

BAY AREA MEETING MINUTES

Saturday, January 7, 2023 / 11:31am-1:07pm / Hybrid meeting
United Methodist Church, 207 Buckingham Ave East, Oldsmar FL

APPROVED

OPENING: Marguerite, opened the meeting with the Serenity Prayer. The Traditions & Concepts were read.

ROLL CALL: 11 total in attendance, 4 non-voting, 7 voting (those attending virtually indicated by *V)

1. Clearwater GSR, Sandy
2. Crystal Beach GSR, Doug *V
3. Carol GSR, New Tampa *V
4. St Pete Monday GSR, Theresa
5. Tarpon Springs GSR, Kevin
6. Zephyrhills GSR, Faye *V
7. BA Literature Rep, Tony
8. Marguerite, ASR (non-voting)
9. Gerri, member (non-voting)
10. Maria, member (non-voting)
11. Yvette, Region Alt Delegate (non-voting)

MINUTES:

Motion to approve December 3, 2022, minutes was made by Theresa, seconded by Kevin. Motion opened for discussion/corrections, no changes. Motion carried unanimously.

OFFICER REPORTS

- **TREASURER REPORT** – Kevin, Treasurer, reviewed the December treasurer report & ledger. Kevin was checked with Bonnie, the past BA Convention Chair and no donation was made to the Fun Coast NA for use of a room during the FACNA convention.

MOTION: Theresa motioned to donate \$30 to Fun Coast Area NA for use of a convention room. Sandy seconded the motion. Motion carried unanimously.

TRADITION & CONCEPT MINI-STUDY

Tradition and Concept mini-study was deferred until the end of the meeting. Theresa led Tradition 10 study and Sandy led Concept 10 study. Kevin volunteered to lead the 11th Tradition study and Carol for the 11th Concept for April 1st BAM.

COMMITTEE REPORTS

- **CONVENTION REPORT** – no report
- **GUIDELINES** – BA Guidelines was updated after the 5 motions that passed in December and is available on the BA webpage.
- **LITERATURE** – Tony reported BA has healthy stock of items
- **NARATEEN** – Gerri reported that the Region Virtual Narateen meeting attendance is lower but that is normal during the holidays.
- **OUTREACH** – Upcoming Outreach Events in need of volunteers: Ronnie's Run at Ft DeSoto Park on January 21, 2023. Setup at 5am. Carol volunteered to help Yvette. Theresa will reach out to St Pete Wednesday meeting for volunteers. Kim, Region Outreach Chair, is planning to virtually attend the next BAM.

OLD BUSINESS

- **BAM HYBRID** – Theresa was able to connect to the church WiFi, but the signal was weak which led to an unstable video conference. Video was turned off to aid in the connectivity. Doug suggested a network extender. Theresa will try other parts of the fellowship hall after the meeting to see if the signal improves elsewhere. has the password to the guest network at the Church, which will aid in utilizing the virtual platform connectivity issues.
- **BA RUMMAGE SALE** - Rummage Sale setup is Friday, Feb 10th. Items may be brought to the hall after 12 noon. Potluck @ 6pm. Rummage Sale hours was changed to 9-3pm. Proceeds: at April BAM decision on funds will be made. Theresa will check past minutes when we decided to change event from picnic to rummage sale to determine the discussion and/or decision on

proceeds was made. **MOTION: Sandy motioned for \$200 out of BA treasury for rummage sale “bank” or seed money to make change. Kevin seconded. Motion carried unanimously.**

1. Kevin will get \$1's, \$5's and \$10's. Items will be priced in whole dollar increments. Clothing will be similarly priced (tables/racks).
2. Garage Sale permit from city of Oldsmar – Tony
3. Church Bulletin Board – Tony will ask if the rummage sale flyer may be posted
4. Facebook Marketplace/NextDoor App – Theresa (promote Garage Sale, date, time, location)
5. Volunteer Signup List – 2-hour increments. Need volunteers
6. Paper plates, utensils, napkins, paper towels – Sandy & Gerri
7. Clorox wipes - Sandy
8. Ice chest & ice – Tony
9. Water – 2 cases – Theresa & Sandy
10. Card Stock & Tape - Theresa
11. Signage –6-8 signs with directional arrows – Kevin
12. Bins/Totes (hold items) - Marguerite
13. Bags – paper & plastic – everyone
14. Coat Hangers: Gerri will bring some & everyone is asked to bring coat hangers
15. Ladders: Kevin, Tony & Gerri. Tony will ask the church if we can use their ladders
16. Members may be reimbursed for any costs out of proceeds with receipt (permit costs, truck rental, etc.)
17. Tony will setup charity pickup or truck rental to donate unsold items. Marguerite will check with a local charity to see if they can pick up unsold items after 3pm.

- **BA GEOGRAPHIC AREA** – Theresa will contact Cindy the GSR of a group in Sarasota and send her the BA Guidelines and membership form. If the group wants to join the BA, the BA will address adding Sarasota County to the Bay Area at subsequent BAM.

OPEN AGENDA

- No items

ANNOUNCEMENTS

- No March BAM. FL Region Assembly in Lakeland. ADJOURNMENT

ADJOURNMENT

Carol motioned to adjourn the meeting; Theresa seconded. Motion carried unanimously. Meeting adjourned at 1:07pm.

Submitted by
Theresa, BA Secretary
approved 2/11/2023

Bay Area of FL Nar-Anon, Treasurer's Report

December 2022

Cash Checking Account

CURRENT PERIOD - 12/1/2022 to 12/31/2022			
	Beg Bal	Change	Ending Bal
Prudent Reserve	\$600.00		\$600.00
Convention Budget	\$100.00	-\$100.00	\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$85.00	-\$85.00	\$0.00
Outreach Budget	\$13.91	\$136.09	\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	<u>\$72.91</u>	\$307.41	\$380.36
Total	\$871.86	\$258.50	\$1,130.36

Year-To-Date: 1/01/22 to 12/31/2022			
	Beg Bal	Change	Ending bal
Prudent Reserve	\$600.00		\$600.00
Convention Budget	\$100.00	-\$100.00	\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$85.00	-\$85.00	\$0.00
Outreach Budget	\$150.00	\$0.00	\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	<u>\$729.38</u>	-\$389.02	<u>\$380.36</u>
Total	\$1,704.38	-\$574.02	\$1,130.36

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 12/1/2022 to 12/31/2022				
	Donations	Literature	Convention	Total
Receipts				
Ongoing	\$256.00	\$22.50	\$0.00	\$278.50
Other				
Total	\$256.00	\$22.50	\$0.00	\$278.50
Disbursements				
Literature Purchases		\$0.00		\$0.00
Literature Shipping		\$0.00		\$0.00
Prudent Reserve				\$0.00
General Budget	\$20.00			\$20.00
Guidelines Budget				
Narateen Budget				
Outreach Budget	\$0.00			\$0.00
Donations to FL Region	\$0.00			\$0.00
Unbudgeted Expenditures				
Subtotal Disbursements	<u>\$20.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$20.00</u>
Net Change	\$236.00	\$22.50	\$0.00	\$258.50

Year-To-Date: 1/1/22 to 12/31/2022				
	Donations	Literature	Convention	Total
Receipts				
Ongoing	\$3,640.45	\$1,322.50	\$236.00	\$5,198.95
Other				
Total	\$3,640.45	\$1,322.50	\$236.00	\$5,198.95
Disbursements				
Literature Purchases		\$1,587.38		\$1,587.38
Literature Shipping		\$309.50		\$309.50
Prudent Reserve				
General Budget	\$240.00			\$240.00
Guidelines Budget				
Narateen Budget				
Outreach Budget	\$136.09			\$136.09
Donations to FL Region	\$3,600.00			\$3,600.00
Unbudgeted Expenditures				
Subtotal Disbursements	<u>\$3,876.09</u>	<u>\$1,896.88</u>	<u>\$0.00</u>	<u>\$5,772.97</u>
Net Change	-\$235.64	-\$574.38	\$236.00	-\$574.02

Bay Area of FL Nar-Anon, Treasurer's Ledger

December 2022

Activity Dates: 12/1 -12/31/22

Beginning Balance	\$871.86
Net Increase/Decrease	\$258.50
Ending Balance	\$1,130.36

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Convention Registration Incoming (+)	Literature Purchases (-)	Expenses (-)	Balance
d/m/yyyy	DEP/CHK#/Debit CD	Group Name, Payee name etc...	[ie. Donation & Literature]						\$871.86
12/27/22	DEP	Tampa North	Donation	\$181.00					\$1,052.86
12/27/22	DEP	Chrystal Beach	Donation	\$75.00					\$1,127.86
12/27/22	DEP	Lutz	Literature		\$22.50				\$1,150.36
12/31/22	1232	United Methodist Church	Rent					-\$20.00	\$1,130.36
		ENDING BALANCE	TOTALS	\$256.00	\$22.50	\$0.00	\$0.00	-\$20.00	\$1,130.36

BAY AREA MEETING MINUTES

Saturday, February 11, 2023 / 11:30am-12:18pm / Virtual Meeting

United Methodist Church, 207 Buckingham Ave East, Oldsmar FL

Approved April 1, 2023

OPENING: Marguerite, opened the meeting with the Serenity Prayer. The Traditions & Concepts were read.

ROLL CALL: 8 total in attendance, 5 voting, 3 non-voting

1. Clearwater GSR, Sandy
2. Crystal Beach GSR, Doug
3. St Pete Monday GSR, Theresa
4. Tarpon Springs GSR, Kevin
5. BA Literature Rep, Tony
6. ASR, Marguerite (non-voting)
7. BA member, Gerri (non-voting)
8. Region Delegate, Donna (non-voting)

MINUTES:

Motion to approve January 7th minutes was made by Doug, seconded by Kevin; motion opened for discussion; no corrections or changes. Motion to approve the minutes as written carried unanimously.

OFFICER REPORTS

- **TREASURER REPORT** – Kevin, Treasurer, reviewed the January treasurer report.
- **BA DONATION TO REGION DISCUSSION:**
 - ❖ BA Guidelines state that the BA will donate to the FL Region a minimum of twice (at least 2x) a year.
 - ❖ Why was the Region Chair emailing the Bay Area ASR & Treasurer asking why the Bay Area hadn't donated to the Region since October?
 - ❖ Were other region groups asked about donating?
 - ❖ What is the Region's financial health?
 - ❖ The region has no motion or guidelines (FLRG) regarding a prudent reserve. This omission was brought up at September 2022 Assembly. The region budget contains a \$600 prudent reserve which may not be enough to cover expenses.
 - ❖ December 2022 Region Treasurer Report reflects a checking account balance of \$3500; which included expenditures of \$1785 to WSO, \$1000 Conference Equalized Expenses (delegate & alt-delegate) and \$100 for 5-license Microsoft 365 yearly subscription.
 - ❖ Some BA members shared their group's hesitancy to donate to the Region; to then be passed up to WSO as in December when the region donated \$1786 to WSO. WSO finances last fall were at a critical level which resulted in a BOT plea for emergency donations to keep operating. After a BOT virtual roundtable to discuss finances, some members that attended had concerns about WSO lack of fiscal responsibility, lack of transparency and a lack of a business plan going forth and shared those concerns at the December Region business meeting.
 - ❖ **Action:** Marguerite will email the Region Chair and ask that the region's finances be put on the 2/19 RSC meeting agenda for discussion.
 - ❖ **Decision:** BA decided to wait on sending a donation to the region until after we get more financial information.

OLD BUSINESS

- **BA RUMMAGE SALE** – Members discussed new dates for the BA Rummage Sale. Members that have been storing items for the Rummage Sale will have a problem waiting too long. Tony will contact the church on Monday to set a new date for the rummage sale. In order of preference:
 1. February 17-18 (Friday-Saturday)
 2. February 24-25 (only if the church can store unsold items until a Monday 2/27 pickup. The charity pickup truck is unavailable on Saturday the 25th.)
 3. March 24-25

ADJOURNMENT

Theresa motioned to adjourn the meeting; Kevin seconded. Motion carried unanimously. Meeting adjourned at 12:18pm.

Submitted by
Theresa, BA Secretary
Approved 4/1/2023

Bay Area of FL Nar-Anon, Treasurer's Report

January 2023

Cash Checking Account

CURRENT PERIOD - 1/1/2023-1/31/2023			
	Beg Bal	Change	Ending Bal
Prudent Reserve	\$600.00		\$600.00
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Naraleen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	<u>\$380.36</u>	\$390.00	\$770.36
Total	\$1,130.36	\$390.00	\$1,520.36

Year-To-Date: 1/01 to 1/31/2023			
	Beg Bal	Change	Ending bal
Prudent Reserve	\$600.00		\$600.00
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Naraleen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	<u>\$380.36</u>	<u>\$390.00</u>	<u>\$770.36</u>
Total	\$1,130.36	\$390.00	\$1,520.36

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 1/1/2023-1/31/2023					
		Donations	Literature	Convention	Total
Receipts					
Ongoing		\$320.00	\$90.00	\$0.00	\$410.00
Other					
Total		\$320.00	\$90.00	\$0.00	\$410.00
Disbursements					
Literature Purchases			\$0.00		\$0.00
Literature Shipping			\$0.00		\$0.00
Prudent Reserve					\$0.00
General Budget		\$20.00			\$20.00
Guidelines Budget					
Naraleen Budget					
Outreach Budget		\$0.00			\$0.00
Donations to FL Region		\$0.00			\$0.00
Unbudgeted Expenditures					
Subtotal Disbursements		\$20.00	\$0.00	\$0.00	\$20.00
Net Change		\$300.00	\$90.00	\$0.00	\$390.00

Year-To-Date: (1/1-1/31/2023)					
		Donations	Literature	Convention	Total
Receipts					
Ongoing		\$320.00	\$90.00	\$0.00	\$410.00
Other					
Total		\$320.00	\$90.00	\$0.00	\$410.00
Disbursements					
Literature Purchases			\$0.00		\$0.00
Literature Shipping			\$0.00		\$0.00
Prudent Reserve					
General Budget		\$20.00			\$20.00
Guidelines Budget					
Naraleen Budget					
Outreach Budget		\$0.00			\$0.00
Donations to FL Region		\$0.00			\$0.00
Unbudgeted Expenditures					
Subtotal Disbursements		\$20.00	\$0.00	\$0.00	\$20.00
Net Change		\$300.00	\$90.00	\$0.00	\$390.00

Bay Area of FL Nar-Anon, Treasurer's Ledger

January 2023

Activity Dates: 1/1 -1/31/23

Beginning Balance	\$1,130.36
Net Increase/Decrease	\$0.00
Ending Balance	\$1,130.36

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Convention Registration Incoming (+)	Literature Purchases (-)	Expenses (-)	Balance
d/m/yyyy	DEP/CK #/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						\$1,130.36
1/15/23	DEP	Tarpon Springs	Literature		\$30.00				\$1,160.36
1/15/23	DEP	Clearwater Tuesday	Literature		\$60.00				\$1,220.36
1/15/23	DEP	New Tampa	Donation	\$45.00					\$1,265.36
1/31/23	DEP	Tampa North	Donation	\$75.00					\$1,340.36
1/31/23	DEP	Tarpon Springs	Donation	\$100.00					\$1,440.36
1/31/23	DEP	Lutz	Donation	\$100.00					\$1,540.36
1/31/23	1233	United Methodist Church	Rent					-\$20.00	\$1,520.36
		ENDING BALANCE	TOTALS	\$320.00	\$90.00	\$0.00	\$0.00	-\$20.00	\$1,520.36

approved BAY AREA MEETING MINUTES

Saturday, April 1, 2023 | 11:30am-1:43pm | Hybrid meeting (In-Person/Zoom Virtual)
United Methodist Church, 207 Buckingham Ave East, Oldsmar FL

OPENING: Marguerite, opened the meeting at 11:30am with the Serenity Prayer. The Traditions & Concepts were read.

ROLL CALL: 8 total in attendance, 6 voting, 2 non-voting (*dual role)

- | | |
|---|--|
| 1. Clearwater GSR, Sandy | 5. Zephyrhills GSR, Faye |
| 2. New Tampa GSR, Carol | 6. BA Literature Rep, Tony (*Literature Rep) |
| 3. St Pete Monday GSR, Theresa (*Secretary) | 7. ASR, Marguerite (non-voting) |
| 4. Tarpon Springs GSR, Kevin (*Treasurer) | 8. BA member, Gerri (non-voting, Narateen Liaison) |

MINUTES

Motion to approve February 11th minutes was made by Theresa, seconded by Carol; motion opened for discussion with no corrections or changes. Motion to approve the minutes as written carried unanimously.

OFFICER REPORTS

ASR REPORT – With several open BA positions (ASR, ALT-ASR, Convention Chair) and the lack of members to step into those roles, there is concern for the BA future. Marguerite will need to step away from her role as ASR in the future.

TREASURER REPORT – Kevin, Treasurer, reviewed the February and March treasurer report. There was one change in the February ledger, Zelle donation by on 2/21 was from New Tampa, not Zephyrhills. Rummage Sale proceeds to date were \$1002 (See Old Business for Rummage Sale proceeds). February & March Treasury reports are attached to these minutes.

TRADITION/CONCEPT MINI-STUDY

- Kevin led the 11th Tradition study followed by group discussion about anonymity. Carol led Concept 11 study about managing funds which also was followed by group discussion. Members briefly discussed the ongoing NFG BoT (Board of Trustee's) management of Nar-Anon finances with a deficit of over \$10,000 in the last couple of months. Members expressed appreciation over the growth in the understanding of the Traditions and Concepts through the mini-studies. Gerri volunteered to lead the 11th Tradition study and Sandy for the 12th Concept for the May 6th BAM.

REPORTS

- **BA Convention** - To date, no donation was made to NA for use of a room during 2022 FACNA convention last year. Members discussed how much to donate to NA. **MOTION: Sandy motioned to donate to NA an amount equal to the 2021 convention; seconded by Carol. Motion carried unanimously.** Kevin will ask Bonnie to whom to send the funds to.
- **Guidelines Committee** - no report
- **Literature** - Tony, Literature Rep, will order this month additional Blue Booklets for about \$150.
- **Narateen** - Gerri, our Narateen Liaison, reported that the Narateen meetings are unusually low in attendance which mirrors what Nar-Anon groups are experiencing. Attendance dips typically during the holidays and through the summer.
- **Outreach** - Kim, FL Region Outreach Chair, was unable to attend. BA needs an Outreach Committee Chair.

OLD BUSINESS

- BA rummage sale – members discussed the rummage sale and a donation to the church for use of the facilities over Friday and Saturday and storage of unsold goods until the charity could pick up the items on Thursday. Multiplying our \$20 monthly rent for use of the room for 2 hours, times the hours used for rummage sale prep and the sale on Saturday and the storage of unsold goods until pickup on Thursday, the BA arrived at a total for donation to the church. Motion to donate to the church for the use of the room for the rummage sale \$120 was made by Theresa, seconded by Kevin. Discussion. Faye motioned to amend the motion to \$200; seconded by Sandy. **MOTION: To donate to the church for the use of the room for the rummage sale \$200. Motion carried.** The \$200 donation brings the rummage sale proceeds to \$802.
- BAM hybrid – Members discussed how to improve the virtual meeting. We changed locations within the fellowship hall to improve internet connectivity, which worked very well. The problem was that the members participating online could only see 3 members at the physical location. The OWL video conferencing equipment was discussed. The equipment new costs over

\$1000. Carol found eBay had used OWL equipment that was at a reduced cost. Questions included if the OWL would work with iPads or on MAC computers vs only Windows computers. Benefits include sharing the use of the OWL for Regional meetings or events. ACTION: Theresa will research the equipment and the requirements and report back to the BA in May.

BA RUMMAGE SALE – The BA Rummage Sale was held February 24-25. Members discussed our experiences from the rummage sale and what we could do differently with the next rummage sale. These “best practices” will be incorporated into a stand-alone document for the future.

- \$200 for register is good – all \$1’s and \$5’s. Keeping pricing at whole dollars eliminated the need for coin change. Use of Zelle is helpful. We do not use Venmo to date.
- Advertise – use the Garage Sale app, more social exposure
- Bigger & brighter outside signage to attract buyers
- Use color dots to indicate pricing (i.e., yellow dots = \$1, green dots = \$5, etc.)
- Use poster boards to indicate color pricing taped on walls
- Use table stands to show pricing (pricing up high for buyers to easily view)
- Electronics – ? hard to sell, not sure if they work, can’t guarantee it works, may be hard to get rid of it
- Have members with large or more expensive items to take pictures of those items so we can advertise
- May want to hold onto hangers well in advance of the rummage sale
- Potluck on setup day – most liked the potluck, but it lengthens the day for setup
- No pillows, bed mattress pads, mattresses
- Garage Sale permit
- Local charity that picked up unsold items will no longer pick up from any garage or rummage sale. Symphony Salvage out of Sarasota is a charity that sends goods to the poor for free (i.e., shoes, clothing for the poor). They also pick up electronics to be refurbished and donated. No VCR tapes; but takes household items.

NEW BUSINESS

BA DONATION TO REGION DISCUSSION:

- Members discussed the February minutes which contained several bullet points regarding financial questions to the region.
- **MOTION: Theresa motioned to suspend the BA Guidelines guidance and to donate \$500 to the region; seconded by Sandy.** Discussion. The BA can donate to the region as often as we wish; the BA Guidelines states the BA donates to the region a minimum of 2x a year. Discussion included Nar-Anon headquarters use of member donations and general finances. BA finances are transparent to the members with the treasury reports in the minutes and posted online each meeting. **Motion to donate \$500 to the region was carried unanimously.**

ANNOUNCEMENTS

- CAR tally sheets due April 20th
- RSC meeting – May 7

OPEN AGENDA - no items

ADJOURNMENT

Theresa motioned to adjourn the meeting; Carol seconded. Motion carried unanimously. Meeting adjourned at 1:43pm.

Submitted by
Theresa, BA Secretary
Approved 05/06/2023

Bay Area of FL Nar-Anon, Treasurer's Report

February 2023

Cash Checking Account

CURRENT PERIOD - 2/1/2023-2/28/2023			
	Beg Bal	Change	Ending Bal
Prudent Reserve	\$600.00		\$600.00
Rummage Proceeds	\$0.00	\$1,002.00	\$1,002.00
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	<u>\$780.36</u>	\$314.00	\$1,094.36
Total	\$1,530.36	\$1,316.00	\$2,846.36

Year-To-Date: 1/01 to 2/28/2023			
	Beg Bal	Change	Ending bal
Prudent Reserve	\$600.00		\$600.00
Rummage Proceeds	\$0.00	\$1,002.00	\$1,002.00
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	<u>\$390.36</u>	<u>\$704.00</u>	<u>\$1,094.36</u>
Total	\$1,140.36	\$1,706.00	\$2,846.36

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 2/1/2023-2/28/2023					
	Donations	Literature	Rummage Sale	Total	
Receipts					
Ongoing	\$346.00	\$0.00	\$1,002.00	\$1,348.00	
Other					
Total	\$346.00	\$0.00	\$1,002.00	\$1,348.00	
Disbursements					
Literature Purchases		\$12.00		\$12.00	
Literature Shipping		\$0.00		\$0.00	
Prudent Reserve				\$0.00	
General Budget	\$20.00			\$20.00	
Guidelines Budget					
Narateen Budget					
Outreach Budget	\$0.00			\$0.00	
Donations to FL Region	\$0.00			\$0.00	
Unbudgeted Expenditures					
Subtotal Disbursements	<u>\$20.00</u>	<u>\$12.00</u>	<u>\$0.00</u>	<u>\$32.00</u>	
Net Change	\$326.00	-\$12.00	\$1,002.00	\$1,316.00	

Year-To-Date: (1/1-2/28/2023)					
	Donations	Literature	Rummage Sale	Total	
Receipts					
Ongoing	\$666.00	\$90.00	\$1,002.00	\$1,758.00	
Other					
Total	\$666.00	\$90.00	\$1,002.00	\$1,758.00	
Disbursements					
Literature Purchases		\$12.00		\$12.00	
Literature Shipping		\$0.00		\$0.00	
Prudent Reserve				\$0.00	
General Budget	\$40.00			\$40.00	
Guidelines Budget					
Narateen Budget					
Outreach Budget	\$0.00			\$0.00	
Donations to FL Region	\$0.00			\$0.00	
Unbudgeted Expenditures					
Subtotal Disbursements	<u>\$40.00</u>	<u>\$12.00</u>	<u>\$0.00</u>	<u>\$52.00</u>	
Net Change	\$626.00	\$78.00	\$1,002.00	\$1,706.00	

Bay Area of FL Nar-Anon, Treasurer's Ledger

February 2023

Activity Dates: 2/1 -2/28/23

Beginning Balance	\$1,530.36
Net Increase/Decrease	\$1,316.00
Ending Balance	\$2,846.36

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Rummage Sale Incoming (+)	Literature Purchases (-)	Expenses (-)	Balance
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						\$1,530.36
2/21/23	DEP	New Tampa	Donation	\$105.00					\$1,635.36
2/24/23	1234	Cash	Bank Till for Rummage Sale					-\$200.00	\$1,435.36
2/27/23	Cash Offset	St Petersburg Monday	Literature Repurchase			\$12.00	-\$12.00		\$1,435.36
2/27/23	DEP	Cash	Cash Receipt rummage Sale			\$10.00			\$1,445.36
2/27/23	DEP	Cash	Cash Receipt Rummage sale			\$980.00		\$200.00	\$2,625.36
2/27/23	DEP	Tarpon Springs	Donation	\$116.00					\$2,741.36
2/27/23	DEP	Lutz	Donation	\$125.00					\$2,866.36
2/28/23	1235	United Methodist Church	Rent					-\$20.00	\$2,846.36
		ENDING BALANCE	TOTALS	\$346.00	\$0.00	\$1,002.00	-\$12.00	-\$20.00	\$2,846.36

Bay Area of FL Nar-Anon, Treasurer's Report

March 2023

Cash Checking Account

CURRENT PERIOD - 3/1/2023-3/31/2023			
	Beg Bal	Change	Ending Bal
Prudent Reserve	\$600.00		\$600.00
Rummage Proceeds	\$1,002.00	\$0.00	\$1,002.00
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	<u>\$1,094.36</u>	\$175.00	\$1,269.36
Total	\$2,846.36	\$175.00	\$3,021.36

Year-To-Date: 1/01 to 3/31/2023			
	Beg Bal	Change	Ending bal
Prudent Reserve	\$600.00		\$600.00
Rummage Proceeds	\$0.00	\$1,002.00	\$1,002.00
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	<u>\$390.36</u>	<u>\$879.00</u>	<u>\$1,269.36</u>
Total	\$1,140.36	\$1,881.00	\$3,021.36

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 3/1/2023-3/31/2023					
	Donations	Literature	Rummage Sale	Total	
Receipts					
Ongoing	\$195.00	\$0.00	\$0.00	\$195.00	
Other					
Total	\$195.00	\$0.00	\$0.00	\$195.00	
Disbursements					
Literature Purchases		\$0.00		\$0.00	
Literature Shipping		\$0.00		\$0.00	
Prudent Reserve				\$0.00	
General Budget	\$20.00			\$20.00	
Guidelines Budget					
Narateen Budget					
Outreach Budget	\$0.00			\$0.00	
Donations to FL Region	\$0.00			\$0.00	
Unbudgeted Expenditures					
Subtotal Disbursements	<u>\$20.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$20.00</u>	
Net Change	\$175.00	\$0.00	\$0.00	\$175.00	

Year-To-Date: (1/1-3/31/2023)					
	Donations	Literature	Rummge Sale	Total	
Receipts					
Ongoing	\$861.00	\$90.00	\$1,002.00	\$1,953.00	
Other					
Total	\$861.00	\$90.00	\$1,002.00	\$1,953.00	
Disbursements					
Literature Purchases		\$12.00		\$12.00	
Literature Shipping		\$0.00		\$0.00	
Prudent Reserve					
General Budget	\$60.00			\$60.00	
Guidelines Budget					
Narateen Budget					
Outreach Budget	\$0.00			\$0.00	
Donations to FL Region	\$0.00			\$0.00	
Unbudgeted Expenditures					
Subtotal Disbursements	<u>\$60.00</u>	<u>\$12.00</u>	<u>\$0.00</u>	<u>\$72.00</u>	
Net Change	\$801.00	\$78.00	\$1,002.00	\$1,881.00	

Bay Area of FL Nar-Anon, Treasurer's Ledger

March 2023

Activity Dates: 3/1 -3/31/23

Beginning Balance	\$2,846.36
Net Increase/ Decrease	\$175.00
Ending Balance	\$3,021.36

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Rummage Sale Incoming (+)	Literature Purchases (-)	Expenses (-)	Balance
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						\$2,846.36
3/27/23	DEP	New Tampa	Donation	\$45.00					\$2,891.36
3/29/23	DEP	Tarpon Springs	Donation	\$75.00					\$2,966.36
3/29/23	DEP	Lutz	Donation	\$75.00					\$3,041.36
3/31/23	1236	United Methodist Church	Rent					-\$20.00	\$3,021.36
		ENDING BALANCE	TOTALS	\$195.00	\$0.00	\$0.00	\$0.00	-\$20.00	\$3,021.36

BAY AREA MEETING MINUTES, approved 6/3/23

Saturday, May 6, 2023 | 11:30am-1:43pm | Hybrid meeting (In-Person/Zoom
Virtual) United Methodist Church, 207 Buckingham Ave East, Oldsmar FL

OPENING: Marguerite, opened the meeting at 11:30am with the Serenity Prayer.

ROLL CALL: 6 total in attendance: 5 voting; 1 non-voting (*dual role) (V virtual)

- | | |
|---|---|
| 1. Clearwater GSR, Sandy | 4. Tarpon Springs GSR, Kevin (*Treasurer) |
| 2. St Pete Monday GSR, Theresa (*Secretary) | 5. Zephyrhills GSR, Faye (V) |
| 3. Tampa GSR, Tony (*BA Literature Rep) | 6. ASR, Marguerite (non-voting) (V) |

MINUTES

Motion to approve the April 1st minutes was made by Kevin, seconded by Faye; motion opened for discussion with no corrections or changes. Motion to approve the minutes as written carried unanimously.

OFFICER REPORTS

- **ASR Report** – BA still has several open BA positions (ASR, ALT-ASR, Convention Chair). There is an RSC meeting on May 7th and will be unable to attend. Theresa volunteered to give a BA report at the RSC meeting.
- **Treasurer Report** – Kevin, Treasurer, reviewed the April treasurer report. The April Treasury report is attached.

TRADITION/CONCEPT MINI-STUDY

- Sandy led the 12th Tradition study followed by the 12th Concept study. Members shared their thoughts on the Tradition and Concept study. Members discussed how helpful the study was in their understanding of the Traditions & Concepts and the possibility of continuing the mini-study.

REPORTS

- **BA Convention** – 2022 FACNA, Funcoast Area Convention of Narcotics Anonymous, was sent \$30 for use of a room during the convention for the Bay Area.
- **Guidelines Committee** - No report. Guidelines Committee will meet this month to start reviewing the motions that passed at Conference that may impact our Guidelines.
- **Literature** - Tony, Literature Rep, shared the BA has a good stock of CAL.
- **Narateen** – No report.
- **Outreach** – One Outreach event is occurring today in New Port Richey (same day/time as BAM). Manina & Kathy have volunteered to staff the Nar-Anon Outreach table. Next Outreach event is in Brooksville on May 20th and Faye & Kim (Region Outreach Chair) has volunteered to help. Suggestion to contact Ivette, Spring Hill GSR. Kevin has Outreach material (pamphlets). May need to replenish pamphlets. Tony has stock of “white paper” Outreach pamphlets (HOPE pamphlet). More HOPE pamphlets can be printed and paid for out of Outreach funds if needed. May need to coordinate for BA Outreach materials (tent, table, pamphlets, pamphlet stand).

OLD BUSINESS

- BA rummage sale – The church was appreciative of the \$200 donation for use of the room for the rummage sale and storage of unsold goods for several days.
- BAM hybrid – The OWL video conferencing equipment was discussed. Cons: buying outdated, refurbished or used equipment has concerns – we don’t have a good warranty and the new equipment is more compatible with various operating systems and has tech support. To save a few hundred dollars, some members shared they would not be comfortable in purchasing the equipment. If the BA purchased this equipment, we could have workshops or let the Region borrow it if they decided to have hybrid assemblies. ACTION: Members were asked to go back to their Groups for input.

NEW BUSINESS, OPEN AGENDA, ANNOUNCEMENTS

- No new business, no open agenda issues, announcements (see ASR report)

CLOSING: The next BA meeting, June 3rd, will be a ZOOM meeting at 11:30am. Meeting adjourned at 12:36pm.

Submitted by Theresa, BA Secretary

Bay Area of FL Nar-Anon, Treasurer's Report

April 2023

Cash Checking Account

CURRENT PERIOD - 4/1/2023-4/30/2023			
	Beg Bal	Change	Ending Bal
Prudent Reserve	\$600.00		\$600.00
Rummage Proceeds	\$1,002.00	-\$200.00	\$802.00
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	<u>\$1,269.36</u>	-\$143.90	\$1,125.46
Total	\$3,021.36	-\$343.90	\$2,677.46

Year-To-Date: 1/01 to 4/30/2023			
	Beg Bal	Change	Ending bal
Prudent Reserve	\$600.00		\$600.00
Rummage Proceeds	\$0.00	\$802.00	\$802.00
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	<u>\$390.36</u>	<u>\$735.10</u>	<u>\$1,125.46</u>
Total		\$1,537.10	\$2,677.46

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 4/1/2023-4/30/2023				
	Donations	Literature	Rummage Sale	Total
Receipts				
Ongoing	\$323.00	\$277.00	\$0.00	\$600.00
Other				
Total	\$323.00	\$277.00	\$0.00	\$600.00
Disbursements				
Literature Purchases		\$172.00		\$172.00
Literature Shipping		\$21.90		\$21.90
Prudent Reserve				\$0.00
General Budget	\$20.00			\$20.00
Guidelines Budget				
Narateen Budget				
Outreach Budget	\$0.00			\$0.00
Donations to FL Region	\$500.00			\$500.00
Unbudgeted Expenditures	\$30.00		\$200.00	\$230.00
Subtotal Disbursements	<u>\$550.00</u>	<u>\$193.90</u>	<u>\$200.00</u>	<u>\$943.90</u>
Net Change	-\$227.00	\$83.10	-\$200.00	-\$343.90

Year-To-Date: (1/1-4/30/2023)				
	Donations	Literature	Rummage Sale	Total
Receipts				
Ongoing	\$1,184.00	\$367.00	\$1,002.00	\$2,553.00
Other				
Total	\$1,184.00	\$367.00	\$1,002.00	\$2,553.00
Disbursements				
Literature Purchases		\$184.00		\$184.00
Literature Shipping		\$21.90		\$21.90
Prudent Reserve				\$0.00
General Budget	\$80.00			\$80.00
Guidelines Budget				
Narateen Budget				
Outreach Budget	\$0.00			\$0.00
Donations to FL Region	\$500.00			\$500.00
Unbudgeted Expenditures	\$30.00		\$200.00	\$230.00
Subtotal Disbursements	<u>\$610.00</u>	<u>\$205.90</u>	<u>\$200.00</u>	<u>\$1,015.90</u>
Net Change	\$574.00	\$161.10	\$802.00	\$1,537.10

Bay Area of FL Nar-Anon, Treasurer's Ledger

April 2023

Activity Dates: 4/1 -4/30/23

Beginning Balance	\$3,021.36
Net Increase/Decrease	-\$343.90
Ending Balance	\$2,677.46

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Rummage Sale Incoming (+/-)	Literature Purchases (-)	Expenses (-)	Balance
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						\$3,021.36
4/6/23	Zelle	Florida Region	Donation to Region					-\$500.00	\$2,521.36
4/7/23	DEP	Clearwater Tuesdy	Donation & Literature	\$20.00	\$63.00				\$2,604.36
4/7/23	Debit Card	Nar Anon Family Group Inc	Literature Purchase				-\$172.00		\$2,432.36
4/7/23	Debit Card	Nar Anon Family Group Inc	Literature Purchase Shipping				-\$21.90		\$2,410.46
4/17/23	1237	United Methodist Church	Donation to Church for Rummage Sale			-\$200.00			\$2,210.46
4/21/23	DEP	Tampa North	Donation	\$253.00					\$2,463.46
4/21/23	1238	Tampa Funcoast Area NA	Donation for Room at Funcoast NA Convention					-\$30.00	\$2,433.46
4/30/23	DEP	St Pete Wednesday	Donation & Literature	\$50.00	\$214.00				\$2,697.46
4/30/23	1239	United Methodist Church	Rent					-\$20.00	\$2,677.46
		ENDING BALANCE	TOTALS	\$323.00	\$277.00	-\$200.00	-\$193.90	-\$550.00	\$2,677.46

BAY AREA MEETING MINUTES, approved
Saturday, June 3, 2023 | 11:30am-1:05pm | Virtual Meeting

OPENING

- Marguerite opened the meeting at 11:31am with the Serenity Prayer. The Traditions & Concepts were read.

ROLL CALL

6 total in attendance: 5 voting; 1 non-voting (*dual role)

- | | |
|---|---|
| 1. Clearwater GSR, Sandy | 4. Tarpon Springs GSR, Kevin (*Treasurer) |
| 2. St Pete Monday GSR, Theresa (*Secretary) | 5. Zephyrhills GSR, Faye |
| 3. Tampa North GSR, Tony (*BA Literature Rep) | 6. ASR, Marguerite (non-voting) |

MINUTES

Motion to approve the May 6th minutes was made by Kevin, seconded by Sandy; motion opened for discussion with no corrections or changes. Motion to approve the May 6th minutes as written carried unanimously.

OFFICER REPORTS

- **ASR Report** – The Region will hold a virtual business meeting next Sunday, June 11th. Marguerite shared about the outreach event in Brooksville last month which 2 BA members and Kim, Region Outreach Chair, volunteered to staff the Nar-Anon info table. Members discussed BA stock of pamphlets for Outreach events. Some group members expressed to Kevin the desire for colored pamphlets at events to attract interest.
 - 1) Kevin will retrieve and inventory the box of BA Outreach pamphlet stock.
 - 2) Kevin will ask Yvette (prior BA Outreach Chair) about minimum stock to maintain for BA outreach events.
 - 3) Theresa will research NFG Guidelines for copying service literature on white vs colored paper.
 - 4) Theresa will research prior minutes for which pamphlets the BA originally stocked the Outreach display stand with.
- **Treasurer Report** – Kevin reviewed the May treasurer report; see attached report.

REPORTS

- **Guidelines Committee** - Guidelines Committee will meet in June. An excel spreadsheet has been made to easily view what motions passed/ passed as amended/ failed and which motions are for the GLS, GWS or CAL. The Conference Minutes have been reviewed; bookmarks & highlighted wording have been added to aide in the BA Guidelines Committee review. Theresa briefly shared some highlights of the passed motions.
- **Literature** - Tony will need to order a case of SESH books this month for about \$400.

OLD BUSINESS

- BA open positions – Members discussed the urgent need for group members to step into open service positions. Tony suggested using a personal touch, reaching out to group GSRs via telephone.
 - 1) Tony & Theresa will work on “talking points” to use in the conversations with GSRs. Talking points will include asking about BA meetings (if on a different Saturday of the month or a different time during the day would make a difference).
 - 2) There are 14 BA Groups; 5 Groups represented at this meeting; 9 Groups would be contacted. Group contact will be divided up between Tony, Theresa and Marguerite.
- BAM hybrid – Buying the most recent version of the OWL video conferencing equipment is recommended for warranty and compatibility with multiple operating systems and devices. Considering the low in-person attendance at recent BA meetings (4), members discussed in-person meetings and virtual meetings. Purchasing the equipment

may be premature. Recommendation to keep the Rummage Sale proceeds plus some BA funds in reserve to purchase the OWL equipment (about \$1300) at a later date.

Members decided to hold the next BA meeting virtually. Discussion: When the BA holds meetings virtually, the Literature Rep may decide to meet with GSRs to deliver literature. In support of the principle (Tradition 7) of self-support, the BA will reimburse expenses incurred in delivery of literature.

NEW BUSINESS

- Donations to Region & WSO finances – Members expressed disappointment over the continued lack of financial prudence by the NFG Board of Trustees. NFG is losing thousands each month. BA members discuss and vote on donating funds to the region versus how the region does not solicit discussion or a vote on how much to donate to WSO. Members also discussed the support the region has for groups through funding the hotline, website, outreach, narateen and other services. Theresa motioned to donate \$500 to the region; seconded by Kevin. Clearwater and Zephyrhills abstained from voting. Motion carries.
- BA Region Motions – Members were asked to review the proposed motions (7) with their Groups. The motion regarding the formation of areas was pulled until modification was made to the motion to reflect the new wording regarding area formation in the GLS that was approved at conference.
- Region weekly email blast – Overall the emails are beneficial. Members expressed the need to use links, not pictures in the emails to limit data usage which impacts some members and limits the resharing of the emails. Discussion included the lack of region committee meeting minutes or updates to committee webpages which may discourage service; pictures of Nar-Anon event tables provide little info/encouragement for service.

CLOSING:

- The next BA meeting will be held virtually on July 8th. Theresa motioned to adjourn the meeting; seconded by Tony. Motion carried unanimously. The meeting was adjourned at 1:05pm.

Submitted by
Theresa, BA Secretary
Approved 7/8/23

Bay Area of FL Nar-Anon, Treasurer's Report

May 2023

Cash Checking Account

CURRENT PERIOD - 5/1/2023-5/31/2023			
	Beg Bal	Change	Ending Bal
Prudent Reserve	\$600.00		\$600.00
Rummage Proceeds	\$802.00		\$802.00
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	<u>\$1,125.46</u>	\$180.00	\$1,305.46
Total	\$2,677.46	\$180.00	\$2,857.46

Year-To-Date: 1/01 to 5/31/2023			
	Beg Bal	Change	Ending bal
Prudent Reserve	\$600.00		\$600.00
Rummage Proceeds	\$0.00	\$802.00	\$802.00
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	<u>\$390.36</u>	<u>\$915.10</u>	<u>\$1,305.46</u>
Total	\$1,140.36	\$1,717.10	\$2,857.46

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 5/1/2023-5/31/2023					
	Donations	Literature	Rummage Sale	Total	
Receipts					
Ongoing	\$200.00	\$0.00	\$0.00	\$200.00	
Other					
Total	\$200.00	\$0.00	\$0.00	\$200.00	
Disbursements					
Literature Purchases		\$0.00		\$0.00	
Literature Shipping		\$0.00		\$0.00	
Prudent Reserve				\$0.00	
General Budget	\$20.00			\$20.00	
Guidelines Budget					
Narateen Budget					
Outreach Budget	\$0.00			\$0.00	
Donations to FL Region	\$0.00			\$0.00	
Unbudgeted Expenditures	\$0.00		\$0.00	\$0.00	
Subtotal Disbursements	<u>\$20.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$20.00</u>	
Net Change	\$180.00	\$0.00	\$0.00	\$180.00	

Year-To-Date: (1/1-5/31/2023)					
	Donations	Literature	Rummge Sale	Total	
Receipts					
Ongoing	\$1,384.00	\$367.00	\$1,002.00	\$2,753.00	
Other					
Total	\$1,384.00	\$367.00	\$1,002.00	\$2,753.00	
Disbursements					
Literature Purchases		\$184.00		\$184.00	
Literature Shipping		\$21.90		\$21.90	
Prudent Reserve					
General Budget	\$100.00			\$100.00	
Guidelines Budget					
Narateen Budget					
Outreach Budget	\$0.00			\$0.00	
Donations to FL Region	\$500.00			\$500.00	
Unbudgeted Expenditures	\$30.00		\$200.00	\$230.00	
Subtotal Disbursements	<u>\$630.00</u>	<u>\$205.90</u>	<u>\$200.00</u>	<u>\$1,035.90</u>	
Net Change	\$754.00	\$161.10	\$802.00	\$1,717.10	

Bay Area of FL Nar-Anon, Treasurer's Ledger

MAY 2023

Activity Dates: 5/1 -5/31/23

Beginning Balance	\$2,677.46
Net Increase/ Decrease	\$180.00
Ending Balance	\$2,857.46

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Rummage Sale Incoming (+/-)	Literature Purchases (-)	Expenses (-)	Balance
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						\$2,677.46
5/2/23	Zelle	New Tampa	Donation	\$25.00					\$2,702.46
5/30/23	Zelle	New Tampa	Donation	\$75.00					\$2,777.46
5/30/23	Zelle	Tarpon Springs	Donation	\$100.00					\$2,877.46
5/31/23	1240	United Methodist Church	Rent					-\$20.00	\$2,857.46
		ENDING BALANCE	TOTALS	\$200.00	\$0.00	\$0.00	\$0.00	-\$20.00	\$2,857.46

BAY AREA MEETING MINUTES

Saturday, July 8, 2023 | 11:30am-1:15pm | Virtual Meeting

approved 8/4/23

OPENING

Theresa opened the meeting at 11:31am with the Serenity Prayer. The Twelve Traditions & Twelve Concepts were read.

ROLL CALL: (14 BA Groups) 6 attending: 5 voting; 1 non-voting (*dual role)

- | | |
|--|---|
| (1) Clearwater GSR, Sandy | (4) Crystal Beach GSR, Doug (*Region Virtual Admin) |
| (2) St Pete Monday GSR, Theresa (*Secretary) | (5) Tampa North GSR, Tony (*BA Literature Rep) |
| (3) Tarpon Springs GSR, Kevin (*Treasurer) | (6) Clearwater ALT-GSR, Ed (non-voting) |

MINUTES

Motion to approve the June 3rd minutes was made by Tony, seconded by Kevin; motion opened for discussion with no corrections or changes. Motion to approve the May 6th minutes as written carried unanimously with one abstention (was absent at the June BAM).

OFFICER REPORTS

- **ASR Report** – Absent. Marguerite informed the BA secretary will no longer be able to attend BAM at 11:30am time but can participate after 3pm on Saturday or a different day.
- **Treasurer Report** – Kevin reviewed the June treasurer report; see attached report.

REPORTS

- **Guidelines Committee** – The Bay Area Guidelines (BAG) Subcommittee met in June and reviewed the entire BAG and compared it with the motions passed at the 2023 Conference; incorporated new conference motions, added new wording on things the BA now does (i.e., take donations with Zelle) and removed duties/wording that the BA does not do. The BA Guidelines (BAG) Subcommittee draft minutes are posted on the BA webpage which detail the changes. The proposed BAG changes are highlighted in yellow; words removed have a strikethrough; words in red are added. The June proposed BAG was posted on the BA webpage and was emailed to BA contacts. BA members (at this BAM) reviewed the proposed Guidelines and further changes were made. (1) adding '2023' after references to "current" and adding 'goal' to region donations. Once the changes are completed, it will be sent back to the Guidelines Committee for approval of those changes (written the way the BA members had suggested), and once approved, sent to the BA. The July proposed BAG will be brought back to the next BAM possibly for a vote.
- **Literature Rep** – No purchases last month; will probably order this month.
- **Outreach** – The BASC reviewed what was initially purchased for Outreach literature stock and what CAL Service or Outreach literature that the BA may print. Theresa had researched the WSO website, the GLS, GWS, and other CAL Handbooks and found no wording to that Service or Outreach literature may only be printed on white paper. BASC decided not to purchase (O-411A) Large Outreach Packet because all 400 pieces of literature (P-108, P-109, O-407, and O-406) are printed on white paper. BASC wanted colors for display on the literature rack used at Outreach events. The BA has budgeted \$150 for Outreach expenditures, so no motion is needed for the expenditure. Tony will order the pamphlets from NFG Webstore. Kevin will get S-322, S-309, O-406 and O-432 pamphlets and the BA Contact Cards w/ QR code

MOTION: Theresa motioned, Doug seconded, that the Bay Area will keep in stock for Outreach, 13 pamphlets; four Service and Outreach CAL pamphlets and nine purchased pamphlets of the following:

4 Service & Outreach Pamphlets @ 100 copies each:

- | | |
|---|-------------------------------|
| (1) S-322, New to Nar-Anon or Thinking About Attending a Meeting? | (3) S-309, No Nar-Anon Group? |
| (2) O-406, Nar-Anon Offers Hope ('HOPE' pamphlet) | (4) O-432, Narateen Outreach |

9 Purchased pamphlets, 25 copies each:

- | | |
|--|--|
| (1) Passport to Freedom, P-103 | (6) Do You Need Nar-Anon? P-105 |
| (2) To the Concerned Family, P-108 | (7) Open Letter to My Family, P-109 |
| (3) Helping, P-114 | (8) The Nar-Anon Twelve Tools of Recovery, P-115 |
| (4) Information for the Narateen Newcomer, P-118 | (9) What Is Nar-Anon, O-407 |
| (5) To the Concerned Teenaged Family Member or Friend, O-431 | |

Motion carried unanimously. The defined Outreach Literature stock will be added to the BA Guidelines.

OLD BUSINESS

- **BA open positions** – there have been no members showing interest to serve as ASR, ALT-ASR or Outreach Chair.
- **BAM hybrid** – Tabled. With low attendance at in-person BAMs this year and using Zoom only for the past few meetings, the BASC decided to delay the decision to purchase the OWL video conferencing equipment for hybrid meetings.

NEW BUSINESS

- BA Region motions – all seven motions were withdrawn.
- Donations to Region & WSO finances – Members reviewed the latest 2 financial documents from WSO showing a continued decline in Nar-Anon funds of well over \$10,000+ per month. The members acknowledge the support the Region provides through Outreach, Narateen, Convention, Helpline, Website, and other services and BA's responsibility to help support through donations these services.
 - The BASC has strong reservations about donating to the Region, and the Region automatically donating all the funds over the (nonexistent) prudent reserve and "monthly holdback" without a vote from the Groups.
 - Our concern has been shared multiple times with the Region during RSC or Region business meetings and assemblies. Doug will draft a formal position letter explaining BA holdback of funds to the Region.
 - Ed suggested using funds over our prudent reserve and budgeted expenses to purchase CAL for the area, which will not only support our area but also WSO services.

OPEN AGENDA

- BA Guidelines, Budget Categories, "General Expenses" – add the word "miscellaneous" to catch unbudgeted or unexpected expenditures.
- Clearwater shared that her group expressed interest to have a BA fellowship event like a Potluck Speaker Meeting or Potluck Workshop (i.e., 4th Step or Sponsorship Workshop) in the fall. Tony will see if the Church Hall is available late September, October or early November for a gathering. The proceeds from the Rummage Sale (non-7th Tradition Funds) could be used to supply refreshments or other items. A Potluck gathering will be put on the August agenda for further development.
- RSC meeting (virtual) is July 30th at 7pm and is open to all Nar-Anon members; only Region officers, Committee Chairs, Delegate & Alt-Delegate and ASRs may vote.

CLOSING:

- The next BAM: **VIRTUAL BA MEETING, AUGUST 5th @ 4pm**. Sandy motioned to adjourn the meeting; seconded by Doug. Motion carried unanimously. The meeting was adjourned at 1:15pm.

Submitted by
Theresa, BA Secretary
approved 8/4/23

Bay Area of FL Nar-Anon, Treasurer's Report

June 2023

Cash Checking Account

CURRENT PERIOD - 6/1/2023-6/30/2023			
	Beg Bal	Change	Ending Bal
Prudent Reserve	\$600.00		\$600.00
Rummage Proceeds	\$802.00		\$802.00
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$1,305.46	-\$174.90	\$1,130.56
Total	\$2,857.46	-\$174.90	\$2,682.56

Year-To-Date: 1/01 to 6/30/2023			
	Beg Bal	Change	Ending bal
Prudent Reserve	\$600.00		\$600.00
Rummage Proceeds	\$0.00	\$802.00	\$802.00
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$390.36	\$740.20	\$1,130.56
Total	\$1,140.36	\$1,542.20	\$2,682.56

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 6/1/2023-6/30/2023					
	Donations	Literature	Rummage Sale	Total	
Receipts					
Ongoing	\$418.00	\$42.00	\$0.00	\$460.00	
Other					
Total	\$418.00	\$42.00	\$0.00	\$460.00	
Disbursements					
Literature Purchases		\$0.00		\$0.00	
Literature Shipping		\$0.00		\$0.00	
Prudent Reserve				\$0.00	
General Budget	\$20.00			\$20.00	
Guidelines Budget					
Narateen Budget					
Outreach Budget	\$0.00			\$0.00	
Donations to FL Region	\$500.00			\$500.00	
Unbudgeted Expenditures	\$114.90		\$0.00	\$114.90	
Subtotal Disbursements	\$634.90	\$0.00	\$0.00	\$634.90	
Net Change	-\$216.90	\$42.00	\$0.00	-\$174.90	

Year-To-Date: (1/1-6/30/2023)					
	Donations	Literature	Rummage Sale	Total	
Receipts					
Ongoing	\$1,802.00	\$409.00	\$1,002.00	\$3,213.00	
Other					
Total	\$1,802.00	\$409.00	\$1,002.00	\$3,213.00	
Disbursements					
Literature Purchases		\$184.00		\$184.00	
Literature Shipping		\$21.90		\$21.90	
Prudent Reserve					
General Budget	\$120.00			\$120.00	
Guidelines Budget					
Narateen Budget					
Outreach Budget	\$0.00			\$0.00	
Donations to FL Region	\$1,000.00			\$1,000.00	
Unbudgeted Expenditures	\$144.90		\$200.00	\$344.90	
Subtotal Disbursements	\$1,264.90	\$205.90	\$200.00	\$1,670.80	
Net Change	\$537.10	\$203.10	\$802.00	\$1,542.20	

Bay Area of FL Nar-Anon, Treasurer's Ledger

June 2023

Activity Dates: 6/1 -6/30/23

Beginning Balance	\$2,857.46
Net Increase/ Decrease	-\$174.90
Ending Balance	\$2,682.56

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Rummage Sale Incoming (+/-)	Literature Purchases (-)	Expenses (-)	Balance
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						\$2,857.46
6/7/23	Zelle	Florida Region of Nar Anon	Donation to Region					-\$500.00	\$2,357.46
6/12/23	Zelle	Tampa Hybrid	Donation	\$218.00					\$2,575.46
6/12/23	Debit	Deluxe Small Business	Checks					-\$114.90	\$2,460.56
6/23/23	Deposit	Spring Hill Thursday	Donation	\$50.00					\$2,510.56
6/23/23	Deposit	North Tampa	Literature		\$42.00				\$2,552.56
6/23/23	Deposit	Chrystal Beach	Donation	\$150.00					\$2,702.56
6/30/23	1241	United Methodist Church	Rent					-\$20.00	\$2,682.56
		ENDING BALANCE	TOTALS	\$418.00	\$42.00	\$0.00	\$0.00	-\$634.90	\$2,682.56

BAY AREA MEETING MINUTES

Saturday, August 5, 2023 | 4-5:30pm | Virtual Meeting

APPROVED 10/7/23

OPENING

Marguerite opened the virtual BA meeting at 4:03pm with the Serenity Prayer. The Twelve Traditions & Twelve Concepts were read.

ROLL CALL (14 registered BA Groups) 5 members present: 4 voting; 1 non-voting (*dual role)

- | | |
|--|--|
| (1) Clearwater GSR, Sandy | (4) Tampa North GSR, Tony (*BA Literature Rep) |
| (2) St Pete Monday GSR, Theresa (*Secretary) | (5) Marguerite, ASR (non-voting) |
| (3) Tarpon Springs GSR, Kevin (*Treasurer) | |

MINUTES

Motion to approve the July 8 minutes was made by Tony, seconded by Kevin; motion opened for discussion with no corrections or changes. Motion to approve the July 8th minutes as written carried unanimously.

OFFICER REPORTS

- **ASR Report** – Marguerite attended the RSC meeting on July 30th and gave her report. BA highlights were holding virtual BA meetings, changing the next BAM time to 4pm to encourage more participation at BAM, an upcoming potluck speaker meeting and proposed revised BA Guidelines. RSC meeting highlights:
 - The region may have interest as Convention Chair; the Secretary position remains unfilled. Share & encourage members to consider service position. Elections are at the September Assembly on September 9th in Lakeland.
 - The Region Narateen virtual meeting will be 'on hold' on August 30 due to low/no attendance; and revisited in 3 months.
 - Regional Assemblies & Virtual Region Business Meetings will hold a group vote before money is donated to WSO.
 - Region treasurer created a PowerPoint about the region budget. The budget line items remained the same.
 - Two Region officers are planning to drive up to visit a meeting in Tallahassee and stay overnight. Discussion: the Region has no travel policy in the FLRG; however, the Region budget has a line item, "Travel Expenses (Outreach Chair)." While BA was supportive of Officers visiting meetings in the Region, there was no RSC or Region vote on expending funds for travel other than for the Outreach Chair. It was noted that the travel may not require reimbursement.
 - The Region changed banks to Bank of America
 - Region has had positive feedback on the bi-weekly email news. Several members have signed up; subscribing is easy.
- **Treasurer Report** – Kevin reviewed the July treasurer report; see attached report (pages 3-4).

REPORTS

- **Outreach** – Tony ordered 25 pieces each of the 9 Outreach pamphlets that the BA voted to keep as Outreach Stock for \$104. Kevin obtained quotes for the 4 pamphlets (100ea) that is ok to print (Service & Outreach pamphlets), to be printed on different colored paper, double-sided print and folded (trifold) with one company offering the best prices. Kevin had the four pamphlets printed at \$61 and 100 BA contact cards for \$17. WSO Webstore charges .45¢ ea. Kevin will be reimbursed for the cost. Outreach funds are automatically replenished to \$150. Kevin will hold the BA Outreach stock (he does not have the tent, banner, table) and Tony will coordinate with Kevin to bring what he has (white HOPE pamphlets). Suggestion that we have more colored HOPE pamphlets printed to share with groups that attend the BA Potluck Speaker meeting in the fall. It was suggested that the Bay Area may want to increase the 2024 budget amount for Outreach.
 - **Outreach Event** – Tarpon Springs may have a member to help with Ronnie's Run, August 26 in Tampa.
 - **Operational PAR Academy** – Kevin shared that his group may have members that could help in supporting the Sunday Nar-Anon Informational Meetings for the families of an adolescent recovery facility, Operational PAR Academy, clients. Sandy explained that the Clearwater Group had coordinated/sponsored these PAR Academy NFG Info meetings prior to Covid-19 in 2020 for many years. Clearwater members facilitated the Narateen meetings at this location after the Sunday Info meetings. Clearwater has an Outreach box of material from those Info Meetings. Sandy will review what the box contains. The HOPE pamphlet is distributed along with a BA meeting directory which is no longer used (replaced with a contact card with link to region meetings list webpage). There was confusion about whether PAR wants a Nar-Anon meeting or to have Nar-Anon informational meetings. Sandy will reach out to PAR and get more information.
- **Literature Rep** – The BA had a large literature order this month with a case of SESH books and the BA Outreach stock order. Probably will not need to order for a couple of months. BA has an adequate stock of Blue Booklets (large & small) and some Step Workbooks.

- **BA Guidelines** – tabled until the end of this meeting.

OLD BUSINESS

- **Donation to the Region** – The Bay Area will hold off on the letter Doug drafted for the Bay Area regarding no vote before automatically donating up to WSO. We will keep the letter on file to use if needed. Members shared that the letter was well worded and captured our concerns.
 - **MOTION** – Theresa motioned, Kevin seconded, **to donate \$500 to the FL Region**. Motion carried unanimously.
- **BA Fall Potluck Speaker meeting** – Tony will check with the Church on availability for November 4, 11, October 21 or 28. Tony will email members present at this meeting for which date to secure.
 - **Rummage Sale Proceeds** – Theresa motioned, Sandy seconded, **to expend up to \$100 for the fall potluck speaker event from rummage sale proceeds**. Motion carries.

The \$100 will cover rent, water, paper products and other expenses. Tony accepted the request to be a speaker (thank you!) and members will ask their groups for another volunteer to speak at this event. We discussed printing off more HOPE pamphlets to give to groups in attendance.

Rummage sale proceeds will be revisited in the future; possible OWL video conferencing equipment purchase that can be used by the BA and the Region for meetings and events.
- **Region Email News (MailChimp)** – The Region bi-weekly emails are great – easy to read, lots of information! Members are encouraged to share with their group members to sign up. We will ask if the BA may use the email News to share upcoming meetings and events at the region assembly.
- **BA December Elections** – Members are asked to encourage group members to consider service positions in the Bay Area. The BA has open positions: ASR, ALT-ASR and Outreach Chair. We may have someone considering the Outreach position.
- **BA Guidelines** – Motion to accept the proposed revised BA Guidelines was made by Theresa; seconded by Sandy. Discussion. Motion carried unanimously. Theresa will remove the strike-out words, remove the yellow highlights in the Guidelines and send the copy to the Guidelines Committee and Marguerite. Once reviewed, the BA Guidelines will be posted to the BA webpage and sent out to BA Groups.

CLOSING

- **Next Meeting** – Members discussed the next BAM meeting. By consensus, the next BAM will be a virtual meeting on October 7th @ 4pm. Members discussed the time and the BA Guidelines which state meetings are 11:30am-1pm. **The BA decided, by consensus, to remove the time referenced in the BA Guidelines to give flexibility in the future.**
- **Adjournment** – Theresa motioned to adjourn the meeting; seconded by Kevin. Motion carried unanimously. The meeting was adjourned at 5:30pm.

Submitted by
Theresa, BA Secretary
Approved 10/7/23

Bay Area of FL Nar-Anon, Treasurer's Report

July 2023

Cash Checking Account

CURRENT PERIOD - 7/1/2023-7/31/2023			
	Beg Bal	Change	Ending Bal
Prudent Reserve	\$600.00		\$600.00
Rummage Proceeds	\$802.00		\$802.00
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00	-\$104.65	\$45.35
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$1,130.56	-\$151.06	\$979.50
Total	\$2,682.56	-\$255.71	\$2,426.85

Year-To-Date: 1/01 to 7/31/2023			
	Beg Bal	Change	Ending bal
Prudent Reserve	\$600.00		\$600.00
Rummage Proceeds	\$0.00	\$802.00	\$802.00
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00	-\$104.65	\$45.35
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$390.36	\$589.14	\$979.50
Total	\$1,140.36	\$1,286.49	\$2,426.85

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 7/1/2023-7/31/2023					
	Donations	Literature	Rummage Sale	Total	
Receipts					
Ongoing	\$277.00	\$94.00	\$0.00	\$371.00	
Other					
Total	\$277.00	\$94.00	\$0.00	\$371.00	
Disbursements					
Literature Purchases		\$431.80		\$431.80	
Literature Shipping		\$70.26		\$70.26	
Prudent Reserve				\$0.00	
General Budget	\$20.00			\$20.00	
Guidelines Budget					
Narateen Budget					
Outreach Budget	\$104.65			\$104.65	
Donations to FL Region	\$0.00			\$0.00	
Unbudgeted Expenditures	\$0.00		\$0.00	\$0.00	
Subtotal Disbursements	\$124.65	\$502.06	\$0.00	\$626.71	
Net Change	\$152.35	-\$408.06	\$0.00	-\$255.71	

Year-To-Date: (1/1-7/31/2023)					
	Donations	Literature	Rummge Sale	Total	
Receipts					
Ongoing	\$2,079.00	\$503.00	\$1,002.00	\$3,584.00	
Other					
Total	\$2,079.00	\$503.00	\$1,002.00	\$3,584.00	
Disbursements					
Literature Purchases		\$615.80		\$615.80	
Literature Shipping		\$92.16		\$92.16	
Prudent Reserve				\$0.00	
General Budget	\$140.00			\$140.00	
Guidelines Budget					
Narateen Budget					
Outreach Budget	\$104.65			\$104.65	
Donations to FL Region	\$1,000.00			\$1,000.00	
Unbudgeted Expenditures	\$144.90		\$200.00	\$344.90	
Subtotal Disbursements	\$1,389.55	\$707.96	\$200.00	\$2,297.51	
Net Change	\$689.45	-\$204.96	\$802.00	\$1,286.49	

Bay Area of FL Nar-Anon, Treasurer's Ledger

July 2023

Activity Dates: 7/1 -7/31/23

Beginning Balance	\$2,682.56
Net Increase/Decrease	-\$255.71
Ending Balance	\$2,426.85

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Rummage Sale Incoming (+/-)	Literature Purchases (-)	Expenses (-)	Balance
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						\$2,682.56
7/5/23	Zelle	New Tampa	Donation	\$42.00					\$2,724.56
7/10/23	Zelle	Zephyrhills	Donation	\$60.00					\$2,784.56
7/19/23	Zelle	Lutz	Donation	\$100.00					\$2,884.56
7/20/23	Debit Card	Nar Anon Family Group Inc	Literature Purchase				-\$431.80	-\$90.00	\$2,362.76
7/20/23	Debit Card	Nar Anon Family Group Inc	Literature Purchase Shipping				-\$70.26	-\$14.65	\$2,277.85
7/26/23	Zelle	Tarpon Springs	Donation	\$75.00					\$2,352.85
7/28/23	Deposit	Zephyrhills	Literature Purchase		\$56.00				\$2,408.85
7/28/23	Deposit	Tampa North	Literature Purchase		\$38.00				\$2,446.85
7/31/23	1242	United Methodist Church	Rent					-\$20.00	\$2,426.85
		ENDING BALANCE	TOTALS	\$277.00	\$94.00	\$0.00	-\$502.06	-\$124.65	\$2,426.85

BAY AREA MEETING MINUTES

Saturday, October 7, 2023 | 4-5:24pm | Virtual Meeting

approved 12/2/23

OPENING

Marguerite opened the virtual BA meeting at 4:03pm with the Serenity Prayer. The Twelve Traditions & Twelve Concepts were read.

ROLL CALL (14 registered BA Groups) 8 present; 6 voting; 2 non-voting (*dual role)

(1) Clearwater GSR, Sandy	(5) Tampa North GSR, Tony (*BA Literature Rep)
(2) Crystal Beach GSR, John	(6) Zephyrhills GSR, Faye
(3) St Pete Monday GSR, Theresa (*Secretary)	(7) Marguerite, ASR (non-voting)
(4) Tarpon Springs GSR, Kevin (*Treasurer)	(8) Bonnie, FL Region Chair (non-voting)

MINUTES

Motion to approve the August 5th minutes was made by Sandy, seconded by Kevin; motion opened for discussion with no corrections or changes. Motion to approve the August 5th minutes as presented carried (5 yes, 1 abstention).

OFFICER REPORTS

- **ASR Report** – Marguerite shared that we had volunteers to speak at our BA Fall Potluck Speaker meeting. Marguerite asked Bonnie if she would continue to share that event on the Region eNews email to groups which Bonnie affirmed she would make sure it was done. (see BA Fall Potluck Fellowship under OLD BUSINESS)
- **Treasurer Report** – Kevin reviewed the August & September treasurer reports; see attached report. Under the September report, there is a correction to automatically replenish Outreach funds to \$150 as per BA Guidelines – only impacts the amount available under 'year to date' (box on upper right of the report).
- **FL Region Chair Report** – (not on the agenda) Bonnie met with Pasco County Sheriff about Nar-Anon. He will share with officers about Nar-Anon. There is a Pasco Recovery Round Table that takes place on the 4th Monday of the month from 2-3:30pm. Location: 8610 Galen Wilson Blvd, Port Richey FL 34668. We need volunteers to attend the November meeting – possible sharing of responsibilities. Contact Bonnie, FL Region Chair – chair@naranonfl.org (Chair signed off after Outreach report, handing Zoom meeting control over to Theresa)
- **Secretary Report** – Theresa shared that the region has a new convention chair Sunsan from the Brandon group. There were no volunteers/nominations for region secretary. The Region voted to donate to WSO about \$1000 (Theresa was unsure of the exact amount since she had not received the draft minutes yet. Bonnie said it would be published soon). Theresa shared that she had resigned as Region webmaster at the assembly, effective immediately.

REPORTS

- **Convention** – Next FACNA convention (FunCoast Area Convention of NA) will be held in 2025.
- **Guidelines** - The updated BA Guidelines, approved August 5th, were sent out to BA GSRs and posted to the BA webpage.
- **Literature Rep** – BA has adequate stock. HOPE pamphlets and BA Contact Cards will be supplied at the Fall Potluck & Speaker meeting on November 4th.
- **Outreach**
 - **NOPE** – (Yvette?) who to contact about volunteering for a Nar-Anon outreach table at the following NOPE area events
 - Hillsborough NOPE, Thurs, Oct 19 @ 7pm, Hillsborough High School, 5000 N Central Ave, Tampa
 - Pinellas NOPE, Thurs, Oct 19 @ 7pm, Largo Central Park, 101 Central Park Dr, Largo
 - **Operational PAR Academy** – Sandy shared that they have had 3 Nar-Anon Informational Meetings for the families of the clients at the PAR Academy that were well attended. Families must attend if they want to visit with their children. There are 4 members that have volunteered (as pairs) to facilitate the meetings at PAR. Clearwater (2 members) and Tarpon Springs (2 members) are alternating Sundays.

OLD BUSINESS

- **BA Nov 4th Fall Potluck & Speaker meeting** – Budgeted \$100 from the rummage sale proceeds was approved in August. No RSVPs have been received to date. Quantities or size will be changed as appropriate. Setup @ noon. Send out reminder to BA groups this week – reminder to RSVP and to bring food!

- Speakers – Tony, Donna & Gerri. Tony will ask Gerri if she is still willing. Speakers are asked to share their topic with Marguerite (for introductions).
- Dessert – Theresa – sheet cake (9x12 Serenity, Hope)
- Drinks – Sandy (2 cases water), Theresa (Coca-Cola), Marguerite (7up) cans or individual bottles
- Chips – Faye is contributing assorted chips package and give to Bonnie to bring on 11/4
- Paper Products – Marguerite (napkins), Tony (cups, plates, utensils), Sandy (paper towels)
- Clorox Wipes – Theresa
- Ice – Kevin (2 bags)
- Coolers – Sandy, Kevin & Theresa
- Serving Spoons/Utensils (borrow from facility)
- Unable to attend (out of town) John (Crystal Beach) & Faye (Zephyrhills). They will encourage group members to come. The BA has 14 registered groups. The following groups shared their possible attendee counts: Clearwater 5; St Pete Monday 2; Tampa 3-4; Zephyrhills 1-2

- **BA December Elections:** ASR, Alt-ASR, Outreach, Convention

OPEN AGENDA

- Financial Position to WSO & the FL Region – Members are asked to get their group conscience on their financial positions re: WSO finances. We will readdress to see if there is group support to have a BA position. If there is, we could write to WSO (and the region) and share our position.

CLOSING

- **Adjournment** – Theresa motioned to adjourn the meeting; seconded by Faye. Motion carried unanimously. The meeting was adjourned at 5:24pm.

Submitted by
Theresa, BA Secretary
Approved 12/2/23

PS. Next BAM, Saturday December 2. (BA elections & 2024 BA meeting schedule topics)

Bay Area of FL Nar-Anon, Treasurer's Report

August 2023

Cash Checking Account

CURRENT PERIOD - 8/1/2023-8/31/2023			
	Beg Bal	Change	Ending Bal
Prudent Reserve	\$600.00		\$600.00
Rummage Proceeds	\$802.00		\$802.00
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$45.35	-\$91.00	-\$45.65
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$979.50	-\$307.00	\$672.50
Total	\$2,426.85	-\$398.00	\$2,028.85

Year-To-Date: 1/01 to 8/31/2023			
	Beg Bal	Change	Ending bal
Prudent Reserve	\$600.00		\$600.00
Rummage Proceeds	\$0.00	\$802.00	\$802.00
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00	-\$195.65	-\$45.65
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$390.36	\$282.14	\$672.50
Total	\$1,140.36	\$888.49	\$2,028.85

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 8/1/2023-8/31/2023				
	Donations	Literature	Rummage Sale	Total
Receipts				
Ongoing	\$100.00	\$113.00	\$0.00	\$213.00
Other				
Total	\$100.00	\$113.00	\$0.00	\$213.00
Disbursements				
Literature Purchases		\$0.00		\$0.00
Literature Shipping		\$0.00		\$0.00
Prudent Reserve				\$0.00
General Budget	\$20.00			\$20.00
Guidelines Budget				
Narateen Budget				
Outreach Budget	\$91.00			\$91.00
Donations to FL Region	\$500.00			\$500.00
Unbudgeted Expenditures	\$0.00		\$0.00	\$0.00
Subtotal Disbursements	\$611.00	\$0.00	\$0.00	\$611.00
Net Change	-\$511.00	\$113.00	\$0.00	-\$398.00

Year-To-Date: (1/1-8/31/2023)				
	Donations	Literature	Rummge Sale	Total
Receipts				
Ongoing	\$2,179.00	\$616.00	\$1,002.00	\$3,797.00
Other				
Total	\$2,179.00	\$616.00	\$1,002.00	\$3,797.00
Disbursements				
Literature Purchases		\$615.80		\$615.80
Literature Shipping		\$92.16		\$92.16
Prudent Reserve				
General Budget	\$160.00			\$160.00
Guidelines Budget				
Narateen Budget				
Outreach Budget	\$195.65			\$195.65
Donations to FL Region	\$1,500.00			\$1,500.00
Unbudgeted Expenditures	\$144.90		\$200.00	\$344.90
Subtotal Disbursements	\$2,000.55	\$707.96	\$200.00	\$2,908.51
Net Change	\$178.45	-\$91.96	\$802.00	\$888.49

Bay Area of FL Nar-Anon, Treasurer's Ledger

August 2023

Activity Dates: 8/1 -8/31/23

Beginning Balance	\$2,426.85
Net Increase/Decrease	-\$398.00
Ending Balance	\$2,028.85

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Rummage Sale Incoming (+/-)	Literature Purchases (-)	Expenses (-)	Balance
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						\$2,426.85
8/7/23	1243	Kevin H	Outreach Pamphlets					-\$91.00	\$2,335.85
8/8/23	Zelle	Florida Region	Donation to Region					-\$500.00	\$1,835.85
8/11/23	Deposit	Tampa North	Literature Purchase		\$113.00				\$1,948.85
8/16/23	Zelle	Lutz Tuesday	Donation	\$100.00					\$2,048.85
8/31/23	1244	United Methodist Church	Rent					-\$20.00	\$2,028.85
		ENDING BALANCE	TOTALS	\$100.00	\$113.00	\$0.00	\$0.00	-\$611.00	\$2,028.85

Bay Area of FL Nar-Anon, Treasurer's Report

September 2023

Cash Checking Account

CURRENT PERIOD - 9/1/2023-9/30/2023			
	Beg Bal	Change	Ending Bal
Prudent Reserve	\$600.00		\$600.00
Rummage Proceeds	\$802.00		\$802.00
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	-\$45.65	\$45.65	\$0.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$672.50	\$227.35	\$899.85
Total	\$2,028.85	\$273.00	\$2,301.85

Year-To-Date: 1/01 to 9/30/2023			
	Beg Bal	Change	Ending bal
Prudent Reserve	\$600.00		\$600.00
Rummage Proceeds	\$0.00	\$802.00	\$802.00
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00	-\$150.00	\$0.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$390.36	\$509.49	\$899.85
Total	\$1,140.36	\$1,161.49	\$2,301.85

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 9/1/2023-9/30/2023					
	Donations	Literature	Rummage Sale	Total	
Receipts					
Ongoing	\$125.00	\$168.00	\$0.00	\$293.00	
Other					
Total	\$125.00	\$168.00	\$0.00	\$293.00	
Disbursements					
Literature Purchases		\$0.00		\$0.00	
Literature Shipping		\$0.00		\$0.00	
Prudent Reserve				\$0.00	
General Budget	\$20.00			\$20.00	
Guidelines Budget					
Narateen Budget					
Outreach Budget				\$0.00	
Donations to FL Region				\$0.00	
Unbudgeted Expenditures			\$0.00	\$0.00	
Subtotal Disbursements	\$20.00	\$0.00	\$0.00	\$20.00	
Net Change	\$105.00	\$168.00	\$0.00	\$273.00	

Year-To-Date: (1/1-9/30/2023)					
	Donations	Literature	Rummge Sale	Total	
Receipts					
Ongoing	\$2,304.00	\$784.00	\$1,002.00	\$4,090.00	
Other					
Total	\$2,304.00	\$784.00	\$1,002.00	\$4,090.00	
Disbursements					
Literature Purchases		\$615.80		\$615.80	
Literature Shipping		\$92.16		\$92.16	
Prudent Reserve					
General Budget	\$180.00			\$180.00	
Guidelines Budget					
Narateen Budget					
Outreach Budget	\$195.65			\$195.65	
Donations to FL Region	\$1,500.00			\$1,500.00	
Unbudgeted Expenditures	\$144.90		\$200.00	\$344.90	
Subtotal Disbursements	\$2,020.55	\$707.96	\$200.00	\$2,928.51	
Net Change	\$283.45	\$76.04	\$802.00	\$1,161.49	

Bay Area of FL Nar-Anon, Treasurer's Ledger

September 2023

Activity Dates: 9/1 -9/30/23

Beginning Balance	\$2,028.85
Net Increase/Decrease	\$273.00
Ending Balance	\$2,301.85

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Rummage Sale Incoming (+/-)	Literature Purchases (-)	Expenses (-)	Balance
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						\$2,028.85
9/15/23	Deposit	Clearwater	Donation and Literature	\$25.00	\$108.00				\$2,161.85
9/15/23	Deposit	Tarpon Springs	Literature Purchase		\$60.00				\$2,221.85
9/29/23	Zelle	Tarpon Springs	Donation	\$100.00					\$2,321.85
9/30/23	1245	United Methodist Church	Rent					-\$20.00	\$2,301.85
		ENDING BALANCE	TOTALS	\$125.00	\$168.00	\$0.00	\$0.00	-\$20.00	\$2,301.85

**Bay Area Fall
Potluck & Speaker Meeting
November 4, 2023 @ 1pm-4pm**

@ United Methodist Church, 207 Buckingham Ave East, Oldsmar

Join us for food & fellowship!

ALL NAR-ANON MEMBERS ARE INVITED!

Bring your favorite dish to share!



Bay Area providing bottled water, chips, dessert, paper products & utensils

Please share with your group members!

Group Contact/GSR - please RSVP how many members of your Group will be attending by October 28th to: ba.secretary@naranonfl.org

BAY AREA MEETING MINUTES

Saturday, December 2, 2023 | 4-5:24pm | Virtual Meeting

approved 1/6/24

OPENING

Marguerite opened the virtual BA meeting at 4:03pm with the Serenity Prayer. The Twelve Traditions & Twelve Concepts were read.

- ROLL CALL** (14 registered BA Groups) 8 present; 6 voting; 2 non-voting (*dual role)
- | | |
|--|--|
| (1) Clearwater GSR, Sandy | (5) Tampa North GSR, Tony (*BA Literature Rep) |
| (2) Crystal Beach GSR, John | (6) Zephyrhills GSR, Faye |
| (3) St Pete Monday GSR, Theresa (*Secretary) | (7) Marguerite, ASR (non-voting) |
| (4) Tarpon Springs GSR, Kevin (*Treasurer) | (8) Kathy A, Crystal Beach member (non-voting) |

MINUTES

Motion to approve the October 7th minutes was made by John, seconded by Kevin; motion opened for discussion with no corrections or changes. Motion to approve the October 7th minutes as written carried unanimously.

OFFICER REPORTS

- **ASR Report** – The **BA Nov 4th Fall Potluck & Speaker Meeting** was a success – lots of food and many attendees (about 38). Had lots of positive feedback on our speakers, Donna, Gerri and Tony. **Sandy motioned to donate \$100 to the Church for use of facilities and was seconded by Faye. Motion carried.** There have been no receipts sent in for reimbursement for items purchased for the Potluck. Members are urged to do so quickly. Members indicated that the items were donations.
- **Treasurer Report** – Kevin reviewed the October & November treasurer reports; see attached report.

REPORTS

- **Guidelines** –no report
- **Literature Rep** – BA has adequate stock. Tony has made a few deliveries.
- **Outreach**
 - **Operational PAR Academy** – Sandy shared that the Nar-Anon Informational Meetings for the families of the clients at the PAR Academy are going strong – about 5-8 families per Sunday. PAR academy is interested in starting Narateen back up. If they reach out, they will be steered to contact the Region Narateen chairperson.
 - **Catholic Men's Conference** - John asked about Outreach at this event on February 10th at St Lawrence Catholic Church in Tampa (by the stadium). John had inquired and was invited to set up a table at the conference. The conference is attended last year by about 600 men from not only the Tampa area, but also other Florida cities & states. Once this is set, the FL Region Outreach Committee could be contacted for help. The Bay Area can also put out a request for volunteers. The Bay Area does have funds to have pamphlets made up for handing out at the conference.
 - **Outreach Chair** - Guidelines committee was asked to draft up language to describe Outreach Chair position (that Outreach Chair does not need to attend all the events, just coordinate). Guidelines Cmte will meet after the holidays to address the changes.
 - **Outreach Calendar** – It may be helpful to have some sort of calendar or listing of outreach events that the Bay Area participates in. A few years ago, this was suggested. Theresa said she had a listing of sorts (some notes on the various events) and will share at the next meeting.
 - **Pasco County Outreach Event** – Bonnie & Faye attended a Pasco County event on addiction. Many attendees had never heard of Nar-Anon.

OLD BUSINESS

- The Bay Area Fall Potluck & Speaker meeting was discussed during the ASR report.

NEW BUSINESS

- **BA December Elections** - ASR, Alt-ASR, Outreach, Convention and Literature Rep. To date, we have no nominees, volunteers or motions from the floor to fill positions. If we don't get members to step into these positions, it could compromise the overall health of BAM. Marguerite's term was up in January and has only agreed to continue in the short term. Theresa will add to the email with the December BAM draft minutes an urgency for volunteers and participation.

- **BA 2024 meeting schedule:** Next BAM, Saturday, January 6 at 4pm via ZOOM. Members decided to wait until January before setting up 2024 schedule when we know the meeting schedule for the Region. With poor attendance at BAM, members will consider alternate meeting schedules – perhaps meeting every other month. Members also discussed 2 fellowship events to attract interest in the Bay Area. Tony suggested that the next fellowship event be a picnic. The last picnic at Lettuce Lake in Tampa was a big success with lots of participation.

OPEN AGENDA

CLOSING

- **Adjournment** – Theresa motioned to adjourn the meeting; seconded by Kevin. Motion carried unanimously. The meeting was adjourned at 5:06pm.

Submitted by
Theresa, BA Secretary
approved

Bay Area of FL Nar-Anon, Treasurer's Report

October 2023

Cash Checking Account

CURRENT PERIOD - 10/1/2023-10/31/2023			
	Beg Bal	Change	Ending Bal
Prudent Reserve	\$600.00		\$600.00
Rummage Proceeds	\$802.00		\$802.00
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$0.00	\$150.00	\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$899.85	-\$16.00	\$883.85
Total	\$2,301.85	\$134.00	\$2,435.85

Year-To-Date: 1/01 to 9/30/2023			
	Beg Bal	Change	Ending bal
Prudent Reserve	\$600.00		\$600.00
Rummage Proceeds	\$0.00	\$802.00	\$802.00
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$390.36	\$493.49	\$883.85
Total	\$1,140.36	\$1,295.49	\$2,435.85

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 10/1/2023-10/31/2023					
	Donations	Literature	Rummage Sale	Total	
Receipts					
Ongoing	\$135.00	\$19.00	\$0.00	\$154.00	
Other					
Total	\$135.00	\$19.00	\$0.00	\$154.00	
Disbursements					
Literature Purchases		\$0.00		\$0.00	
Literature Shipping		\$0.00		\$0.00	
Prudent Reserve				\$0.00	
General Budget	\$20.00			\$20.00	
Guidelines Budget					
Narateen Budget					
Outreach Budget				\$0.00	
Donations to FL Region				\$0.00	
Unbudgeted Expenditures			\$0.00	\$0.00	
Subtotal Disbursements	\$20.00	\$0.00	\$0.00	\$20.00	
Net Change	\$115.00	\$19.00	\$0.00	\$134.00	

Year-To-Date: (1/1-10/31/2023)					
	Donations	Literature	Rummage Sale	Total	
Receipts					
Ongoing	\$2,439.00	\$803.00	\$1,002.00	\$4,244.00	
Other					
Total	\$2,439.00	\$803.00	\$1,002.00	\$4,244.00	
Disbursements					
Literature Purchases		\$615.80		\$615.80	
Literature Shipping		\$92.16		\$92.16	
Prudent Reserve					
General Budget	\$200.00			\$200.00	
Guidelines Budget					
Narateen Budget					
Outreach Budget	\$195.65			\$195.65	
Donations to FL Region	\$1,500.00			\$1,500.00	
Unbudgeted Expenditures	\$144.90		\$200.00	\$344.90	
Subtotal Disbursements	\$2,040.55	\$707.96	\$200.00	\$2,948.51	
Net Change	\$398.45	\$95.04	\$802.00	\$1,295.49	

Bay Area of FL Nar-Anon, Treasurer's Ledger

October 2023

Activity Dates: 10/1 -10/31/23

Beginning Balance	\$2,301.85
Net Increase/ Decrease	\$134.00
Ending Balance	\$2,435.85

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Rummage Sale Incoming (+/-)	Literature Purchases (-)	Expenses (-)	Balance
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc..	(ie. Donation & Literature)						\$2,301.85
10/20/23	Deposit	Chrystal Beach	Donation	\$60.00					\$2,361.85
10/20/23	Deposit	Tampa North	Literature Purchase		\$19.00				\$2,380.85
10/30/23	Zelle	Tarpon Springs	Donation	\$75.00					\$2,455.85
10/31/23	1246	United Methodist Church	Rent					-\$20.00	\$2,435.85
		ENDING BALANCE	TOTALS	\$135.00	\$19.00	\$0.00	\$0.00	-\$20.00	\$2,435.85

Balance Per Bank 10/31/2023	\$2,485.85
Add Outstanding deposit	\$0.00
less outstanding check 1238	-\$30.00
less outstanding check 1246	-\$20.00
Bank account reconciled	\$2,435.85

Bay Area of FL Nar-Anon, Treasurer's Report

November 2023

Cash Checking Account

CURRENT PERIOD - 11/1/2023-11/30/2023			
	Beg Bal	Change	Ending Bal
Prudent Reserve	\$600.00		\$600.00
Rummage Proceeds	\$802.00		\$802.00
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	<u>\$883.85</u>	-\$109.65	\$774.20
Total	\$2,435.85	-\$109.65	\$2,326.20

Year-To-Date: 1/01 to 11/30/2023			
	Beg Bal	Change	Ending bal
Prudent Reserve	\$600.00		\$600.00
Rummage Proceeds	\$0.00	\$802.00	\$802.00
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	<u>\$390.36</u>	<u>\$383.84</u>	<u>\$774.20</u>
Total	\$1,140.36	\$1,185.84	\$2,326.20

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 11/1/2023-11/30/2023				
	Donations	Literature	Rummage Sale	Total
Receipts				
Ongoing	\$75.00	\$0.00	\$0.00	\$75.00
Other				
Total	\$75.00	\$0.00	\$0.00	\$75.00
Disbursements				
Literature Purchases		\$143.75		\$143.75
Literature Shipping		\$20.90		\$20.90
Prudent Reserve				\$0.00
General Budget	\$20.00			\$20.00
Guidelines Budget				
Narateen Budget				
Outreach Budget				\$0.00
Donations to FL Region				\$0.00
Unbudgeted Expenditures			\$0.00	\$0.00
Subtotal Disbursements	<u>\$20.00</u>	<u>\$164.65</u>	<u>\$0.00</u>	<u>\$184.65</u>
Net Change	\$55.00	-\$164.65	\$0.00	-\$109.65

Year-To-Date: (1/1-11/30/2023)				
	Donations	Literature	Rummge Sale	Total
Receipts				
Ongoing	\$2,514.00	\$803.00	\$1,002.00	\$4,319.00
Other				
Total	\$2,514.00	\$803.00	\$1,002.00	\$4,319.00
Disbursements				
Literature Purchases		\$759.55		\$759.55
Literature Shipping		\$113.06		\$113.06
Prudent Reserve				
General Budget	\$220.00			\$220.00
Guidelines Budget				
Narateen Budget				
Outreach Budget	\$195.65			\$195.65
Donations to FL Region	\$1,500.00			\$1,500.00
Unbudgeted Expenditures	\$144.90		\$200.00	\$344.90
Subtotal Disbursements	<u>\$2,060.55</u>	<u>\$872.61</u>	<u>\$200.00</u>	<u>\$3,133.16</u>
Net Change	\$453.45	-\$69.61	\$802.00	\$1,185.84

Bay Area of FL Nar-Anon, Treasurer's Ledger

November 2023

Activity Dates: 11/1 -11/30/23

Beginning Balance	\$2,435.85
Net Increase/Decrease	-\$109.65
Ending Balance	\$2,326.20

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Rummage Sale Incoming (+/-)	Literature Purchases (-)	Expenses (-)	Balance
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						\$2,435.85
11/13/23	Debit Card	Nar-Anon Webstore	Literature Purchase				-\$143.75		\$2,292.10
11/13/23	Debit Card	Nar-Anon Webstore	Literature Shipping				-\$20.90		\$2,271.20
11/16/23	Deposit	Clearwater Tuesday	Donation	\$25.00					\$2,296.20
11/16/23	Deposit	Springhill Thursday	Donation	\$50.00					\$2,346.20
11/30/23	1247	United Methodist Church	Rent					-\$20.00	\$2,326.20
		ENDING BALANCE	TOTALS	\$75.00	\$0.00	\$0.00	-\$164.65	-\$20.00	\$2,326.20