00          | \$450.00        | \$350.00        | \$1,101.00        | \$2,026.00      |
| FRCNA 2023-Dinner         |  |                 |                   |                 | -\$433.15       |                   | -\$433.15       |
| ⊖ D-In-Area               |  |                 | \$500.00          |                 | \$500.00        |                   | \$500.00        |
| Bay Area of Florida       |  |                 | \$500.00          |                 | \$500.00        |                   | \$500.00        |
| ⊖ D-In-Grp                |  | \$410.00        | \$515.00          | \$265.00        | \$330.00        | \$160.00          | \$385.00        |
| 127-029-Miami, South      |  | \$170.00        |                   | \$100.00        |                 |                   | \$270.00        |
| 127-033-Ocala - TUE       |  | \$40.00         | \$40.00           | \$40.00         | \$30.00         | \$60.00           | \$210.00        |
| 127-038-Palm City         |  |                 |                   |                 | \$100.00        |                   | \$100.00        |
| 127-041-Port St Lucie     |  |                 |                   |                 |                 |                   | \$50.00         |
| 127-055-West Palm Beach   |  | \$50.00         |                   |                 |                 |                   | \$50.00         |
| 127-063-Ft Myers          |  | \$150.00        | \$200.00          |                 | \$200.00        |                   | \$550.00        |
| 127-088-New Tampa (V)     |  |                 |                   |                 |                 |                   | \$235.00        |
| 127-099-St Petersburg (V) |  |                 | \$75.00           |                 |                 |                   | \$75.00         |
| 127-103-Zephyrhills       |  |                 | \$200.00          |                 |                 | \$100.00          | \$300.00        |
| 127-106-Boynton Beach     |  |                 |                   | \$125.00        |                 |                   | \$125.00        |
| 127-XXX-Member            |  |                 |                   |                 |                 |                   | \$100.00        |
| <b>Grand Total</b>        |  | <b>\$410.00</b> | <b>\$1,140.00</b> | <b>\$715.00</b> | <b>\$746.85</b> | <b>\$1,261.00</b> | <b>\$885.00</b> |

### Convention: Registrations and Expenses

| Summary by Month   |  | YR/MM           |                 |                  |                 | Grand Total       |
|--------------------|--|-----------------|-----------------|------------------|-----------------|-------------------|
|                    |  | 2023            |                 |                  |                 |                   |
| Category           |  | Apr             | May             | Jun              | Jul             |                   |
| ⊖ D-FRCNA          |  | \$125.00        | \$450.00        | -\$83.15         | \$1,101.00      | \$1,592.85        |
| FRCNA 2023         |  | \$125.00        | \$450.00        | \$350.00         | \$1,101.00      | \$2,026.00        |
| FRCNA 2023-Dinner  |  |                 |                 | -\$433.15        |                 | -\$433.15         |
| ⊖ Expense          |  |                 |                 | -\$248.89        | -\$107.23       | -\$356.12         |
| CONVENTION         |  |                 |                 | -\$248.89        | -\$107.23       | -\$356.12         |
| <b>Grand Total</b> |  | <b>\$125.00</b> | <b>\$450.00</b> | <b>-\$332.04</b> | <b>\$993.77</b> | <b>\$1,236.73</b> |

- Ending Balance \$3,613.13

- Expenses

- Convention
- Helpline
- Literature New Group (1)
- Narateen
  - Renewal Background check for one Facilitator
- Office Expense
  - New Retractable Sign Hardware
- Outreach Packets
  - Convention
  - Ocala
- Travel
  - 2089 Miles Travels
  - 16 trips to meetings & Outreach events
  - 3 overnight stays
- Website
  - Hosting Support till 2/2028
- Zoom Regional Acct

| Summary by Month                     |                                   | YR/MM <input type="text" value="2023"/> |                  |                  |                  |                  |                  | Grand Total        |
|--------------------------------------|-----------------------------------|---|------------------|------------------|------------------|------------------|------------------|--------------------|
| Category                             | <input type="text" value="2023"/> | Mar                                     | Apr              | May              | Jun              | Jul              | Aug              |                    |
| <input type="text" value="Expense"/> |                                   | -\$45.90                                | -\$488.22        | -\$472.21        | -\$715.48        | -\$548.06        | -\$610.20        | -\$2,880.07        |
| CONVENTION                           |                                   |   |                  |                  | -\$248.89        | -\$107.23        |                  | -\$356.12          |
| HELPLINE                             |                                   | -\$45.90                                | -\$45.90         | -\$45.90         | -\$45.90         | -\$45.90         | -\$45.90         | -\$275.40          |
| LITERATURE NEW GROUPS                |                                   |   |                  | -\$54.80         |                  |                  |                  | -\$54.80           |
| NARATEEN                             |                                   |   |                  | -\$44.66         |                  |                  |                  | -\$44.66           |
| OFFICE EXPENSE                       |                                   |   | -\$8.70          | -\$6.88          | -\$1.09          |                  | -\$130.00        | -\$146.67          |
| OFFICE EXPENSE-PayPal                |                                   |   | -\$1.98          | -\$2.98          |                  |                  |                  | -\$4.96            |
| OUTREACH PACKETS                     |                                   |   |                  | -\$222.72        | -\$395.80        | -\$290.00        | -\$76.90         | -\$985.42          |
| TRAVEL EXPENSES-Outreach Chair       |                                   |   |                  | -\$94.27         | -\$23.80         |                  | -\$331.40        | -\$449.47          |
| WEBSITE                              |                                   |   | -\$431.64        |                  |                  |                  | -\$26.00         | -\$457.64          |
| ZOOM REGION ACCOUNT AND MEETINGS     |                                   |   |                  |                  |                  | -\$104.93        |                  | -\$104.93          |
| <b>Grand Total</b>                   |                                   | <b>-\$45.90</b>                         | <b>-\$488.22</b> | <b>-\$472.21</b> | <b>-\$715.48</b> | <b>-\$548.06</b> | <b>-\$610.20</b> | <b>-\$2,880.07</b> |

- Ending Balance \$3,613.13

- Budget \$5,395
- Actual YTD Spent \$4,342

Nar-Anon Florida Region  
2022 - 2023  
Treasury Report  
Budget vs Actual

| 2021/2022 Program Revenues vs. 2022/2023                          | ACTUAL REVENUE 2021/2022 | ACTUAL REVENUE 2022/2023 |
|---|--------------------------|--------------------------|
| Convention Gross Income: Registrations                            | \$890.00                 | \$930.00                 |
| Dinner  | \$420.00                 | \$510.00                 |
| Raffle  | \$475.00                 | \$531.00                 |
| Donations   | \$135.00                 | \$55.00                  |
| Total Convention Income   | \$1,920.00               | \$2,026.00               |
| Convention Exp: (Dinner \$433.15, Supplies & Literature \$356.12) | \$435.00                 | \$792.34                 |
| <b>CONVENTION NET INCOME</b>                                      | <b>\$1,485.00</b>        | <b>\$1,233.66</b>        |
| GROUP, MEMORIAL & AREA DONATIONS TO DATE                          | \$6,501.73               | \$6,445.00               |
| <b>TOTAL REVENUE</b>  | <b>\$7,986.73</b>        | <b>\$7,678.66</b>        |

| Expenditures   | 2021/2022 Budget  | 2021/2022 Actual  | 2022/2023 Budget  | 2022/2023 ACTUAL    | 2022/2023 Remaining |
|--|-------------------|-------------------|-------------------|---------------------|---------------------|
| Reporting Year   | 2021/2022         | 2021/2022         | 2022/2023         | 2022/2023           | 2022/2023           |
| ASSEMBLY F TO F MEETING March '22                            | \$60.00           | \$0.00            | \$60.00           | \$0.00              | \$60.00             |
| ASSEMBLY F TO F MEETING September '22                        | \$60.00           | \$0.00            | \$60.00           | \$0.00              | \$60.00             |
| CONVENTION (initial advance \$350 - \$100 donation to NA)    | \$350.00          | \$133.00          | \$350.00          | (\$356.12)          | (\$6.12)            |
| DELEGATE (ALT): Cost of \$1,920 over 2 years; \$960 per year | \$720.00          | \$720.00          | \$480.00          | (\$500.00)          | (\$20.00)           |
| DELEGATE: Cost of \$1,920 over 2 years; \$960 per year       | \$720.00          | \$720.00          | \$480.00          | (\$500.00)          | (\$20.00)           |
| FLORIDA ANNUAL REGISTRATION (Reg. + DBA Reg.)                | \$70.00           | \$70.00           | \$160.00          | (\$70.00)           | \$90.00             |
| HELPLINE   | \$0.00            | \$0.00            | \$500.00          | (\$482.94)          | \$17.06             |
| LITERATURE COMMITTEE   | \$0.00            | \$0.00            | \$0.00            | \$0.00              | \$0.00              |
| LITERATURE NEW GROUPS  | \$500.00          | \$14.22           | \$500.00          | (\$54.80)           | \$445.20            |
| NARATEEN (Background checks) / New Group Packets/Literature  | \$400.00          | \$64.98           | \$400.00          | (\$44.66)           | \$355.34            |
| OFFICE EXPENSE (stamps) Printing, New WF checks              | \$150.00          | \$94.36           | \$100.00          | (\$158.18)          | (\$58.18)           |
| OUTREACH PACKETS   | \$1,000.00        | \$1,311.58        | \$1,000.00        | (\$1,063.32)        | (\$63.32)           |
| TRAVEL EXPENSES (Outreach Chair)                             | \$400.00          | \$18.45           | \$400.00          | (\$449.47)          | (\$49.47)           |
| WEBSITE  | \$800.00          | \$280.44          | \$800.00          | (\$557.63)          | \$242.37            |
| ZOOM REGION ACCOUNT AND MEETINGS                             | \$110.00          | \$104.93          | \$105.00          | (\$104.93)          | \$0.07              |
| <b>TOTAL BUDGETED EXPENDITURES</b>                           | <b>\$5,340.00</b> | <b>\$3,531.96</b> | <b>\$5,395.00</b> | <b>(\$4,342.05)</b> | <b>\$1,052.95</b>   |

- Prudent Reserve \$600
- Delegate \$500
- Alt-Delegate \$500
- Monthly \$ 80

As of September 2023

- Holdback amount is \$2,560.00

Bank Balance \$3,613.13

Holdback -\$2,560.00

**Donation to WSO \$ 1053.13**

Quarterly Donation from Florida Region to World Service Organization (WSO)

Nar-Anon Florida Region  
Fiscal Year Schedule

| ADDITIONAL MONTHLY HOLDBACK PLUS RESERVE |            |            |            |
|--|------------|------------|------------|
|  | TOTAL      | TOTAL      | TOTAL      |
| PRUDENT RESERVE 2022/2023                | \$600.00   | \$600.00   | \$600.00   |
| Holdback from 2022/2023                  | \$500.00   | \$500.00   | \$1,100.00 |
| Holdback from 2023/2024                  | \$500.00   | \$500.00   | \$1,600.00 |
| Holdback October 2022                    | \$80.00    | \$1,680.00 | \$1,680.00 |
| Holdback November 2022                   | \$80.00    | \$1,720.00 | \$1,760.00 |
| Holdback December 2022                   | \$80.00    | \$1,840.00 | \$1,840.00 |
| Holdback January 2023                    | \$80.00    | \$1,920.00 | \$1,920.00 |
| Holdback February 2023                   | \$80.00    | \$2,000.00 | \$2,000.00 |
| Holdback March 2023                      | \$80.00    | \$2,080.00 | \$2,080.00 |
| Holdback April 2023                      | \$80.00    | \$2,160.00 | \$2,160.00 |
| Holdback May 2023                        | \$80.00    | \$2,240.00 | \$2,240.00 |
| Holdback June 2023                       | \$80.00    | \$2,320.00 | \$2,320.00 |
| Holdback July 2023                       | \$80.00    | \$2,400.00 | \$2,400.00 |
| Holdback August 2023                     | \$80.00    | \$2,480.00 | \$2,480.00 |
| Holdback September 2023                  | \$80.00    | \$2,560.00 | \$2,560.00 |
| Total                                    | \$2,560.00 | \$2,560.00 | \$2,560.00 |

|  |                           |
|--|---------------------------|
| Balance in checking account as of 9/2/2023 is \$3,568.67                                       | \$3,613.13                |
| <i>Including Groups and Area's donations: \$1,875 and Convention Income \$2,026</i>            |                           |
| Required hold back for prudent reserve and accrual for convention delegate and alt-delegate is | -\$2,560.00               |
| <b>Bank Balance Minus Holdback September 2023-2024 Prudent Reserve</b>                         | <b>\$1,053.13</b>         |
| <b>Donation History 2022-2023</b>  |                           |
| Donation to be sent to world of \$1,053.13   | Bank Check on 9/11/2023   |
| Donation to be sent to world of \$645.65   | Check #1215 On 6/12/2023  |
| Donation to be sent to world of \$180.13   | Check #1210 On 3/11/2023  |
| Donation to be sent to world of \$1,716.89   | Check #1209 On 12/11/2022 |



# Treasury Report Questions?





# 2023 – 2024 Proposed Budget





# 2023-2024 Proposed FLRNFG Budget

| Expenditures  | 2021/2022<br>Budget | 2021/2022<br>Actual | 2022/2023<br>Budget | 2022/2023<br>ACTUAL | 2022/2023<br>Balance | 2023/2024<br>Proposed Budget |
|---|---------------------|---------------------|---------------------|---------------------|----------------------|------------------------------|
| Reporting Year  | 2021/2022           | 2021/2022           | 2022/2023           | 2022/2023           | 2022/2023            | 2023/2024                    |
| ASSEMBLY  | \$120.00            | \$0.00              | \$120.00            | \$60.00             | \$180.00             | \$120.00                     |
| OFFICE  | \$150.00            | \$94.36             | \$100.00            | (\$25.11)           | \$74.89              | \$300.00                     |
| FLORIDA ANNUAL REGISTRATION                               | \$70.00             | \$70.00             | \$160.00            | (\$70.00)           | \$90.00              | \$70.00                      |
| ZOOM REGION   | \$110.00            | \$104.93            | \$105.00            | (\$104.93)          | \$0.07               | \$105.00                     |
| DELEGATES   | \$1,440.00          | \$1,440.00          | \$960.00            | (\$1,000.00)        | (\$40.00)            | \$56.00                      |
| OUTREACH  |                     |                     |                     |                     |                      |                              |
| HELPLINE  | \$0.00              | \$0.00              | \$500.00            | (\$482.94)          | \$17.06              | \$550.00                     |
| LITERATURE NEW GROUPS                                     | \$500.00            | \$14.22             | \$500.00            | (\$54.80)           | \$445.20             | \$220.00                     |
| OUTREACH PACKETS  | \$1,000.00          | \$1,311.58          | \$1,000.00          | (\$1,063.32)        | (\$63.32)            | \$1,200.00                   |
| TRAVEL  | \$400.00            | \$18.45             | \$400.00            | (\$280.49)          | \$119.51             | \$1,100.00                   |
| NARATEEN  | \$400.00            | \$64.98             | \$400.00            | (\$44.66)           | \$355.34             | \$200.00                     |
| WEBSITE/TECHNOLOGY  | \$800.00            | \$280.44            | \$800.00            | (\$557.63)          | \$242.37             | \$350.00                     |
| <b>TOTAL BUDUGETED EXPENDITURES</b>                       | <b>\$4,990.00</b>   | <b>\$3,398.96</b>   | <b>\$5,045.00</b>   | <b>(\$3,623.88)</b> | <b>\$1,421.12</b>    | <b>\$4,271.00</b>            |
| CONVENTION (initial advance \$350 - \$100 donation to NA) | \$350.00            | \$133.00            | \$350.00            | (\$356.12)          | (\$6.12)             | \$350.00                     |

# ASSEMBLY – Meeting Expense or Donation

| Expenditures   | 2021/2022<br>Budget | 2021/2022<br>Actual | 2022/2023<br>Budget | 2022/2023<br>ACTUAL | 2022/2023<br>Balance | 2023/2024<br>Proposed Budget |
|----------------|---------------------|---------------------|---------------------|---------------------|----------------------|------------------------------|
| Reporting Year | 2021/2022           | 2021/2022           | 2022/2023           | 2022/2023           | 2022/2023            | 2023/2024                    |
| ASSEMBLY       | \$120.00            | \$0.00              | \$120.00            | \$60.00             | \$180.00             | \$120.00                     |

No Changes – two (2) meetings per year planned @ \$60.00 cost or donation

# OFFICE – Stamps, Printing, Checking Acct

| Expenditures | 2021/2022<br>Budget | 2021/2022<br>Actual | 2022/2023<br>Budget | 2022/2023<br>ACTUAL | 2022/2023<br>Balance | 2023/2024<br>Proposed<br>Budget |
|--------------|---------------------|---------------------|---------------------|---------------------|----------------------|---------------------------------|
| OFFICE       | \$150.00            | \$94.36             | \$100.00            | (\$25.11)           | \$74.89              | \$300.00                        |

## **Somewhat budget increase from \$100 to \$300**

Region was forced to change banks, new bank charges \$16/month fee when specific requirements are not met. The region typically will not meet these requirements hence a fee of \$16 will be charge to our checking account. This has an annual impact of \$192, plus the \$100 to round it up to \$300.



# FLORIDA ANNUAL REGISTRATION – Incorporation Fee

| Expenditures                | 2021/2022<br>Budget | 2021/2022<br>Actual | 2022/2023<br>Budget | 2022/2023<br>ACTUAL | 2022/2023<br>Balance | 2023/2024<br>Proposed<br>Budget |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|---------------------------------|
| FLORIDA ANNUAL REGISTRATION | \$70.00             | \$70.00             | \$160.00            | (\$70.00)           | \$90.00              | \$70.00                         |

## **Minor budget decrease from \$160 to \$70**

Region must file a Florida Annual Report which cost \$70. Every five (5) years the Fictitious Name must be renewed which cost \$50. The Fictitious Name will expire in Dec 2026, hence this fee is not needed in the 2023-2024 budget.

# ZOOM REGION – Region’s Zoom Meeting Account

| Expenditures | 2021/2022<br>Budget | 2021/2022<br>Actual | 2022/2023<br>Budget | 2022/2023<br>ACTUAL | 2022/2023<br>Balance | 2023/2024<br>Proposed<br>Budget |
|--------------|---------------------|---------------------|---------------------|---------------------|----------------------|---------------------------------|
| ZOOM REGION  | \$110.00            | \$104.93            | \$105.00            | (\$104.93)          | \$0.07               | \$105.00                        |

**No budget change**

There was no change to the fee for this service.

# DELEGATES – Delegate & Alt Delegate

| Expenditures | 2021/2022<br>Budget | 2021/2022<br>Actual | 2022/2023<br>Budget | 2022/2023<br>ACTUAL | 2022/2023<br>Balance | 2023/2024<br>Proposed<br>Budget |
|--------------|---------------------|---------------------|---------------------|---------------------|----------------------|---------------------------------|
| DELEGATES    | \$1,440.00          | \$1,440.00          | \$960.00            | (\$1,000.00)        | (\$40.00)            | \$56.00                         |

**Major budget decrease from \$960 to \$56**

## EQUALIZED EXPENSES

The upcoming INTERIM WORLD SERVICE CONFERENCE 2024 (IWSC 2024) will be a virtual conference. For all regions attending, equalized expenses are a fixed amount that is charged to regions sending a delegate, alternate delegate, or a representative.

**For IWSC 2024, the amount will be USD 56.00 per region.**

The WSC 2025 is expected to be virtual as well. The WSC 2025 will be budgeted in Sept 2024 before the September donation is determined and after the FRCNA Convention which generates income for FLRNFG. WSO typically sends the Equalized Expenses well in advance to ensure proper regional planning.



# Outreach - HELPLINE

| Expenditures | 2021/2022<br>Budget | 2021/2022<br>Actual | 2022/2023<br>Budget | 2022/2023<br>ACTUAL | 2022/2023<br>Balance | 2023/2024<br>Proposed<br>Budget |
|--------------|---------------------|---------------------|---------------------|---------------------|----------------------|---------------------------------|
| HELPLINE     | \$0.00              | \$0.00              | \$500.00            | (\$482.94)          | \$17.06              | \$550.00                        |

**Minimal budget increase**

Monthly service fee increase to \$45.90 in Jan 2023 from \$38.58

# Outreach - LITERATURE NEW GROUPS

| Expenditures          | 2021/2022<br>Budget | 2021/2022<br>Actual | 2022/2023<br>Budget | 2022/2023<br>ACTUAL | 2022/2023<br>Balance | 2023/2024<br>Proposed<br>Budget |
|-----------------------|---------------------|---------------------|---------------------|---------------------|----------------------|---------------------------------|
| LITERATURE NEW GROUPS | \$500.00            | \$14.22             | \$500.00            | (\$54.80)           | \$445.20             | \$220.00                        |

## Major budget decrease

New Group Packets cost \$54. The region would need nine (9) new groups to spend \$500.

The recommendation is to budget for four (4) for 2023-2024 budget cycle.

# Outreach - OUTREACH PACKETS

| Expenditures     | 2021/2022<br>Budget | 2021/2022<br>Actual | 2022/2023<br>Budget | 2022/2023<br>ACTUAL | 2022/2023<br>Balance | 2023/2024<br>Propose<br>Budget |
|------------------|---------------------|---------------------|---------------------|---------------------|----------------------|--------------------------------|
| OUTREACH PACKETS | \$1,000.00          | \$1,311.58          | \$1,000.00          | (\$1,063.32)        | (\$63.32)            | \$1,200.00                     |

## Somewhat of a budget increase

This literature allows us to carry the message and historically the budget is overspent each year.

Since Recovery Month is in September, our last month of the budget cycle, groups request outreach literature for events. Literature is also a way to support WSO as this one (1) of the only two (2) ways WSO is funded.



# Outreach - TRAVEL

| Expenditures | 2021/2022 Budget | 2021/2022 Actual | 2022/2023 Budget | 2022/2023 ACTUAL | 2022/2023 Balance | 2023/2024 Propose Budget |
|--------------|------------------|------------------|------------------|------------------|-------------------|--------------------------|
| TRAVEL       | \$400.00         | \$18.45          | \$400.00         | (\$280.49)       | \$119.51          | \$1,100.00               |

## Major budget increase

Travel has two (2) components: Mileage and Lodging

The proposed budget is \$600 for mileage and \$500 for lodging.

Mileage Rate proposal, change rate from .14 per mile (charity IRS rate) to .26 per mile to include snack (convenient expenses), or .14 per mile plus a snack amount each way \$10.

The average personal vehicle miles per gallon is 25/mpg and gasoline price is \$3.65/gallon = .146 cents per mile.

### These are the three rate changes options:

A-keep the mileage at .14 per mile

B-change the mileage rate to .26 per mile

C-keep the mileage at .14 per mile and add a one-time snack \$20 (\$10 for each way) per day trip for each member.

# Outreach – Travel - Mileage

## Expense impact using this year's actuals:

Facts: Miles driven current year = 2098, # of trips  $8 * 2 = 16 + 2$  (additional member) = 18

Option A, 2098 miles @ .14 = \$293.72 (member is not being compensated for their time)

Option B, 2098 miles @ .26 = \$545.48 (ease rule to apply)

Option C, 2098 miles @ .14 = \$293.72 + 18 \* \$10 = \$180 total \$473.72, (much more difficult to record and calculate accurately)

The recommendation is to put \$600 in the budget for these expenses.

The benefits to visiting meetings, convention, etc. are awareness a region exists.

# Outreach – Travel - Lodging

Limit a per night lodging reimbursement to \$50, plus a \$20 meal per member for each overnight stay.

## Expense impact using this year's actuals:

Facts: 3 nights lodging, 4 meals

Current: 3 overnight stays \* \$50 = \$150

Proposed: 3 overnight stays \* \$50 = \$150, plus 4 meals \* \$20 = \$ 80, total \$230

The recommendation is to put \$500 in the budget for these expenses, 7 overnight stays @ \$350, plus 7 meals @ \$140.

# Outreach - NARATEEN

| Expenditures | 2021/2022<br>Budget | 2021/2022<br>Actual | 2022/2023<br>Budget | 2022/2023<br>ACTUAL | 2022/2023<br>Balance | 2023/2024<br>Propose<br>Budget |
|--------------|---------------------|---------------------|---------------------|---------------------|----------------------|--------------------------------|
| NARATEEN     | \$400.00            | \$64.98             | \$400.00            | (\$44.66)           | \$355.34             | \$200.00                       |

**Major budget decrease**

Change from \$400 to \$200

Narateen has paused the virtual Narateen meeting. This budget category is used to pay and maintain background checks on Narateen Facilitators. The existing facilitators are not due to be renewed until Dec 2024 which will be in our next budget cycle.

# WEBSITE/TECHNOLOGY

| Expenditures       | 2021/2022<br>Budget | 2021/2022<br>Actual | 2022/2023<br>Budget | 2022/2023<br>ACTUAL | 2022/2023<br>Balance | 2023/2024<br>Proposed Budget |
|--------------------|---------------------|---------------------|---------------------|---------------------|----------------------|------------------------------|
| WEBSITE/TECHNOLOGY | \$800.00            | \$280.44            | \$800.00            | (\$557.63)          | \$242.37             | \$350.00                     |

## Major budget decrease

Change from \$800 to \$350

The budget category name was changed from Website to Website/Technology because this committee supports the region outside of the website. An example of this was the recent implementation of MailChimp to support better communication with groups and individuals.

Current expenses:

MailChimp cost \$13/month or \$156/yr

Microsoft 365 cost 99/yr

These two known operating expense are \$255

In case there are any unknown cost \$100

Proposed budget \$350

# CONVENTION - initial advance \$350 - \$100 donation to NA

| Expenditures | 2021/2022<br>Budget | 2021/2022<br>Actual | 2022/2023<br>Budget | 2022/2023<br>ACTUAL | 2022/2023<br>Balance | 2023/2024<br>Propose<br>Budget |
|--------------|---------------------|---------------------|---------------------|---------------------|----------------------|--------------------------------|
| CONVENTION   | \$350.00            | \$133.00            | \$350.00            | (\$356.12)          | (\$6.12)             | \$350.00                       |

### No budget change

Conventions are not a region operating expense.

This is an investment which produces income via registrations, change games, and literature sales. This year FRCNA produced \$1,234. The region also participated in the South Florida Region NA Convention (SFRNA) in Bonita Springs with an Outreach table near the registration. The feedback to SFRNA was positive and could be looking to be more engaged next year in Miami.



# Proposed Budget Questions/Concerns?



# Proposed Budget Amendments

# Proposed Budget Approval

| Expenditures  | 2022/2023<br>Budget | 2022/2023<br>ACTUAL | 2023/2024<br>Budget | 2023/2024<br>ACTUAL |
|---|---------------------|---------------------|---------------------|---------------------|
| Reporting Year  | 2022/2023           | 2022/2023           | 2023/2024           | 2022/2023           |
| ASSEMBLY  | \$120.00            | \$60.00             | \$120.00            | \$0.00              |
| OFFICE  | \$100.00            | (\$25.11)           | \$300.00            | \$0.00              |
| FLORIDA ANNUAL REGISTRATION                               | \$160.00            | (\$70.00)           | \$70.00             | \$0.00              |
| ZOOM REGION   | \$105.00            | (\$104.93)          | \$105.00            | \$0.00              |
| DELEGATES   | \$960.00            | (\$1,000.00)        | \$56.00             | \$0.00              |
| OUTREACH  |                     |                     |                     |                     |
| HELPLINE  | \$500.00            | (\$482.94)          | \$550.00            | \$0.00              |
| LITERATURE NEW GROUPS                                     | \$500.00            | (\$54.80)           | \$220.00            | \$0.00              |
| OUTREACH PACKETS  | \$1,000.00          | (\$1,063.32)        | \$1,200.00          | \$0.00              |
| TRAVEL  | \$400.00            | (\$280.49)          | \$1,100.00          | \$0.00              |
| NARATEEN  | \$400.00            | (\$44.66)           | \$200.00            | \$0.00              |
| WEBSITE/TECHNOLOGY  | \$800.00            | (\$557.63)          | \$350.00            | \$0.00              |
| <b>TOTAL BUDUGETED EXPENDITURES</b>                       | <b>\$5,045.00</b>   | <b>(\$3,623.88)</b> | <b>\$4,271.00</b>   | <b>\$0.00</b>       |
| CONVENTION (initial advance \$350 - \$100 donation to NA) | \$350.00            | (\$356.12)          | (\$6.12)            | \$350.00            |

# Proposed Prudent Reserve Approval

| <b>Prudent Reserve: (Total Planned Annual Expenses / 12 months) * 3 months</b> |            |    |          |   |                   |
|--|------------|----|----------|---|-------------------|
| Region's Operating Expense   | \$4,271.00 | 12 | \$355.92 | 3 | <b>\$1,067.75</b> |
| Region's Operating Expense with Capital Convention                             | \$4,621.00 | 12 | \$385.08 | 3 | <b>\$1,155.25</b> |

Example:

Bank balance is \$3,500 on Dec 1, 2023 prior to our Dec 10, 2023 Business Meeting  
Minus Prudent Reserve of \$1,155.25 (using the budget including the convention)  
Donation to WSO would be \$3,500 - \$1,155.25 = \$2,344.75 after Business meeting  
with an agreed group conscience.

# Proposed Prudent Reserve Amendments

# Approved Prudent Reserve Amendments

Region's operating expenses - **\$1,067.75**

Region's operating expense, plus convention - **\$1,155.25**