

BAM Minutes
January 9th , 2021 Virtual-Meeting*

Approved

11:30 AM – 1:30 PM

Roll Call: Attending – 12 ; 9 Voting, 3 Non-voting

Attendance - Voting

Crystal Bch/BA Sec	Clearwater-Thursday
Lutz	New Tampa/Alt.ASR
St. Petersburg – Mon/BAGS	Tampa North/BA Outreach
Tampa South/BA Literature	Tarpon Springs/BA Treasurer
Zephyrhills	

Attendance - Nonvoting

BA-ASR	BA Narateen Chair
Alt.Delegate	

The Chair opened the meeting with the Serenity Prayer.

The 12 Traditions and 12 Concepts were read.

Attendance Taken – 11 members attending, 9voting, 2 nonvoting

- **Approval of Minutes:** St. Petersburg Monday motioned to accept the 12/5/2020 BAM Minutes, Tampa North seconded, motion to accept the minutes passed on a voice vote.
- **ASR Report:** No new items.
- **Treasurer's Report:** Refer to the imbedded 12/2020 Treasurer's Report. December, 2020 started with a balance of \$1048.75, and ended with a \$1,228.75 balance. FY-2020 started with a \$1,931.02 balance and ended with a \$1,228.75 balance.
- **Bay Area Outreach Subcommittee:** No new items, Covid-19 event deferrals continue.
- **Bay Area Narateen Subcommittee:** The virtual Narateen meeting continues to do well. It was noted that, while the original meeting was started in and supported by the Bay Area, the virtual meeting is supported by the Region. It will be up to the Narateen members themselves as to joining the Bay Area, Florida Region, or elsewhere.
- **Bay Area Guidelines Subcommittee:** Discussion occurred as the final subject of meeting. Clarifications were made concerning the timing of literature orders by Bay Area NFG's as well as discussion of the Prudent Reserve terminology.
 - BAGs will put out a clean copy of the final draft for Bay Area groups to review prior to holding a BAM vote on a motion for adopting the guidelines. This clean copy will be e-mailed to the group GSR's and will be available on the Bay Area tab of the Region website.
- **Bay Area Conventions Subcommittee:** No new update
- **Old Business - None**
- **New Business**
 - **Alt. Delegate:** Donna C. gave an update on the virtual WSC to be held 4/30 to 5/3/2021.
 - **2021 BAM Calendar:** After discussion, Crystal Beach motioned to accept the 2021 BAM Calendar as presented (attached), New Tampa seconded, motion approved on a voice vote. It was also a consensus that BAM's be held virtually until further notice.

St. Petersburg - Monday motioned to close the meeting, Tampa North seconded, passed on a voice vote.

Submitted by the Area Secretary 1/9/2020.

***Meeting held on the Florida Region Virtual Account**

Announcements

- **Regional Assembly (virtual) - Saturday, March 13, 2021, starting at 9:00 AM**

ADDENDUM 1 – 12/31/2020 Bay Area Treasurer’s Report

December 2020										
Activity Dates: 12/1 -12/31/2020										
	Beginning Balance	\$1,048.75								
	Net Increase/Decrease	\$180.00								
	Ending Balance	\$1,228.75								

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Convention Registration Incoming (+)	Literature Purchases (-)	Expenses (-)	Balance	
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						\$1,048.75	
12/22/20	DEP	Spring Hill Thursdays	Literature	\$50.00					\$1,098.75	
12/28/20	DEP	Tarpon Springs	Donation	\$50.00					\$1,148.75	
12/28/20	DEP	Lutz	Donation	\$100.00					\$1,248.75	
12/30/20	1199	United Methodist Church	Rent					-\$20.00	\$1,228.75	
		ENDING BALANCE		TOTALS	\$200.00	\$0.00	\$0.00	\$0.00	-\$20.00	\$1,228.75

December, 2020

Cash Checking Account

CURRENT PERIOD - 12/1/2020-12/31/2020				Year-To-Date: 1/01 to 12/31/2020			
	Beg Bal	Change	Ending Bal		Beg Bal	Change	Ending bal
Prudent Reserve	\$160.00	\$0.00	\$160.00	Prudent Reserve	\$160.00	\$0.00	\$160.00
General Budget	\$0.00		\$0.00	General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00	Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00	Literature Budget	\$0.00		\$0.00
Narateen Budget	\$85.03		\$85.03	Narateen Budget	\$85.03		\$85.03
Outreach Budget	\$150.00		\$150.00	Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00	Donations to FL Region	\$1,000.00	-\$1,000.00	\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00	Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$653.22	\$180.00	\$833.22	Available Balance	\$535.99	\$297.73	\$833.72
Total	\$1,048.75	\$180.00	\$1,228.75	Total	\$1,931.02	-\$702.27	\$1,228.75

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 12/1 -12/31/2020					Year-To-Date: 1/1-12/31/2020				
	Donations	Literature	Convention	Total		Donations	Literature	Convention	Total
Receipts					Receipts				
Ongoing	\$200.00		\$0.00	\$200.00	Ongoing	\$1,761.50	\$915.00	\$0.00	\$2,676.50
Other					Other				
Total	\$200.00	\$0.00	\$0.00	\$200.00	Total	\$1,761.50	\$915.00	\$0.00	\$2,676.50
Disbursements					Disbursements				
Literature Purchases		\$0.00		\$0.00	Literature Purchases		\$1,300.25		\$1,300.25
Literature Shipping		\$0.00		\$0.00	Literature Shipping		\$163.52		\$163.52
Prudent Reserve		\$0.00		\$0.00	Prudent Reserve				
General Budget	\$20.00			\$20.00	General Budget	\$240.00			\$240.00
Guidelines Budget					Guidelines Budget				
Narateen Budget					Narateen Budget				
Outreach Budget					Outreach Budget				
Donations to FL Region				\$0.00	Donations to FL Region	\$1,675.00			\$1,675.00
Unbudgeted Expenditures					Unbudgeted Expenditures				
Subtotal Disbursements	\$20.00	\$0.00	\$0.00	\$20.00	Subtotal Disbursements	\$1,915.00	\$1,463.77	\$0.00	\$3,378.77
Net Change	\$180.00	\$0.00	\$0.00	\$180.00	Net Change	-\$153.50	-\$548.77	\$0.00	-\$702.27

ADDENDUM 2 – 2021 BAM Calendar

BAM Schedule 2021
Saturdays, 11:30 am – 1:00 PM
Approved

Date	Location
1/9/2021	Virtual
2/6/2021	TBD – Virtual or Oldsmar Location
3/6/2021	TBD – Virtual or Oldsmar Location
4/3/2021	TBD – Virtual or Oldsmar Location
5/1/2021	TBD – Virtual or Oldsmar Location
6/5/2021	TBD – Virtual or Oldsmar Location
7/10/2021	TBD – Virtual or Oldsmar Location
8/7/2021	TBD – Virtual or Oldsmar Location
9/4/2021	TBD – Virtual or Oldsmar Location
10/2/2021	TBD – Virtual or Oldsmar Location
11/6/2021	TBD – Virtual or Oldsmar Location
12/4/2021	TBD – Virtual or Oldsmar Location

Presented: 1/9/2021
Approved: 1/9/2021

BAM Minutes
February 6th , 2021 Virtual-Meeting*
Approved
11:30 AM – 1:30 PM

Roll Call: Attending – 11 ; 9 Voting, 2Non-voting

Attendance - Voting

Crystal Bch/BA Sec	Clearwater-Thursday
Land o'Lakes	New Tampa/Alt.ASR
St. Petersburg – Mon/BAGS	Tampa North/BA Outreach
Tampa South/BA Literature	Tarpon Springs/BA Treasurer
Zephyrhills	

Attendance - Nonvoting

BA-ASR	BA Narateen Chair
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The Chair opened the meeting with the Serenity Prayer.

The 12 Traditions and 12 Concepts were read.

Attendance Taken – 11 members attending, 9voting, 2 nonvoting

- **Approval of Minutes:** New Tampa motioned to accept the 1/9/2021 BAM Minutes, Clearwater Thursday seconded, motion to accept the minutes passed on a voice vote with one abstention.
- **ASR Report:** No new items.
- **Treasurer's Report:** Refer to the imbedded 1/2021 Treasurer's Report. January, 2021 started with a balance of \$1,228.75, and ended with a \$1,406.25 balance.
- **Bay Area Outreach Subcommittee:** No new items, Covid-19 event deferrals continue.
- **Bay Area Narateen Subcommittee:** The virtual Narateen meeting continues to do well. It was noted that the Lutz Narateen meeting has closed in favor of the virtual meeting. **Volunteers are needed to step up and serve as Facilitators for the virtual meeting, note that the Region Facilitator Qualification Process is still required.** Concerns with (un)available electronic literature were presented and discussed later in the meeting.
- **Bay Area Conventions Subcommittee:** No new update
- **Bay Area Guidelines Subcommittee:** Discussion focused on several topics and resulted in the consensus and statements below.
 - Last month the BAGs put out a clean copy of the final draft for Bay Area groups to review prior to the March 6th vote on accepting the Draft Guidelines, the final draft is also available on the Bay Area tab of the Region website.
 - The Bay Area and BAGs Committees agreed that the March 6th vote should be structured the same as the vote on the Region Guidelines several years ago. **This means that the vote will be to either accept or reject the Draft Guidelines as-a-whole,** the Guidelines will not be amended during the vote.
 - It is noted that, once accepted as a Bay Area document, the amendment process for these Guidelines is straight-forward and relatively quick.
- **Old Business** – BA Guidelines discussed above.
- **New Business**
 - **WSC-Board of Trustees Bulletin concerning virtual meeting postings and e-literature:** This topic generated considerable discussion. The main result is that Bay Area Groups are urged to e-mail or contact the applicable WSC Committees and the BOT concerning the release of e-literature. St.

Petersburg Monday volunteered to compose a draft letter for Bay Area groups to use as needed. In addition, the Bay Area will also compose a request for needed e-literature.

- It was also requested that Bay Area Groups follow the WSC copyright guidelines if virtual meeting posts are to be used at their meeting. As noted in the WSC-BOT bulletin "Area or regional committees may use quotes or reprint portions of Nar-Anon CAL that do not exceed 25% of the original piece or do not exceed 25% of a single chapter or section..." Complete guidance is given on pages 26 and 27 of the *Guide to World Services*.

St. Petersburg - Monday motioned to close the meeting, Tampa North seconded, passed on a voice vote.

Submitted by the Area Secretary ~~2/17/2020~~ 2/17/2021**.

*Meeting held on the Florida Region Virtual Account

** Typographical error corrected by the BA Secretary, 3/13/2021

Announcements

- Regional Assembly (virtual) - Saturday, March 13, 2021, starting at 9:00 AM

ADDENDUM 1 – January 2021 Bay Area Treasurer’s Report

December 2020									
Activity Dates: 1/1 -1/31/2021									
Beginning Balance		\$1,228.75							
Net Increase/Decrease		\$177.50							
Ending Balance		\$1,406.25							

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Convention Registration Incoming (+)	Literature Purchases (-)	Expenses (-)	Balance	
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						\$1,228.75	
1/21/2021	DEP	Zephyrhills	Donation	\$150.00					\$1,378.75	
1/22/21	DEP	Lutz Tuesday	Literature		\$47.50				\$1,426.25	
1/31/21	1200	United Methodist Church	Rent					-\$20.00	\$1,406.25	
ENDING BALANCE				TOTALS	\$150.00	\$47.50	\$0.00	\$0.00	-\$20.00	
									Balance Per Bank 1/31/2021	\$1,426.25
									Less Outstanding Check 1200	-\$20.00
									Bank account reconciled	\$1,406.25

January, 2021

Cash Checking Account

CURRENT PERIOD - 1/1/2021-1/31/2021				Year-To-Date: 1/01 to 1/31/2021			
	Beg Bal	Change	Ending Bal		Beg Bal	Change	Ending bal
Prudent Reserve	\$160.00	\$0.00	\$160.00	Prudent Reserve	\$160.00	\$0.00	\$160.00
General Budget	\$0.00		\$0.00	General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00	Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00	Literature Budget	\$0.00		\$0.00
Narateen Budget	\$85.03		\$85.03	Narateen Budget	\$85.03		\$85.03
Outreach Budget	\$150.00		\$150.00	Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00	Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00	Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$833.72	\$177.50	\$1,011.22	Available Balance	\$833.72	\$177.50	\$1,011.22
Total	\$1,228.75	\$177.50	\$1,406.25	Total	\$1,228.75	\$177.50	\$1,406.25

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 1/1 -1/31/2021					Year-To-Date: 1/1-1/31/2021				
	Donations	Literature	Convention	Total		Donations	Literature	Convention	Total
Receipts									
Ongoing	\$150.00	\$47.50	\$0.00	\$197.50	Ongoing	\$150.00	\$47.50	\$0.00	\$197.50
Other					Other				
Total	\$150.00	\$47.50	\$0.00	\$197.50	Total	\$150.00	\$47.50	\$0.00	\$197.50
Disbursements									
Literature Purchases		\$0.00		\$0.00	Literature Purchases		\$0.00		\$0.00
Literature Shipping		\$0.00		\$0.00	Literature Shipping		\$0.00		\$0.00
Prudent Reserve		\$0.00		\$0.00	Prudent Reserve		\$0.00		\$0.00
General Budget	\$20.00			\$20.00	General Budget	\$20.00			\$20.00
Guidelines Budget					Guidelines Budget				
Narateen Budget					Narateen Budget				
Outreach Budget					Outreach Budget				
Donations to FL Region				\$0.00	Donations to FL Region				\$0.00
Unbudgeted Expenditures					Unbudgeted Expenditures				
Subtotal Disbursements	\$20.00	\$0.00	\$0.00	\$20.00	Subtotal Disbursements	\$20.00	\$0.00	\$0.00	\$20.00
Net Change	\$130.00	\$47.50	\$0.00	\$177.50	Net Change	\$130.00	\$47.50	\$0.00	\$177.50

BAM Minutes
March 6th, 2021 Virtual-Meeting*

Approved

11:30 AM – 12:00 PM

Roll Call: Attending – 10; 10Voting, 0 Non-voting

Attendance - Voting

Crystal Bch/BA Sec	Clearwater-Thursday
Land o'Lakes	Lutz
New Tampa/Alt.ASR	St. Petersburg – Mon/BAGS
Tampa North/BA Outreach	Tampa South/BA Literature
Tarpon Springs/BA Treasurer	Zephyrhills

Attendance - Nonvoting

BA-ASR, sub by Alt.ASR

The Chair opened the meeting with the Serenity Prayer.

The 12 Traditions were read.

Attendance Taken – 10 members attending, 10voting, 0 nonvoting

Note: By prior BA Service Committee consensus, many items typically discussed were deferred until the April 3rd BAM in order to allow members to attend a coincident Nar-Anon workshop.

- **Approval of Minutes:** Deferred until April 3rd BAM
- **ASR Report:** Deferred
- **Treasurer's Report:** Refer to the imbedded 2/2021 Treasurer's Report. February, 2021 started with a balance of \$1,406.25, and ended with a \$1,709.05 balance.
 - In order to fund an anticipated literature purchase, the donation to the Florida Region was set at \$500, by consensus.
- **Bay Area Outreach Subcommittee:** Deferred
- **Bay Area Narateen Subcommittee:** Deferred
- **Bay Area Conventions Subcommittee:** Deferred
- **Bay Area Guidelines Subcommittee:** St. Petersburg Monday introduced a motion (03-06-2021 Bay Area Guidelines Adoption Motion, copy embedded in Appendix 2) for the BASC to accept the Bay Area Guidelines Draft, rev. 01-09-2021, for defining BA policy and operations, seconded by Clearwater Thursday.
 - The BA Secretary read the motion to the BAM. The Alt. ASR asked members for discussion, followed by a yes/no vote.
 - The motion passed on a unanimous Roll-Call vote. The Bay Area Guidelines have been accepted for Bay Area policy and operations guidance. The Guidelines status have changed from *Draft* under the BAGs to *Accepted* under the BASC.
- **Old Business** – BA Guidelines discussed above.
- **New Business** Deferred

Crystal Beach motioned to close the meeting, Clearwater Thursday seconded, passed on a voice vote.

Submitted by the Area Secretary 3/13/2021.

***Meeting held on the Florida Region Virtual Account**

Announcements

- **Regional Assembly (virtual)** - Saturday, March 13, 2021, starting at 9:00 AM

ADDENDUM 1: February 2021 Bay Area Treasurer's Report

February 2021		
Activity Dates: 2/1 -2/28/2021		
Beginning Balance	\$1,406.25	
Net Increase/Decrease	\$302.80	
Ending Balance	\$1,709.05	

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Convention Registration Incoming (+)	Literature Purchases (-)	Expenses (-)	Balance	
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						\$1,406.25	
2/2/21	DEP	Zephyrhills	Donation	\$125.00					\$1,531.25	
2/13/21	DEP	Lutz Narateen	Donation	\$13.00					\$1,544.25	
2/18/21	Check Card	Nar-Anon Web Store	Literature Purchase				-\$52.25		\$1,492.00	
2/18/21	Check Card	Nar-Anon Web Store	Literature Shipping				-\$8.95		\$1,483.05	
2/28/21	Dep	Tarpon Springs	Donation/Literature	\$50.00	\$26.00				\$1,559.05	
2/28/21	DEP	New Tampa	Donation	\$45.00					\$1,604.05	
2/28/21	DEP	Narateen	Literature		\$41.25				\$1,645.30	
2/28/21	DEP	Lutz Tuesday	Literature		\$83.75				\$1,729.05	
2/28/21	1201	United Methodist Church	Rent					-\$20.00	\$1,709.05	
		ENDING BALANCE	TOTALS	\$233.00	\$151.00	\$0.00	-\$61.20	-\$20.00	\$1,709.05	
									Balance Per Bank 2/28/2021	\$1,483.05
									Less Outstanding Check 1201	-\$20.00
									Add Outstanding Deposit	\$246.00
									Bank account reconciled	\$1,709.05

February, 2021

Cash Checking Account

CURRENT PERIOD - 2/1/2021-2/28/2021				Year-To-Date: 1/01 to 2/28/2021			
	Beg Bal	Change	Ending Bal		Beg Bal	Change	Ending bal
Prudent Reserve	\$160.00	\$0.00	\$160.00	Prudent Reserve	\$160.00	\$0.00	\$160.00
General Budget	\$0.00		\$0.00	General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00	Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00	Literature Budget	\$0.00		\$0.00
Narateen Budget	\$85.03		\$85.03	Narateen Budget	\$85.03		\$85.03
Outreach Budget	\$150.00		\$150.00	Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00	Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00	Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$1,011.22	\$302.80	\$1,314.02	Available Balance	\$833.72	\$480.30	\$1,314.02
Total	\$1,406.25	\$302.80	\$1,709.05	Total	\$1,228.75	\$480.30	\$1,709.05

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 2/1 -2/28/2021					Year-To-Date: 1/1-2/28/2021				
	Donations	Literature	Convention	Total		Donations	Literature	Convention	Total
Receipts					Receipts				
Ongoing	\$233.00	\$151.00	\$0.00	\$384.00	Ongoing	\$383.00	\$198.50	\$0.00	\$581.50
Other					Other				
Total	\$233.00	\$151.00	\$0.00	\$384.00	Total	\$383.00	\$198.50	\$0.00	\$581.50
Disbursements					Disbursements				
Literature Purchases		\$52.25	\$0.00	\$52.25	Literature Purchases		\$52.25		\$52.25
Literature Shipping		\$8.95		\$8.95	Literature Shipping		\$8.95		\$8.95
Prudent Reserve		\$0.00		\$0.00	Prudent Reserve				
General Budget	\$20.00			\$20.00	General Budget	\$40.00			\$40.00
Guidelines Budget					Guidelines Budget				
Narateen Budget					Narateen Budget				
Outreach Budget					Outreach Budget				
Donations to FL Region				\$0.00	Donations to FL Region				\$0.00
Unbudgeted Expenditures					Unbudgeted Expenditures				
Subtotal Disbursements	\$20.00	\$61.20	\$0.00	\$81.20	Subtotal Disbursements	\$40.00	\$61.20	\$0.00	\$101.20
Net Change	\$213.00	\$89.80	\$0.00	\$302.80	Net Change	\$343.00	\$137.30	\$0.00	\$480.30

Appendix 2: 03-06-2021 Guidelines Motion

Bay Area
Motion Submission Form



Motion Maker: Bay Area Guidelines Subcommittee

Please place an X in the box next to the area(s) to which the motion applies:

Literature Outreach Narateen
Policy and Guidelines Website Other _____

Motion (What is the action being requested?):

Accept the January 9th revision of the *Bay Area Guidelines Draft* as the sole repository of policy and guidelines for the conduct of Bay Area Service Committee (BASC) operations. Note that the *Bay Area Guidelines* are supplemental to, and do not replace, the *Florida Regional Guidelines, Guide to Local Services, Guide to World Services* or any of the WSC Nar-Anon Family Group Guidelines. If accepted the status of the Guidelines will change from *Draft* to *Approved* and control of their content will shift from the Guidelines Subcommittee to the full BASC. The Guidelines Subcommittee will continue to modify the Guidelines as motions on policy and guidelines changes are approved by the BASC.

Intent (What will this action accomplish?):

The Bay Area Guidelines will provide a concise source of information concerning the policies and guidance on the structure of, and operations by the BASC. It will contain the various forms approved for use by the BASC. The Guidelines also provide a description of the Bay Area structure that can be used by new members stepping up to service. The Guidelines are meant to be a living document amendable through motions and votes by the BASC.

Rationale (Why is this desirable?) (Limited to 150 words):

Prior policy guidance was provided by motions and documents created between the formation of the Bay Area in 2014 and documented in various Bay Area Meeting Minutes through January 2021. Such documentation made it difficult to keep coherent policy without researching through a number of documents spread over 6 years of meetings and actions. This non-coherent documentation sometimes extended discussion and interpretation of various proposed Bay Area actions.

Financial Impact (What will this cost or what income will it generate?):

There is no financial impact envisioned by adoption of the Guidelines.

Date motion approved by Bay Area 3/ 6/ 2021

ASR printed name and signature Bonnie J. (Alt.ASR for ASR)

Bonnie J. (approval for electronic signature granted during BAM)

BAM Minutes
April 10th, 2021 Virtual-Meeting*
Approved
11:30 AM – 1:30 PM

Roll Call: Attending – 10; 8Voting, 2 Non-voting

Attendance - Voting

Crystal Bch/BA Sec	Clearwater-Thursday
Land o'Lakes	St. Petersburg – Mon/BAGS
Tampa North/BA Outreach	Tampa South/BA Literature
Tarpon Springs/BA Treasurer	Zephyrhills

Attendance - Nonvoting

BA-ASR	Region Alt. Delegate
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The Chair opened the meeting with the Serenity Prayer.

The 12 Traditions & 12 Concepts were read.

Attendance Taken – 10 members attending, 8 voting, 2 nonvoting

- **Approval of Minutes:** Clearwater Thursday motioned to approve the 2/6/2021 minutes, St. Petersburg Monday seconded – passed on a voice vote. St. Petersburg Monday motioned to approve the 3/6/2021 minutes, Crystal Beach seconded – passed on a voice vote.
- **ASR Report:** The ASR initiated a discussion on the possibility of holding an in-person BA Fellowship event. This is presented further under New Business.
- **Region Alt-Delegate Report:** The Alt-Delegate is preparing for the 2021 World Service Conference scheduled for **April 29th to May 3rd**, based in Torrance CA.
- **Treasurer's Report:** Refer to the imbedded 3/2021 Treasurer's Report.
- **Bay Area Outreach Subcommittee:** No discussion.
- **Bay Area Narateen Subcommittee:** (provided by the Alt-Delegate) It is noted that the Lutz Narateen meeting has disbanded and needs to be pulled from the BA Contact list – the virtual meeting is supported by the Florida Region rather than the Bay Area.
- **Bay Area Conventions Subcommittee:** See discussion under New Business
- **Bay Area Guidelines Subcommittee:** Discussion, no actions assigned.
- **Old Business – None.**
- **New Business**
 - **March 13, 2021 Regional Assembly** – Discussion, no actions assigned.
 - **WSC 2021 Floor Motions** – Discussion, no actions assigned.
 - **Region Virtual Administrator** – The Florida Region created the service position of *Virtual Administrator* at the September 12th, 2020 Regional Assembly and Bonnie J. was voted in as Administrator, concerns were raised and discussed at this BAM concerning the responsibilities, coverage, and availability needed for FL Region virtual meetings. Crystal Beach motioned & Clearwater Thursday seconded:
 - *Communicate to Region that an Alternate Virtual Administrator is needed and coordinating Regional e-mail addresses need to be created for the positions.* Although not mentioned in the actual motion, the Bay ASC expects this to be included as a New Business item on the next Regional Assembly Agenda.
 - Motion passes on a unanimous voice vote. The BA Secretary will send a letter to the Region Chair and Secretary prior to the next BAM.

- **Virtual Convention & In-person Serenity Event**
 - **The BA Conventions Committee (report by Land O'Lakes)**** is planning a Regional Virtual Convention for some time in September, 2021. The Committee still needs at least one more member for adequate coverage. BA ASC members are tasked to ask their Group Members for willingness to serve on the Conventions committee.
 - **Serenity Event:** The Bay ASC would like to hold an outdoor, in-person Serenity Event when conditions permit. Committee members are tasked to ask their Groups for recommendations on what they would like to experience, where they would like to hold it, and when they would like to hold it (i.e. is summer heat a problem, etc.).
 - **May 2021 BAM:** By consensus, the May BAM will be virtual and the date is deferred until May 8th.

Crystal Beach motioned to close the meeting, Tampa North seconded, passed on a voice vote.

Submitted by the Area Secretary 5/11/2021.

Amended per BAM Approval Vote .n 6/5/2021

*Meeting held on the Florida Region Virtual Account

**This draft was entirely recomposed to conform with content requirements set forth in *Roberts Rules of Order*.

++ Added test

ADDENDUM 1: March 2021 Bay Area Treasurer's Report

March 2021										
Activity Dates: 3/1 -3/31/2021										
	Beginning Balance	\$1,709.05								
	Net Increase/Decrease	-\$350.23								
	Ending Balance	\$1,358.82								

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Convention Registration Incoming (+)	Literature Purchases (-)	Expenses (-)	Balance
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						
3/1/21	DEP	NewTampa	Donation	\$50.00					\$1,759.05
3/19/21	1202	Florida Region	Donation					-\$500.00	\$1,259.05
3/24/21	Check Card	Nar-Anon Web Store	Literature Purchase				-\$137.50		\$1,121.55
3/24/21	Check Card	Nar-Anon Web Store	Literature Shipping				-\$21.50		\$1,100.05
3/31/21	Dep	Tampa North	Donation	\$228.77					\$1,328.82
3/31/21	DEP	Zephyrills	Literature		\$50.00				\$1,378.82
3/31/21	1203	United Methodist Church	Rent					-\$20.00	\$1,358.82
		ENDING BALANCE	TOTALS	\$278.77	\$50.00	\$0.00	-\$159.00	-\$520.00	\$1,358.82

							Balance Per Bank 3/31/2021	\$1,100.05
							Less Outstanding Check 1201	-\$20.00
							Add Outstanding Deposit	\$278.77
							Bank account reconciled	\$1,358.82

March, 2021

Cash Checking Account

CURRENT PERIOD - 3/1/2021-3/31/2021				Year-To-Date: 1/01 to 3/31/2021			
	Beg Bal	Change	Ending Bal		Beg Bal	Change	Ending bal
Prudent Reserve	\$140.00	\$440.00	\$400.00	Prudent Reserve	\$140.00	\$440.00	\$400.00
General Budget	\$0.00		\$0.00	General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00	Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00	Literature Budget	\$0.00		\$0.00
Narateen Budget	\$85.03		\$85.03	Narateen Budget	\$85.03		\$85.03
Outreach Budget	\$150.00		\$150.00	Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00	Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00	Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$1,314.02	-\$790.23	\$523.79	Available Balance	\$833.72	-\$309.93	\$523.79
Total	\$1,709.05	-\$350.23	\$1,358.82	Total	\$1,228.75	\$130.07	\$1,358.82

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 3/1 -3/31/2021					Year-To-Date: (1/1-3/31/2021)				
	Donations	Literature	Convention	Total		Donations	Literature	Convention	Total
Receipts					Receipts				
Ongoing	\$278.77	\$50.00	\$0.00	\$328.77	Ongoing	\$661.77	\$248.50	\$0.00	\$910.27
Other					Other				
Total	\$278.77	\$50.00	\$0.00	\$328.77	Total	\$661.77	\$248.50	\$0.00	\$910.27
Disbursements					Disbursements				
Literature Purchases		\$137.50	\$0.00	\$137.50	Literature Purchases		\$189.75		\$189.75
Literature Shipping		\$21.50		\$21.50	Literature Shipping		\$30.45		\$30.45
Prudent Reserve		\$0.00		\$0.00	Prudent Reserve				\$0.00
General Budget	\$20.00			\$20.00	General Budget	\$60.00			\$60.00
Guidelines Budget					Guidelines Budget				
Narateen Budget					Narateen Budget				
Outreach Budget					Outreach Budget				
Donations to FL Region	\$500.00			\$500.00	Donations to FL Region	\$500.00			\$500.00
Unbudgeted Expenditures					Unbudgeted Expenditures				
Subtotal Disbursements	\$520.00	\$159.00	\$0.00	\$679.00	Subtotal Disbursements	\$540.00	\$220.20	\$0.00	\$760.20
Net Change	-\$241.23	-\$109.00	\$0.00	-\$350.23	Net Change	\$101.77	\$28.30	\$0.00	\$130.07

BAM Minutes
May 8th, 2021 Virtual-Meeting*

Approved

11:50 AM – 1:00 PM**

Roll Call: Attending – 11; 9 Voting, 2 Non-voting

Attendance - Voting

Crystal Bch/BA Sec	Clearwater-Thursday
Land O'Lakes	New Tampa/Alt.ASR
St. Petersburg – Mon/BAGS	Tampa North/BA Outreach
Tampa South/BA Literature	Tarpon Springs/BA Treasurer
Zephyrhills	

Attendance - Nonvoting

BA-ASR	BA-Narateen Chair
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The Chair opened the meeting with the Serenity Prayer.

The 5th Tradition and 5th Concept were read.

Attendance Taken – 10 members attending, 8 voting, 2 nonvoting

- **Approval of Minutes:** Crystal Beach motioned to approve the 4/10/2021 minutes, Tampa South seconded – discussion, the BA-Secretary requested that approval of the minutes be ~~withdrawn~~ ~~tabled until the June 5th~~ ~~BAM, tabling, withdrawal~~ approved by consensus.
- **ASR Report:** Discussion, no actions assigned.
- **Region Alt-Delegate Report:** Presented by the ASR, see imbedded report.
- **Treasurer's Report:** Refer to the imbedded 4/2021 Treasurer's Report.
- **Bay Area Outreach Subcommittee:** No discussion.
- **Bay Area Narateen Subcommittee:** Discussion, no actions assigned.
- **Bay Area Conventions Subcommittee:** Discussion, no actions assigned.
- **Bay Area Guidelines Subcommittee:** Discussion, no actions assigned.
- **Old Business:**
 - **Region Virtual Administrator** – Letter sent to Florida Region Chair and Secretary 4/22/2021.
 - **BA/Region Virtual Convention** – Conventions Committee is meeting regularly, discussion, no actions assigned.
 - **BA In-Person Serenity Event** – Group answers to requested input from BA NFG's indicates that many members would like to hold an outdoor in-person serenity event with a picnic being the most frequently mentioned format, no input on where or when was provided. **The ASR and St. Petersburg-Monday volunteered to devise a survey for Bay Area Groups to give input for a Serenity Event⁺.**
- **New Business**
 - **Area & Region Service Committee Attendance** – Discussion on increasing member attendance, no actions assigned. Several members are investigating means to improve attendance – these will be detailed when submitted for BA use. **Clearwater-Thursday volunteered to draft an Area version of the Group Inventory form as one method that could lead to better attendance⁺.**
 - **St. Petersburg Monday Suggestion to add an Open Agenda Section** – Discussion, by consensus n *Open Agenda* section will be added to the BAM Agenda (and by implication, to the BAM Minutes).
 - **June 2021 BAM:** By consensus, the June 5th BAM will be virtual.

Crystal Beach motioned to close the meeting, Clearwater Thursday seconded, passed on a voice vote.

Submitted by the Area Secretary 5/11/2021.

Resubmitted by the Area Secretary 5/26/2021

*Meeting held on the Florida Region Virtual Account

** Meeting started approximately 20 minutes late due to sign-in issues.

+Added or amended as part of the June 6th Motion-To-Approve.

ADDENDUM 1: April 2021 Bay Area Treasurer's Report

April 2021									
Activity Dates: 4/1 -4/30/21									
	Beginning Balance	\$1,358.82							
	Net Increase/Decrease	\$105.00							
	Ending Balance	\$1,463.82							

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Convention Registration Incoming (+)	Literature Purchases (-)	Expenses (-)	Balance
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						\$1,358.82
4/20/21	DEP	Tarpon Springs	Literature Purchase		\$45.00				\$1,403.82
4/29/21	DEP	Tarpon Springs	Donation	\$50.00					\$1,453.82
4/29/21	DEP	St Pete Monday	Donation	\$30.00					\$1,483.82
4/29/21	1204	United Methodist Church	Rent					-\$20.00	\$1,463.82
		ENDING BALANCE	TOTALS	\$80.00	\$45.00	\$0.00	\$0.00	-\$20.00	\$1,463.82
									Balance Per Bank 4/30/2021 \$1,403.82
									Less Outstanding Check 1204 -\$20.00
									Add Outstanding Deposit \$80.00
									Bank account reconciled \$1,463.82

April, 2021

Cash Checking Account

CURRENT PERIOD - 4/1/2021-4/30/2021				Year-To-Date: 1/01 to 4/30/2021			
	Beg Bal	Change	Ending Bal		Beg Bal	Change	Ending bal
Prudent Reserve	\$600.00		\$600.00	Prudent Reserve	\$160.00	\$440.00	\$600.00
General Budget	\$0.00		\$0.00	General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00	Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00	Literature Budget	\$0.00		\$0.00
Narateen Budget	\$85.03		\$85.03	Narateen Budget	\$85.03		\$85.03
Outreach Budget	\$150.00		\$150.00	Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00	Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00	Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$523.72	\$105.00	\$628.72	Available Balance	\$833.72	-\$204.93	\$628.72
Total	\$1,358.82	\$105.00	\$1,463.82	Total	\$1,228.75	\$235.07	\$1,463.82

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 4/1 -4/30/2021					Year-To-Date: (1/1-4/30/2021)				
	Donations	Literature	Convention	Total		Donations	Literature	Convention	Total
Receipts					Receipts				
Ongoing	\$80.00	\$45.00	\$0.00	\$125.00	Ongoing	\$741.77	\$293.50	\$0.00	\$1,035.27
Other					Other				
Total	\$80.00	\$45.00	\$0.00	\$125.00	Total	\$741.77	\$293.50	\$0.00	\$1,035.27
Disbursements					Disbursements				
Literature Purchases		\$0.00	\$0.00	\$0.00	Literature Purchases		\$189.75		\$189.75
Literature Shipping		\$0.00		\$0.00	Literature Shipping		\$30.45		\$30.45
Prudent Reserve		\$0.00		\$0.00	Prudent Reserve				
General Budget	\$20.00			\$20.00	General Budget	\$80.00			\$80.00
Guidelines Budget					Guidelines Budget				
Narateen Budget					Narateen Budget				
Outreach Budget					Outreach Budget				
Donations to FL Region				\$0.00	Donations to FL Region	\$500.00			\$500.00
Unbudgeted Expenditures					Unbudgeted Expenditures				
Subtotal Disbursements	\$20.00	\$0.00	\$0.00	\$20.00	Subtotal Disbursements	\$580.00	\$220.20	\$0.00	\$800.20
Net Change	\$60.00	\$45.00	\$0.00	\$105.00	Net Change	\$161.77	\$73.30	\$0.00	\$235.07

Appendix 2: Alt. Delegate's Report on 2021 WSC

WSC FL Delegate Report WSC 2021 4/29/21-5/3/2021

12 Countries represented:

16 US Regions including: FL Pacific NW, PA West, CA So, Carolinas, Rocky Mountain, PA East, Mid Atlantic, NY, CA No, Georgia, CA Central, Midwest, NJ, New England, and High Desert

International Regions: Brazil, Argentina, Iran So, UK, Japan, So. Africa, Canada BC, Russia, Iran No, and Columbia.

I heard The Steps, Traditions and Concepts and the daily SESH reading read not only in English, but in Portuguese, Spanish, Farsi (Iran), Japanese, and Russian.

It was a rocky start due to the conference being virtual and not live. There was definitely a learning curve in figuring out the best way to keep the conference moving along in an orderly manner. It was a day behind the whole 5 days, but miraculously, with the help of our Higher Powers we were able to get through all of the 53 CAR motions by the last day and still had time for Floor Motions, Committee reports and voting on new Board of Trustee members among other things.

A member on the WSC Committee generated this report at 11 am on the 5th and last day of the CAR

- 53 motions total in CAR
- 26 amendments indicated in straw poll results
- 38 written, emailed amendments were received
- 16+ floor motion amendments (on CAR motions)
- 27 minutes of conference time spent on one motion that failed – only 1 member voting in favor
- 8 motions remaining on the agenda at 11 am on the last day. Conference due to end 4 hours later.
- 5 amendments already received on remaining 8 motions.

Both FL motions passed the CAR. A new Blue Booklet will be coming out soon. The change to About Addiction taking out the word “will” will now say “are likely to.” This motion was originally brought by the Narateens in the FL Region and I let Gerri know after the Motion passed. She passed this information on to the teens who were thrilled and I was so happy that they could see their efforts come to fruition. There was also a minor change made to “Changing Ourselves” and Helping on page 14 in the 3rd paragraph with the removal of “Love alone can create. This was the 2nd FL Region motion.

I will send out a breakdown of each CAR motion result as soon as they are available. If you have questions regarding how a specific motion was disposed, I am more than happy to give out that information if the final results of the CAR are not available yet.

In regard to the 12 Floor Motions that were brought to the Floor during new business, all of those were moved to the next CAR in 2023. Most if not all of those floor motions have to do with sharing of CAL electronically in one form or another. Although there was a push to vote on these motions at the 2021 CAR, the main concern was that very few members in the US and internationally had a chance to see and give their input on these motions.

The most heartbreaking part of the WSC for me was the WSO Budget and Finance Report. NFGH is currently in very bad shape financially. The pandemic and the absence of live meetings, conventions, etc., have deeply hurt our beloved Nar-Anon organization.

At a high point in 2016 revenue went from \$100,000 to \$500,000 and remained at that amount in 2017. Starting in 2018, revenue went down to \$460,000, in 2019 it went down to \$400,000, and in 2020, revenue went down to \$290,000. In percentages, that is a 45% decrease.

The WSO's prudent reserve to rent their office space and pay their special workers for 3 months is \$120,000.. Right now there is \$20,000 in the prudent reserve.

The general fund balance is \$80,000 where before the pandemic it was \$144,000. I implore the FL Region to reach out to all groups to explain this situation and ask the groups to start coming up with ways to fundraise within our guidelines. Personal donations by individual members and groups are also acceptable if they are able.

Recovery Literature Priority List: The FL Region has a literature committee. I encourage members who might be interested in helping out on the region's literature committee to contact Mickey ([FL Region Literature Committee listed contact](#))*. Also members wanting to share their stories are encouraged to write them down and send them to the WS Literature Committee. On the nar-anon.org website you find the Literature Writing Guidelines pamphlet and the Copyright Release form. Please contact Donna C. for more information.

2021 Recovery Literature Priority List
Traditions 1-12 for Nar-Anon 36
Fourth Step workbook
Relationships in Recovery
Narateen - 31 Days
Concepts 1-12 for Nar-Anon 36
Addiction in marriage
Concepts booklet
Parents of Addicted Minors

Parents of Addicted Minors
What Now? (When active addiction ends)
A New Daily Reader (using miscellaneous writings we receive)
Adult Children of Addicts
Just for Today bookmark
Narateen Do's & Don'ts Bookmark
A replacement for <i>A Guide for the Family of the Addict and Drug Abuser</i>
A replacement for <i>Living with Sobriety</i>
A replacement for <i>As We Understood</i>

- BA Secretary, Edited 5/26/2016 with the Author's consent.

BAM Minutes
June 5th, 2021 Virtual-Meeting*

Approved

11:30 AM – 1:00 PM**

Roll Call: Attending – 9; 7 Voting, 2 Non-voting

Attendance - Voting

Crystal Bch/BA Sec	Clearwater-Thursday
New Tampa/Alt.ASR	St. Petersburg – Mon/BAGS
Tampa North/BA Outreach	Tampa South/BA Literature
Tarpon Springs/BA Treasurer	

Attendance - Nonvoting

BA-ASR	BA-Narateen Chair
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The Chair opened the meeting with the Serenity Prayer.

The 12 Traditions and 12 Concepts were read.

Attendance Taken – 9 members attending, 7 voting, 2 nonvoting

- **Approval of Minutes:** 4/10/2012 Minutes – Clearwater-Thursday motioned to approve, New Tampa Seconded, vote called to approve the minutes, as amended during the 6/5/2021 BAM, motion passed.
 - 5/8/2012 BAM Minutes – St. Petersburg-Monday motioned to approve, Tarpon Springs seconded. Amendments were requested, the Secretary asked that the vote be deferred until the July BAM, by consensus, the vote on the motion was deferred until the July BAM.
- **ASR Report:** Discussion, no actions assigned.
- **Region Alt-Delegate Report:** No report
- **Treasurer's Report:** Refer to the imbedded 5/2021 Treasurer's Report.
 - St. Petersburg-Monday motioned to send \$600.00 to the FL Region, Tarpon Springs seconded. Passed by voice vote after discussion.
- **Bay Area Outreach Subcommittee:** No discussion.
- **Bay Area Narateen Subcommittee:** Discussion, no actions assigned.
- **Bay Area Conventions Subcommittee:** Discussion, one more person (from outside the Bay Area) is still needed to work on, and assist in running, a virtual Regional convention. The committee chair will bring this up at the June 13th virtual assembly.
- **Bay Area Guidelines Subcommittee:** Discussion, no actions assigned.
- **Old Business:**
 - **BA In-Person Serenity Event** – St. Petersburg-Monday and the ASR demonstrated a web-based survey meant to gather input on such an event. An e-mail with the survey invite and link will be sent to Bay Area committee members in the near future.
- **New Business**
 - **Area & Region Service Committee Attendance** – Clearwater-Thursday is modifying the Group Inventory form for Area use. It is hoped that such an inventory may lead to ways to enhance service and attendance.
 - **July 2021 BAM:** By consensus, the July 10th BAM will be virtual.
- **Open Agenda:**
 - ⊖ The Narateen Chair opened a discussion on granting a Bay ASC vote to subcommittee Chairs, ~~St. Petersburg-Monday volunteered to draft and submit a motion to implement this.~~ A motion will be drafted by the Guidelines Committee. ~~Once the written motion is received the Secretary will submit it to BA-ASC members for consideration and a vote at the July 10th BAM. [For information purposes, such a motion will require amending the BA Guidelines. The motion must contain the~~

additional wording for the Guidelines or edited Guideline wording. In addition, the motion must show or specify the location in the Guidelines where the editing will occur.]

St. Petersburg-Monday motioned to close the meeting, Tampa North seconded, passed on a voice vote.

Submitted by the Area Secretary 6/8/2021, resubmitted 7/4/2021

**Item amended during the July 10th BAM.

*Meeting held on the Florida Region Virtual Account

ADDENDUM 1: May 2021 Bay Area Treasurer's Report

May 2021									
Activity Dates: 5/1 -5/31/21									
Beginning Balance		\$1,463.82							
Net Increase/Decrease		\$460.00							
Ending Balance		\$1,923.82							

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Convention Registration Incoming (+)	Literature Purchases (-)	Expenses (-)	Balance	
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						\$1,463.82	
5/14/21	DEP	Spring Hill Thursday	Literature Purchase		\$30.00				\$1,493.82	
5/28/21	DEP	Tampa North	Donation	\$400.00					\$1,893.82	
5/29/21	DEP	Lutz	Donation	\$50.00					\$1,943.82	
5/29/21	1205	United Methodist Church	Rent					-\$20.00	\$1,923.82	
ENDING BALANCE				TOTALS	\$450.00	\$30.00	\$0.00	\$0.00	-\$20.00	\$1,923.82
									Balance Per Bank 5/31/2021	\$1,493.82
									Less Outstanding Check 1205	-\$20.00
									Add Outstanding Deposit	\$450.00
									Bank account reconciled	\$1,923.82

May, 2021

Cash Checking Account

CURRENT PERIOD - 5/1/2021-5/31/2021				Year-To-Date: 1/01 to 5/31/2021			
	Beg Bal	Change	Ending Bal		Beg Bal	Change	Ending bal
Prudent Reserve	\$600.00		\$600.00	Prudent Reserve	\$160.00	\$440.00	\$600.00
General Budget	\$0.00		\$0.00	General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00	Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00	Literature Budget	\$0.00		\$0.00
Narateen Budget	\$85.03		\$85.03	Narateen Budget	\$85.03		\$85.03
Outreach Budget	\$150.00		\$150.00	Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00	Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00	Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$628.79	\$460.00	\$1,088.79	Available Balance	\$833.72	\$255.07	\$1,088.79
Total	\$1,463.82	\$460.00	\$1,923.82	Total	\$1,228.75	\$695.07	\$1,923.82

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 5/1 -5/31/2021					Year-To-Date: (1/1-5/31/2021)				
	Donations	Literature	Convention	Total		Donations	Literature	Convention	Total
Receipts					Receipts				
Ongoing	\$450.00	\$30.00	\$0.00	\$480.00	Ongoing	\$1,191.77	\$323.50	\$0.00	\$1,515.27
Other					Other				
Total	\$450.00	\$30.00	\$0.00	\$480.00	Total	\$1,191.77	\$323.50	\$0.00	\$1,515.27
Disbursements					Disbursements				
Literature Purchases		\$0.00	\$0.00	\$0.00	Literature Purchases		\$189.75		\$189.75
Literature Shipping		\$0.00		\$0.00	Literature Shipping		\$30.45		\$30.45
Prudent Reserve		\$0.00		\$0.00	Prudent Reserve				
General Budget	\$20.00			\$20.00	General Budget	\$100.00			\$100.00
Guidelines Budget					Guidelines Budget				
Narateen Budget					Narateen Budget				
Outreach Budget					Outreach Budget				
Donations to FL Region				\$0.00	Donations to FL Region	\$500.00			\$500.00
Unbudgeted Expenditures					Unbudgeted Expenditures				
Subtotal Disbursements	\$20.00	\$0.00	\$0.00	\$20.00	Subtotal Disbursements	\$600.00	\$220.20	\$0.00	\$820.20
Net Change	\$430.00	\$30.00	\$0.00	\$460.00	Net Change	\$591.77	\$103.30	\$0.00	\$695.07

BAM Minutes
July 10th , 2021 Virtual-Meeting*
Approved as Amended 9/4/21
11:30 AM* – 1:00 PM

Roll Call: Attending – 9 **12**; 7 **9** Voting, 2 Non-voting

Attendance - Voting

Crystal Bch/BA Sec	Clearwater-Thursday
Clearwater-Tuesday	Lutz
New Tampa/Alt.ASR	Oldsmar
St. Petersburg – Mon/BAGS	Tampa North/BA Outreach
Tarpon Springs/BA Treasurer	Zephyrhills

Attendance - Nonvoting

BA-ASR	BA-Literature
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The Chair opened the meeting with the Serenity Prayer.

The 12 Traditions and 12 Concepts were read.

Attendance Taken – 9 members attending, 7 voting, 2 nonvoting

- **Approval of Minutes:** 5/8/2021 Minutes – **Theresa M. of St. Petersburg-Monday** motioned to approve, **Yvette B. of Tampa North** Seconded, passed on voice vote.
 - 6/5/2021 BAM Minutes – **Doug C. of Crystal Beach** motioned to approve, **Sandy S. of Clearwater-Thursday** seconded. Amendments were requested & implemented during the BAM, passed on a voice vote to approve as amended..
- **ASR Report:** Discussion, no actions assigned.
- **Region Alt-Delegate Report:** No report
- **Treasurer’s Report:** Refer to the imbedded 6/2021 Treasurer’s Report.
- **Bay Area Outreach Subcommittee:** Discussion, FACNA has invited Nar-Anon to their 2022 convention.
- **Bay Area Narateen Subcommittee:** Discussion, backup Facilitators are needed for the Region virtual Narateen meeting.
- **Bay Area Conventions Subcommittee:** Discussion, the Committee Chair notified the June 13th Regional Assembly that at least one non-Bay Area member was needed to run a 2021 virtual convention, July 11th was set as the deadline for volunteers to step up for a 2021 Regional Convention.
- **Bay Area Guidelines Subcommittee:** Discussion, further information provided under the ~~Sub Committee Chair Voting Privileges~~ below.
 - **Sub Committee Chair Voting Privileges :** Theresa M. of St. Petersburg-Monday motioned to accept a draft motion, authored by the BAGS, to amend the Bay Area Guidelines in order to expand the definition of Voting Members, Seconded by Sandy S. of Clearwater-Thursday. The as-submitted motion form is provided as an appendix to this document. **
- **Old Business:**
 - **BA In-Person Serenity Event** – Initial survey results were presented and discussed, it was decided to extend the survey response time by an additional two weeks. Updates will be presented at the August 7th BAM.
 - ⊖ **Area & Region Service Committee Attendance** – Clearwater-Thursday is modifying the Group Inventory form for Area use, no update. This topic was mentioned in the ~~...Voting Privileges~~ motion below.
 - ⊖ **Sub Committee Chair Voting Privileges** - St. Petersburg-Monday motioned to amend the BA Guidelines to define Subcommittee Chairs as Voting Members, seconded by Clearwater-Thursday, motion tabled until the August BAM per BA Guidelines Policy and Procedures, see embedded motion.

[post-BAM, the BA Secretary noted that the form incorrectly lists the Motion Maker and has requested a correction]

- **New Business**
 - **Blue Booklets New Editions** – The BA Literature Rep asked about the disposition of the existing Blue Booklets in stock since the new WSC approved edition was made available on 7/7/2021. It was noted that the Bay Area could not ship/sell the out-of-date booklets (no longer WSC approved). No final disposition was made on the existing stock of unusable booklets.
 - **July 2021 BAM:** By consensus, the August 7th BAM will be in-person at the Oldsmar facility. If possible, a virtual connection will be made for attendees.
- **Open Agenda:** No items

Yvette B. of Tampa North motioned to close the meeting, Ginnie F. of Oldsmar seconded, passed on a voice vote.

**** Amended by Group Consensus on requests by St. Petersburg-Monday & Clearwater-Thursday at the 8/7/2021 BAM**

Submitted by the Area Secretary 7/24/2021

Resubmitted by the Area Secretary 8/7/2021

*Meeting held on the Florida Region Virtual Account

ADDENDUM 1: June 2021 Bay Area Treasurer's Report

JUNE 2021										
Activity Dates: 6/1 -6/30/21										
	Beginning Balance									\$1,923.82
	Net Increase/Decrease									-\$366.50
	Ending Balance									\$1,557.32

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Convention Registration Incoming (+)	Literature Purchases (-)	Expenses (-)	Balance	
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						\$1,923.82	
6/6/21	DEP	Oldsmar	Donation	\$50.00					\$1,973.82	
6/14/21	1204	Nar Anon region OF Florida	Region Donation					-\$400.00	\$1,573.82	
6/20/21	DEP	Zephyrhills	Literature Purchase		\$45.00				\$1,418.82	
6/20/21	DEP	Brandon Thursday	Donation	\$30.00					\$1,448.82	
6/20/21	DEP	Clearwater Tuesday	Donation	\$25.00					\$1,473.82	
6/20/21	DEP	St Petersburg Wednesday	Donation	\$125.00					\$1,598.82	
6/20/21	DEP	Tarpon Springs	Donation	\$100.00					\$1,698.82	
6/30/21	Debit Card	Nar Anon Website	Literature Purchase				-\$100.00		\$1,598.82	
6/30/21	Debit Card	Nar Anon Website	Literature Shipping				-\$21.50		\$1,577.32	
6/30/21	1207	United Methodist Church	Rent					-\$20.00	\$1,557.32	
		ENDING BALANCE		TOTALS	\$330.00	\$45.00	\$0.00	-\$121.50	-\$620.00	\$1,557.32
									Balance Per Bank 6/30/2021 \$1,577.32	
									Less Outstanding Check 1205 -\$20.00	
									Add Outstanding Deposit \$0.00	
									Bank account reconciled \$1,557.32	

June, 2021

Cash Checking Account

CURRENT PERIOD - 6/1/2021-6/30/2021					Year-To-Date: 1/01 to 6/30/2021				
	Beg Bal	Change	Ending Bal		Beg Bal	Change	Ending bal		
Prudent Reserve	\$600.00		\$600.00	Prudent Reserve	\$160.00	\$440.00	\$600.00		
General Budget	\$0.00		\$0.00	General Budget	\$0.00		\$0.00		
Guidelines Budget	\$0.00		\$0.00	Guidelines Budget	\$0.00		\$0.00		
Literature Budget	\$0.00		\$0.00	Literature Budget	\$0.00		\$0.00		
Narateen Budget	\$85.03		\$85.03	Narateen Budget	\$85.03		\$85.03		
Outreach Budget	\$150.00		\$150.00	Outreach Budget	\$150.00		\$150.00		
Donations to FL Region	\$0.00		\$0.00	Donations to FL Region	\$0.00		\$0.00		
Unbudgeted Expenditures	\$0.00		\$0.00	Unbudgeted Expenditures	\$0.00		\$0.00		
Available Balance	\$1,088.72	-\$366.50	\$722.22	Available Balance	\$833.72	-\$111.43	\$722.29		
Total	\$1,923.82	-\$366.50	\$1,557.32	Total	\$1,228.75	\$328.57	\$1,557.32		

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 6/1-6/30/2021					Year-To-Date: (1/1-6/30/2021)				
	Donations	Literature	Convention	Total		Donations	Literature	Convention	Total
Receipts					Receipts				
Ongoing	\$330.00	\$45.00	\$0.00	\$375.00	Ongoing	\$1,521.77	\$368.50	\$0.00	\$1,890.27
Other					Other				
Total	\$330.00	\$45.00	\$0.00	\$375.00	Total	\$1,521.77	\$368.50	\$0.00	\$1,890.27
Disbursements					Disbursements				
Literature Purchases		\$100.00	\$0.00	\$100.00	Literature Purchases		\$289.75		\$289.75
Literature Shipping		\$21.50		\$21.50	Literature Shipping		\$51.95		\$51.95
Prudent Reserve		\$0.00		\$0.00	Prudent Reserve				
General Budget	\$20.00	\$0.00		\$20.00	General Budget	\$120.00			\$120.00
Guidelines Budget					Guidelines Budget				
Narateen Budget					Narateen Budget				
Outreach Budget					Outreach Budget				
Donations to FL Region	\$600.00			\$600.00	Donations to FL Region	\$1,100.00			\$1,100.00
Unbudgeted Expenditures					Unbudgeted Expenditures				
Subtotal Disbursements	\$620.00	\$121.50	\$0.00	\$741.50	Subtotal Disbursements	\$1,220.00	\$341.70	\$0.00	\$1,561.70
Net Change	-\$290.00	-\$76.50	\$0.00	-\$366.50	Net Change	\$301.77	\$26.80	\$0.00	\$328.57

Appendix 2: Motion to Amend the BA Guidelines

**Bay Area
Motion Submission Form**



Motion Maker:

Bay Area Guidelines Committee

Please place an X in the box next to the area(s) to which the motion applies:

Literature Outreach Narateen
Policy and Guidelines Website Other _____

Motion (What is the action being requested?):

Motion to revise the Bay Area Guidelines, Section 3, Item 3., by expanding the definition of voting members by adding to the first paragraph and removing the last paragraph entirely the following sentences: "Bay Area Subcommittee Chairs and the Literature Representative are voting members of the Bay ASC providing they are not also GSRs (or ALT-GSR or Substitute). The Bay Area Service Rep (ASR) is a non-voting Bay Area member and may no longer serve as a GSR."

Intent (What will this action accomplish?):

By expanding the definition of voting members, this will allow full participation of service members in Bay ASC decisions at meetings and increase membership of the Bay ASC.

Rationale (Why is this desirable?) (Limited to 150 words):

This may increase participation at Bay Area Meetings and allow members, that are not GSRs, to volunteer for service member positions and have a voice in our business making process.

Financial Impact (What will this cost or what income will it generate?):

None

Date motion approved by Bay Area / /

BASC Officer (first name & position)

BAM Minutes
August 7th, 2021 Virtual-Meeting*
APPROVED as AMENDED 9/2/2021
11:30 AM* – 1:50 PM

Roll Call: Attending – 12; 9 Voting, 3 Non-voting

Attendance - Voting

Crystal Bch/BA Sec	Clearwater-Thursday
Lutz	New Tampa/Alt.ASR
Oldsmar	St. Petersburg – Mon/BAGS
Tampa North/BA Outreach	Tarpon Springs/BA Treasurer
Zephyrhills	

Attendance - Nonvoting

BA-ASR	BA-Literature
BA Narateen Chair	

The Chair opened the meeting with the Serenity Prayer.

The 12 Traditions and 12 Concepts were read.

Attendance Taken – 12 members attending, 9 voting, 3 nonvoting

- **Approval of Minutes:** 7/10/2021 Minutes – Theresa M. of St. Petersburg-Monday motioned to approve, Yvette B. of New Tampa Seconded, approval deferred until amendments are incorporated.
- **ASR Report:** Discussion, no actions assigned.
- **Region Alt-Delegate Report:** No report
- **Treasurer's Report:** Refer to the imbedded 6/2021 Treasurer's Report. Discussion indicated the need to allocate for budgets prior to considering a Region donation.
- **Bay Area Outreach Subcommittee:** Discussion, An Outreach Event is scheduled from 9:00AM to Noon (set-up starts at 8:00AM) in New Port Richey on August 21st, 2021. A flyer will be sent out to the Bay Area ASC, the Outreach Chair is asking for volunteers to manage the table at the event.
- **Bay Area Narateen Subcommittee:** Discussion.
- **Bay Area Conventions Subcommittee:** Discussion, due to lack of volunteers from outside the Bay Area, there will not be a 2021 Florida Region virtual convention. Plans are being made for attending the 2021 in-person FRCNA and FACNA conventions..
- **Bay Area Guidelines Subcommittee:**
 - **Sub Committee Chair Voting Privileges :** Theresa M., St. Petersburg-Monday motioned to accept a draft motion, authored by the BAGS, to amend the Bay Area Guidelines in order to expand the definition of Voting Members, Seconded by Sandy S., Clearwater-Thursday (Motion made on 7/10/2021 and tabled per Bay Area Guidelines procedure).
 - The BA Secretary noted that, per the BA Guidelines, the Motion Maker field on the motion form must list the voting member who made the motion rather than a subcommittee. Discussion led to a Group Consensus to ~~disregard the Bay Area Guidelines and~~ follow the procedures provided in the current Florida Regional Guidelines and the Guide to World Services.
 - A verbal poll by the ASR resulted in the motion passing with 8 Yes votes and one (Crystal Beach) No vote.
- **Old Business:**
 - **BA In-Person Serenity Event** – Initial survey results were presented and discussed. Revived pandemic concerns led to a Group Consensus to table planning for this event until early 2022.
 - ⊖ **Area & Region Service Committee Attendance** – Clearwater-Thursday presented a draft Area Group Inventory form for consideration by Bay ASC members. Members are urged to review the

form for possible changes that could enhance Group and member participation in Bay Area meetings and events.

- **New Business:** By Group Consensus the September 4th, 2021 BAM will be virtual.
- **Open Agenda:** No items

Doug C. of Crystal Beach, motioned to close the meeting, Bonnie J. of New Tampa seconded, passed on a voice vote.

Submitted by the Area Secretary 8/7/2021

*Meeting held on the Florida Region Virtual Account

ADDENDUM 1: July 2021 Bay Area Treasurer's Report

JULY 2021									
Activity Dates: 7/1 -7/31/21									
Beginning Balance		\$1,557.32							
Net Increase/Decrease		-\$75.75							
Ending Balance		\$1,481.57							

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Convention Registration Incoming (+)	Literature Purchases (-)	Expenses (-)	Balance	
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						\$1,557.32	
7/22/21	DEP	Land O Lakes	Donation	\$40.00					\$1,597.32	
7/22/21	DEP	St Petersburg Saturday	Literature Purchase		\$30.00				\$1,627.32	
7/22/21	DEP	Tarpon Springs	Literature Purchase		\$50.00				\$1,677.32	
7/22/21	Debit Card	Nar Anon Website	Literature Purchase				-\$173.00		\$1,504.32	
7/22/21	Debit Card	Nar Anon Website	Literature Shipping				-\$21.50		\$1,482.82	
7/31/21	DEP	Tarpon Springs	Literature Purchase		\$18.75				\$1,501.57	
7/31/21	1208	United Methodist Church	Rent					-\$20.00	\$1,481.57	
ENDING BALANCE				TOTALS	\$40.00	\$98.75	\$0.00	-\$194.50	-\$20.00	\$1,481.57

									Balance Per Bank 7/31/2021	\$1,482.82
									Less Outstanding Check 1208	-\$20.00
									Add Outstanding Deposit	\$18.75
									Bank account reconciled	\$1,481.57

July, 2021

Cash Checking Account

CURRENT PERIOD - 7/1/2021-7/31/2021				Year-To-Date: 1/01 to 7/31/2021			
	Beg Bal	Change	Ending Bal		Beg Bal	Change	Ending bal
Prudent Reserve	\$600.00		\$600.00	Prudent Reserve	\$160.00	\$440.00	\$600.00
General Budget	\$0.00		\$0.00	General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00	Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00	Literature Budget	\$0.00		\$0.00
Narateen Budget	\$85.03		\$85.03	Narateen Budget	\$85.03		\$85.03
Outreach Budget	\$150.00		\$150.00	Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00	Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00	Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$722.22	-\$75.75	\$646.54	Available Balance	\$833.72	-\$187.18	\$646.54
Total	\$1,557.32	-\$75.75	\$1,481.57	Total	\$1,228.75	\$252.82	\$1,481.57

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 7/1 -7/31/2021					Year-To-Date: (1/1-7/31/2021)				
	Donations	Literature	Convention	Total		Donations	Literature	Convention	Total
Receipts					Receipts				
Ongoing	\$40.00	\$98.75	\$0.00	\$138.75	Ongoing	\$1,561.77	\$467.25	\$0.00	\$2,029.02
Other					Other				
Total	\$40.00	\$98.75	\$0.00	\$138.75	Total	\$1,561.77	\$467.25	\$0.00	\$2,029.02
Disbursements					Disbursements				
Literature Purchases		\$173.00	\$0.00	\$173.00	Literature Purchases		\$462.75		\$462.75
Literature Shipping		\$21.50		\$21.50	Literature Shipping		\$73.45		\$73.45
Prudent Reserve		\$0.00		\$0.00	Prudent Reserve				
General Budget	\$20.00			\$20.00	General Budget	\$140.00			\$140.00
Guidelines Budget					Guidelines Budget				
Narateen Budget					Narateen Budget				
Outreach Budget					Outreach Budget				
Donations to FL Region				\$0.00	Donations to FL Region	\$1,100.00			\$1,100.00
Unbudgeted Expenditures					Unbudgeted Expenditures				
Subtotal Disbursements	\$20.00	\$194.50	\$0.00	\$214.50	Subtotal Disbursements	\$1,240.00	\$536.20	\$0.00	\$1,776.20
Net Change	\$20.00	-\$95.75	\$0.00	-\$75.75	Net Change	\$321.77	-\$68.95	\$0.00	\$252.82

Appendix 2: Approved Motion to Amend the BA Guidelines

**Bay Area
Motion Submission Form**



Motion Maker:

Bay Area Guidelines Committee

Please place an X in the box next to the area(s) to which the motion applies:

Literature Outreach Narateen
Policy and Guidelines Website Other _____

Motion (What is the action being requested?):

Motion to revise the Bay Area Guidelines, Section 3, Item 3., by expanding the definition of voting members by adding to the first paragraph and removing the last paragraph entirely the following sentences: "Bay Area Subcommittee Chairs and the Literature Representative are voting members of the Bay ASC providing they are not also GSRs (or ALT-GSR or Substitute). The Bay Area Service Rep (ASR) is a non-voting Bay Area member and may no longer serve as a GSR."

Intent (What will this action accomplish?):

By expanding the definition of voting members, this will allow full participation of service members in Bay ASC decisions at meetings and increase membership of the Bay ASC.

Rationale (Why is this desirable?) (Limited to 150 words):

This may increase participation at Bay Area Meetings and allow members, that are not GSRs, to volunteer for service member positions and have a voice in our business making process.

Financial Impact (What will this cost or what income will it generate?):

None

Approved 08/07.2021, Virtual BAM
Voice poll by Marguerite M., ASR

Date motion approved by Bay Area / /

BASC Officer (first name & position)

2021.03.06

BAY AREA VIRTUAL MEETING MINUTES

Saturday, September 4, 2021 / 11:30am-1pm

APPROVED 10/2/21

OPENING: The Alt-ASR opened the Virtual meeting at 11:33am; followed by the Serenity Prayer. The 12 Traditions and 12 Concepts were read.

ROLL CALL: 11 total; 9 voting; 2 non-voting

- | | |
|-------------------------------|---|
| 1. Ed, Clearwater Tues | 6. Yvette, North Tampa |
| 2. Sandy, Clearwater Thurs | 7. Kevin, Tarpon Springs |
| 3. Ingrid, Land O' Lakes | 8. Tony, Literature Rep |
| 4. Bonnie, New Tampa | 9. Gerri, Narateen Chair |
| 5. Theresa, St Petersburg Mon | 10. Donna, FL Region ALT-DEL (non-voting) |
| | 11. Lauren, New Tampa (non-voting) |

MINUTES:

- **July 10 Minutes:** Theresa motioned to approve 7/10/21 minutes; Bonnie seconded. Minutes were amended as follows: attendance correction to 12 present; 10 voting and 2 non-voting. **Motion to approve 7/10/21 minutes as amended carried unanimously.**
- **August 7 Minutes:** Theresa motioned to approve 8/7/21 minutes; Kevin seconded. Minutes were amended under "Bay Area Guidelines Subcommittee; Sub Committee Chair Voting Privileges," 1st bullet, 2nd sentence to remove the following 6 words: "disregard the Bay Area Guidelines and". **Motion to approve 8/7/21 minutes as amended carried unanimously.**

REPORTS

- **ALT-ASR REPORT** – Bonnie, Alt-ASR, informed the Bay ASC that Theresa volunteered to fill in as interim secretary. Bonnie also reminded members of the upcoming September 18 Regional Virtual Assembly @ 9am; same virtual meeting ID & Password.
- **SECRETARY** – Theresa read her Letter of Willingness to fill the remaining term of BA Secretary was read. Members discussed and had opportunity to ask questions before voting. The BA voted with 1 abstention, (Theresa abstained) and 8 yes to accept Theresa as BA Secretary.
- **TREASURER REPORT** – Kevin, BA Treasurer, gave the August Treasurer Report. One error was in the Ledger; Clearwater Tues bought literature which was mislabeled "donation". Kevin will amend the report. Ending Balance for the BA is \$1775.26 with \$940.23 available after subtracting \$600 Prudent Reserve, \$85.03 Narateen and \$150 Outreach budgets.

Theresa asked about donating up to the FL Region prior to the assembly. Tony has upcoming literature purchases for the BA. Theresa read the BAG on donations to the FL Region, "100% of available spendable funds over the Prudent Reserve, Special Fund, subsequent literature order and 1-month budget will be forwarded as a donation to the Florida Region". After discussion of incoming \$ and outgoing \$ for literature, the BA will wait until we have a literature budget to determine an amount to donate to the FL Region. Kevin & Tony will work together to determine a budget for literature for the remainder of 2021. BA Committee members were reminded about upcoming 2022 committee budgets.
- **OUTREACH REPORT** – Yvette, Outreach Chair, gave the Outreach Report. There were 3 events; two in New Port Richey and one in Reddington Beach. The BA was able to provide outreach to two of those events. New Port Richey and Reddington Beach both had evening events, same time, on August 31st. There were no volunteers for the event in Reddington Beach. Yvette said there were several people, at the New Port Richey events, inquiring about Nar-Anon meetings in the New Port Richey area. There is a need for

starting a Nar-Anon meeting in the New Port Richey area. Members discussed ways of addressing the need with offers of support for new groups and noting that the Region provides new Groups with a New Meeting Packet free of charge to aid new groups.

- **NARATEEN REPORT** – Gerri, BA Narateen Chair, gave the following update: The BA Narateen committee just met and was productive. The committee will request that 2022 BA Narateen budget to remain the same. The BA is responsible for in-person Narateen meetings and the Region responsible for all Virtual Narateen meetings. When the Narateen Virtual group needs literature, Gerri purchases literature from the BA, Gerri pays for it and is then reimbursed by the FL Region. This process is working well. The FL Region Narateen budget is \$400, and the BA Narateen committee is asking for a Narateen budget of \$85 for 2022. Gerri has removed from the BA contact list & Region contact list two “student/resident only” Narateen Groups have closed permanently, PACE and PAR facilities. Virtual Meeting attendance is a little lower right now but that is expected with summer winding down. In mid-September there will be a special ‘welcome back’ Narateen virtual ‘party’ meeting that will focus on how the kids are doing. The last committee meeting had two Nar-Anon members from the Ocala area that are contemplating starting another Narateen Virtual Meeting that would meet during the weekend.
- **CONVENTION REPORT** – Bonnie, Convention Chair, reported The BA will be participating at FACNA 2022 that will be in September. FACNA occurs every 3 years. Bonnie & Yvette did not know the specific location, but it will be within the Bay Area. It was mentioned during the Treasurer’s Report that the convention committee is looking at a 2022 budget of \$100.
- **GUIDELINES REPORT** – Theresa, Guidelines Chair, gave the following report: The Guidelines committee decided to use, for inclusion on the BA webpage, the BAGS’s version of the updated Guidelines. Differences between the previous secretary’s version and the committee’s version was explained. The committee drafted 4 motions that will be presented under new business.

OLD BUSINESS

- **BA INVENTORY** – Sandy had asked for member input and received no suggestions regarding the inventory. After discussion, it was decided to revisit the Bay Area Inventory in a few months to re-evaluate using or keeping the inventory.
- **BA REGISTRATION LETTER TO GROUPS** - There was no response from the St Pete Saturday group to join the Bay Area. Theresa explained that the digital backup secretary records show only 3 Group Registrations to join the BA. The original paper Group registrations may be in the BA Secretary’s Binder which is with the previous secretary. The issue of re-registration for the BA, keeping digital copies, will be revisited at the next BAM.

NEW BUSINESS

- The BA Guidelines Subcommittee drafted 4 motions to address areas in the current BA Guidelines that did not address responsibilities clearly and to provide optional meeting protocol. The motions will be voted at the next BAM. Motions 1 and 2 were read. Members acknowledged receiving the proposed motions and, in the interest of time, decided not to have motions 3 & 4 read at this time. Motions 1-4 will be voted upon at the October BAM.

MOTION 1 clarifies who is responsible for editing the Guidelines after a Policy/Guideline motion is approved. *Motion to amend BAG Section 5, Item 4, #8 to the following wording: “The Secretary is responsible for maintaining a record of the Bay Area motions at Bay Area Meetings and is responsible for submitting approved motions to the BA Guidelines Subcommittee.” and*

Section 7, Item 2, first paragraph to the following wording: "The purpose of the standing Bay Area Guidelines Subcommittee (BAGS) is to guide our area trusted servants in the service elements of our Area that make us distinct and unique from other areas by capturing past and future motions; by

- aligning with the Principles and Guides to Local and World Services and other CAL Literature;
- ensuring that existing guidelines remain relevant,
- editing (updating) the BA Guidelines with motions approved at Bay ASC meetings
- writing, suggesting, proposing, and making motions to the Bay ASC.

The revised Guidelines will be sent to BA Secretary for record keeping."

Theresa motioned to accept the BAGS (Bay Area Guidelines Subcommittee) Motion 1; Bonnie seconded the motion. Motion lies until next BAM. Motion 1 is attached to these minutes.

MOTION 2 adds optional BA meeting protocol. Motion to amend BA Guidelines Section 3, Item 6 by adding after the first paragraph a new paragraph: "At the discretion of the ASR, Alt ASR (Chair) or the request of any Bay ASC member, BA meeting discussions shall adhere to the following meeting protocol: members will have 2 minutes to state their thoughts on an issue. A member may readdress the issue (a second time) for an additional 2 minutes. Further readdress, after twice speaking, will require a majority vote from the Bay ASC. Once members have the opportunity to share, the Chair will call for a consensus or vote. If consensus can't be reached; then the issue will be decided with a majority vote of the members."

Theresa motioned to accept the BAGS (Bay Area Guidelines Subcommittee) Motion 2; Tony seconded the motion. Motion lies until next BAM. Motion 2 is attached to these minutes.

MOTIONS 3 & 4. Motion 3 to amend BAG Section 8, Item 2 (Policy & Procedures) and Motion 4 to amend BAG Section 3, Item 4 (Motion Origination).

Theresa motioned to accept the BAGS (Bay Area Guidelines Subcommittee) Motion 3 & 4; Kevin seconded the motion. Motion lies until next BAM. Motions 3 & 4 are attached to these minutes

OPEN AGENDA

- Members agreed to add Secretary and Literature Rep Reports to future BA agendas.

ADJOURNMENT

- Next BAM will be held virtually on October 2, 2021. Motion To Adjourn was made by Theresa, seconded by Gerri. Motion passed unanimously. Bonnie closed the meeting with the Serenity Prayer at 1:20pm

Submitted by
Theresa, BA Secretary

Bay Area of FL Nar-Anon, Treasurer's Report

August, 2021

Cash Checking Account

CURRENT PERIOD - 8/1/2021-8/31/2021			
	Beg Bal	Change	Ending Bal
Prudent Reserve	\$600.00		\$600.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$85.03		\$85.03
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$646.54	\$293.69	\$940.23
Total	\$1,481.57	\$293.69	\$1,775.26

Year-To-Date: 1/01 to 8/31/2021			
	Beg Bal	Change	Ending bal
Prudent Reserve	\$160.00	\$440.00	\$600.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$85.03		\$85.03
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$833.72	\$106.51	\$940.23
Total	\$1,228.75	\$546.51	\$1,775.26

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 8/1 -8/31/2021				
	Donations	Literature	Convention	Total
Receipts				
Ongoing	\$573.00	\$212.50	\$0.00	\$785.50
Other				
Total	\$573.00	\$212.50	\$0.00	\$785.50
Disbursements				
Literature Purchases		\$405.50	\$0.00	\$405.50
Literature Shipping		\$66.31		\$66.31
Prudent Reserve		\$0.00		\$0.00
General Budget	\$20.00			\$20.00
Guidelines Budget				
Narateen Budget				
Outreach Budget				
Donations to FL Region				\$0.00
Unbudgeted Expenditures				
Subtotal Disbursements	\$20.00	\$471.81	\$0.00	\$491.81
Net Change	\$553.00	-\$259.31	\$0.00	\$293.69

Year-To-Date: (1/1-8/31/2021)				
	Donations	Literature	Convention	Total
Receipts				
Ongoing	\$2,134.77	\$679.75	\$0.00	\$2,814.52
Other				
Total	\$2,134.77	\$679.75	\$0.00	\$2,814.52
Disbursements				
Literature Purchases		\$868.25		\$868.25
Literature Shipping		\$139.76		\$139.76
Prudent Reserve				
General Budget	\$160.00			\$160.00
Guidelines Budget				
Narateen Budget				
Outreach Budget				
Donations to FL Region	\$1,100.00			\$1,100.00
Unbudgeted Expenditures				
Subtotal Disbursements	\$1,260.00	\$1,008.01	\$0.00	\$2,268.01
Net Change	\$874.77	-\$328.26	\$0.00	\$546.51

Bay Area of FL Nar-Anon, Treasurer's Ledger

AUGUST 2021

Activity Dates: 8/1 -8/31/21

Beginning Balance	\$1,481.57
Net Increase/Decrease	\$293.69
Ending Balance	\$1,775.26

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Convention Registration Incoming (+)	Literature Purchases (-)	Expenses (-)	Balance
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						\$1,481.57
8/11/21	DEP	New Tampa	Donation	\$75.00					\$1,556.57
8/11/21	DEP	Tampa South	Donation	\$248.00					\$1,804.57
8/11/21	DEP	Clearwater Tuesday	Literature Purchase		\$31.25				\$1,835.82
8/11/21	DEP	Tampa North	Literature Purchase		\$181.25				\$2,017.07
8/24/21	DEP	Tarpon Springs	Donation	\$100.00					\$2,117.07
8/24/21	DEP	Zephyr Hills	Donation	\$150.00					\$2,267.07
8/30/21	Debit Card	Nar Anon Website	Literature Purchase				-\$405.50		\$1,861.57
8/30/21	Debit Card	Nar Anon Website	Literature Shipping				-\$66.31		\$1,795.26
8/31/21	1209	United Methodist Church	Rent					-\$20.00	\$1,775.26
		ENDING BALANCE	TOTALS	\$573.00	\$212.50	\$0.00	-\$471.81	-\$20.00	\$1,775.26

Bay Area Motion Submission Form



Motion Maker:

Bay Area Guidelines Subcommittee

Please place an X in the box next to the area(s) to which the motion applies:

Literature

Outreach

Narateen

Policy and Guidelines

Website

Other _____

Motion (What is the action being requested?):

Motion #1 to amend BA Guidelines **Section 5, Item 4, #8 and Section 7, Item 2**, to the following wording (added words as yellow highlighted and removing strikethrough words):

Section 5, Item 4, #8: "The Secretary is responsible for maintaining a record of the Bay Area motions at Bay Area Meetings and is responsible for submitting **approved** motions, ~~updates~~ to the BA Guidelines Subcommittee."

Section 7, Item 2, first paragraph: "The purpose of the standing Bay Area Guidelines Subcommittee (BAGS) is to guide our area trusted servants in the service elements of our Area that make us distinct and unique from other areas by capturing past and future motions; by

- aligning with the Principles and Guides to Local and World Services and other CAL Literature;
- ~~and by~~ ensuring that existing guidelines remain relevant;
- **editing (updating) the BA Guidelines with motions approved at Bay ASC meetings**
- **writing, suggesting, proposing and making motions to the Bay ASC**

~~The BAGS will be responsible for identifying, and suggesting to the Bay Area Service Committee additional guidelines and/or changes to existing guidelines on an ongoing basis.~~ **The revised Guidelines will be sent to BA Secretary for record keeping."**

Intent (What will this action accomplish?):

Provides a clear lines of responsibility for the actual editing of the Guidelines after a Policy and Guidelines motion is approved at a BASC meeting and provides a balance of responsibilities within the BA.

Rationale (Why is this desirable?) (Limited to 150 words):

By clarifying who actually edits the BA Guidelines after motions are approved should eliminate confusion or misinterpretations. (Supports Concepts 5, 8 & Tradition 1).

Financial Impact (What will this cost or what income will it generate?):

None

Date motion approved by Bay Area

/ /

BASC Officer (first name & position)

Bay Area Motion Submission Form



Motion Maker:

Bay Area Guidelines Subcommittee

Please place an X in the box next to the area(s) to which the motion applies:

Literature

Outreach

Narateen

Policy and Guidelines

Website

Other _____

Motion (What is the action being requested?):

Motion #2 to amend BA Guidelines Section 3, Item 6 by adding after the first paragraph a new paragraph:

At the discretion of the ASR, Alt ASR (Chair) or the request of any Bay ASC member, BA meeting discussions shall adhere to the following meeting protocol: members will have 2 minutes to state their thoughts on an issue. A member may readdress the issue (a second time) for an additional 2 minutes. Further readdress, after twice speaking, will require a majority vote from the Bay ASC. Once members have the opportunity to share, the Chair will call for a consensus or vote. If consensus can't be reached; then the issue will be decided with a majority vote of the members.

Intent (What will this action accomplish?):

Provide orderly, on-time meetings for the Bay ASC while providing and respecting every member's right to participate in BA business.

Rationale (Why is this desirable?) (Limited to 150 words):

Meeting protocol will provide the structure for allowing each member to share their viewpoints.

Financial Impact (What will this cost or what income will it generate?):

None

Date motion approved by Bay Area / /

BASC Officer (first name & position) _____

Bay Area Motion Submission Form



Motion Maker:

Bay Area Guidelines Subcommittee

Please place an X in the box next to the area(s) to which the motion applies:

Literature Outreach Narateen
Policy and Guidelines Website Other _____

Motion (What is the action being requested?):

(highlights are new wording, red strike outs are removal of wording)

Motion #3 to amend the BA Guidelines, **Section 8, Item 2** (Policy & Procedures) to read:

"In all of its actions the Area shall comply with the following: The Twelve Traditions, The Twelve Concepts of Service, The NFG Guides to Local and World Services, Narateen Safety Policy & Guidelines, and other CAL Guidelines (Handbooks, Booklets etc.), The Florida Region Guidelines (FLRG), the Bay Area Guidelines and Robert's Rules of Order.

The Bay Area Guidelines are supplemental to, and do not replace, the Florida Regional Guidelines, Guide to Local Services, Guide to World Services or any of the WSC Nar-Anon Family Group Guidelines." When the BA Guidelines are absent guidance, not clear, or there is conflicting language within the BA Guidelines, the BA will abide by the FLRG, GWS, GLS and other CAL.

And Section 8, Item 3: Amendment to these Guidelines ~~can be initiated either, specifying the Section and Item Number, using the Bay area Motion Form and sent to the ASR or an Ad Hoc motion made at the Bay Area Meeting. With either method the motion is to be submitted/referred to the Bay Area Guidelines Sub-Committee for comment on impact to the Guidelines. No vote should be taken on such a motion in fewer than 30 days from its inception~~ may originate from any of the following Bay Area of Florida Nar-Anon members:

•GSRs/ALT-GSR/Substitute •BA Literature Representative •BA Subcommittees and •BA Subcommittee Chairs. Motions will be entered into the Bay Area Motion Form, specifying section and item #.

Motions shall be presented to Bay Area Groups thirty (30) days prior to a Bay Area Meeting for a vote. This 30-day waiting period will allow adequate time for BA Group's input, and for the Bay Area Guidelines Subcommittee to comment. Once approved, this will be included in the Bay Area Guidelines. The waiting period of 30 days may be waived with a 2/3 majority vote at a scheduled BA meeting (of members present).

Intent (What will this action accomplish?):

This will clarify the process of amending the BA Guidelines aligning with the NFG Guidelines and the FLRG.

FLRG Article IV, Section 2 "Motions can be submitted through a Group Service Representative (GSR), subcommittees, or areas for consideration during the Assembly."

GWS, pg 12-13: "Motions may originate from any of the following bodies in Nar-Anon..."

Rationale (Why is this desirable?) (Limited to 150 words):

This will align the BA Guidelines with the GLS, GWS and the FLRG to be more inclusive of Subcommittee efforts and allow for timely amendments.

Financial Impact (What will this cost or what income will it generate?):

None

Date motion approved by Bay Area / /

BASC Officer (first name & position) _____

Bay Area Motion Submission Form



Motion Maker:

Bay Area Guidelines Subcommittee

Please place an X in the box next to the area(s) to which the motion applies:

Literature

Outreach

Narateen

Policy and Guidelines

Website

Other _____

Motion (What is the action being requested?):

Motion #4 to amend the BA Guidelines to clarify who can make motions for the BASC consideration by modifying

Section 3, Item 4: Motions & Voting Procedures

Only the voting members may make motions. Motions may originate from any of the following bodies of the Bay Area of Florida Nar-Anon: •GSRs/ALT GSRs/Group Substitute •BA Literature Rep •BA Subcommittees •BA Subcommittee Chairs. **Any** Motions must have a second. **Any** Motions may be amended at any time prior to voting. **Discussion will occur immediately prior to voting.** Any voting member who thinks the groups should be consulted before voting on a motion can make a motion to table until the next Bay Area Meeting. A Bay Area Motion Form shall be used to present a motion (see BAG Attachment #3)

Intent (What will this action accomplish?):

The BA Guidelines subcommittee recognizes and refers to other NFG Guidelines & the FLRG and therefore is confusing and creates conflicting information. This will clarify initiation, origination and/or presenting of motions; aligning section (S3,I4) to other recognized references in the BA Guidelines. This also clarifies INTENT.

- Page 1, Reference Guides; *Section 8, Item 2;*
- *and FLRG Article IV, Section 2 "Motions can be submitted through a Group Service Representative (GSR), subcommittees, or areas for consideration during the Assembly."*

Rationale (Why is this desirable?) (Limited to 150 words):

Clarifying and unifying the wording within the BA Guidelines provides uniformity within the BAG.

Financial Impact (What will this cost or what income will it generate?):

None

Date motion approved by Bay Area

/ /

BASC Officer (first name & position)

BAY AREA VIRTUAL MEETING MINUTES

Saturday, October 2, 2021 / 11:30am-1pm

APPROVED

OPENING: Marguerite, ASR opened the Virtual meeting at 11:34am; followed by the Serenity Prayer. The 12 Traditions and 12 Concepts were read.

ROLL CALL: 8 total; 7 voting; 1 non-voting

- | | |
|-------------------------------|---------------------------------|
| 1. Sandy, Clearwater Thurs | 5. Kevin, Tarpon Springs |
| 2. Ingrid, Land O' Lakes | 6. Faye, Zephyrhills |
| 3. Theresa, St Petersburg Mon | 7. Tony, Literature Rep |
| 4. Yvette, Tampa North | 8. Marguerite, ASR (non-voting) |

MINUTES:

September 4 Minutes: Faye motioned to approve 9/4/21 minutes; Sandy seconded; followed by discussion. There were no corrections or changes. The motion was called for vote. Motion to approve 9/4/21 minutes carried unanimously.

REPORTS

- **ALT-ASR REPORT** – Marguerite gave an overview report on the past Florida Region Virtual Assembly held on September 18th. The Bay Area had a strong presence at the assembly. Two FL Region service positions were filled by Bay Area members. Faye accepted the position of Helpline Chair and Yvette accepted the position of Alternate Virtual Administrator. The 2021-22 FL Region Budget was adopted at the assembly.
- **TREASURER REPORT** – Kevin reviewed the August Treasurer Ledger and Treasurer Report with the BA. See report attached to these minutes.
- **LITERATURE REPORT** – Tony, Literature Rep, gave a synopsis of the BA CAL stock. With the last delivery from World, the Bay Area has a healthy inventory of large and small blue books, SESH, etcetera. In October there will be a \$100 order. Tony is meeting with Group GSRs/contacts to deliver group literature. Theresa suggested that the BA pay mileage as outlined in the Bay Area Guidelines for the Literature Rep. Part of our Principles is to be self-supporting and may impact future literature reps in accepting the position. This does not take a motion as we have this ability in our Guidelines. The members, by consensus, supported the mileage reimbursement for the literature rep. The delivery of the literature is valuable and appreciated.
- **CONVENTION REPORT** – Bonnie, Convention Chair, was absent. Marguerite informed the members that Bonnie did speak at the region and will be looking for volunteers, speakers, etc at FRCNA in 2022.
- **GUIDELINES REPORT** – Theresa, Guidelines Chair said there was no report; everything is on the table with the 4 presented motions. The committee will review our current Bay Area Guidelines once both the 2021 GLS and 2021 GWS are published.
- **NARATEEN REPORT** – Gerri, BA Narateen Chair, was absent. Marguerite gave a brief overview of the Assembly Narateen report.
- **OUTREACH REPORT** – Yvette, Outreach Chair, gave the Outreach Report. There is an upcoming candlelight vigil event at 5:30pm at Hillsborough HS in Seminole Heights, Tampa this coming week. Yvette has one volunteer and is looking for more assistance from Groups. A multi-forwarded email inviting participation and support was received by Yvette. She reached out to the event coordinator but has received no response as of date. This will be shared when Yvette has more information.

OLD BUSINESS

4 BA Guideline Committee motions were presented at September BAM. These motions were to address inconsistencies or to clarify portions of the BA Guidelines.

- **MOTION #1** : BAG Section 5, Item 4, #8: "The Secretary is responsible for maintaining a record of the Bay Area motions at Bay Area Meetings and is responsible for submitting approved motions to the BA Guidelines Subcommittee."

BAG Section 7, Item 2, first paragraph: "The purpose of the standing Bay Area Guidelines Subcommittee (BAGS) is to guide our area trusted servants in the service elements of our Area that make us distinct and unique from other areas by capturing past and future motions; by

- aligning with the Principles and Guides to Local and World Services and other CAL Literature;
- ensuring that existing guidelines remain relevant,
- editing (updating) the BA Guidelines with motions approved at Bay ASC meetings
- writing, suggesting, proposing, and making motions to the Bay ASC.

The revised Guidelines will be sent to BA Secretary for record keeping."

Theresa motioned to accept Motion #1; Sandy seconded the motion; motion approved unanimously.

- **MOTION #2**: Motion to amend BA Guidelines Section 3, Item 6 by adding after the first paragraph a new paragraph: "At the discretion of the ASR, Alt ASR (Chair) or the request of any Bay ASC member, BA meeting discussions shall adhere to the following meeting protocol: members will have 2 minutes to state their thoughts on an issue. A member may readdress the issue (a second time) for an additional 2 minutes. Further readdress, after twice speaking, will require a majority vote from the Bay ASC. Once members have the opportunity to share, the Chair will call for a consensus or vote. If consensus can't be reached; then the issue will be decided with a majority vote of the members."

Theresa motioned to accept Motion #2; Kevin seconded the motion; motion approved unanimously.

- **MOTION #3**: to amend the BA Guidelines compliance statements in Section 8 item 2 and 3:
Section 8, Item 2 to read: "In all of its actions the Area shall comply with the following: The Twelve Traditions, The Twelve Concepts of Service, The NFG Guides to Local and World Services, Narateen Safety Policy & Guidelines, and other CAL Guidelines (Handbooks, Booklets etc.), The Florida Region Guidelines (FLRG), the Bay Area Guidelines and Robert's Rules of Order.

The Bay Area Guidelines are supplemental to, and do not replace, the Florida Regional Guidelines, Guide to Local Services, Guide to World Services or any of the WSC Nar-Anon Family Group Guidelines." When the BA Guidelines are absent guidance, not clear, or there is conflicting language within the BA Guidelines, the BA will abide by the FLRG, GWS, GLS and other CAL."

Section 8, Item 3 to read: "Amendments to these Guidelines may originate from any of the following Bay Area of Florida Nar-Anon members: •GSRs/ALT-GSR/Substitute •BA Literature Representative •BA Subcommittees and •BA Subcommittee Chairs. Motions will be entered into the Bay Area Motion Form, specifying section and item #.

Motions shall be presented to Bay Area Groups thirty (30) days prior to a Bay Area Meeting for a vote. This 30-day waiting period will allow adequate time for BA Group's input, and for the Bay Area Guidelines Subcommittee to comment. Once approved, this will be included in the Bay Area Guidelines. The waiting period of 30 days may be waived with a 2/3 majority vote at a scheduled BA meeting (of members present)."

Theresa motioned to accept the Motion #3; Tony seconded the motion; motion approved unanimously.

- **MOTION #4**: to amend the BA Guidelines to clarify who can make motions for the BASC consideration by modifying

Section 3, Item 4 to read: "Motions may originate from any of the following bodies of the Bay Area of Florida Nar-Anon: •GSRs/ALT GSRs/Group Substitute •BA Literature Rep •BA Subcommittees •BA Subcommittee Chairs. Any Motions must have a second. Motions may be amended at any time prior to voting. Discussion will occur immediately prior to voting. Any voting member who thinks the groups should be consulted before voting on a motion can make a motion to table until the next Bay Area Meeting. A Bay Area Motion Form shall be used to present a motion (see BAG Attachment #3)."

Theresa motioned to accept the Motion #3; Kevin seconded the motion; motion approved unanimously.

- **BA REGISTRATIONS** – The Secretary received 2 USB drives from the prior secretary. There were 3 group registrations on the USB drives (to join the Bay Area): Land O'Lakes, Spring Hill Thursday and St Petersburg Wednesday. There may be a BA secretary binder that has paper copies of the registrations. Faye offered to pick up the binder. Theresa will email to BA members digital BA registration forms which will provide updated contact information and provide digital copies of BA group registrations. The registration form will be sent out to groups not currently part of the BA.

NEW BUSINESS

- **BA EMAIL** – brief discussion on how members would like emails delivered to them. Minimizing emails or multiple emails throughout the month (Minimum of 3-4x a month: minutes email, agenda, treasurer report and any outreach events).
- **FL REGION DONATION** – BA discussed the BA Guidelines regarding Prudent Reserves, and Guidelines on donations to the FL Region. The BA Prudent Reserves includes BA literature purchases. Donations to the FL Region is 100% of the funds over the Prudent Reserve, subsequent literature purchase and 1 month budget for committee yearly budget. This would leave \$1013.73 available to donate. Theresa motioned to donate \$1013.73 to the FL Region. Kevin seconded the motion. Motion approved unanimously.
- **2022 BAY AREA BUDGET** – Reminder for committees to present 2022 budget requests at the November BAM which will be adopted/approved at the December 2021 BAM. Committee budgets may be renewed if they run out of money. This will be the first year for committee budgets and recording ongoing committee expenditures and therefore a learning year for committees.

OPEN AGENDA

- 2022 Fellowship/Serenity Event – Reminder of intent to hold a Fellowship/Serenity Event in 2022.

ADJOURNMENT

- Members discussed and agreed to meet in-person for the next BAM on November 6th in Oldsmar (United Methodist Church, 207 Buckingham Ave East, Oldsmar FL). Tony will check with the facility for meeting protocol or restrictions (COVID-19; masks, social distancing, etc.). Motion To Adjourn was made by Yvette, seconded by Sandy at 12:39pm. Motion passed unanimously.

Submitted by
Theresa, BA Secretary
APPROVED 11/06/2022

Bay Area of FL Nar-Anon, Treasurer's Ledger

SEPTEMBER 2021

Activity Dates: 9/1 - 9/30/21

Beginning Balance	\$1,775.26
Net Increase/Decrease	\$223.50
Ending Balance	\$1,998.76

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Convention Registration Incoming (+)	Literature Purchases (-)	Expenses (-)	Balance
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						\$1,775.26
9/9/21	DEP	New Tampa	Donation	\$46.00					\$1,821.26
9/9/21	DEP	Tampa North	Donation	\$250.00					\$2,071.26
9/13/21	Debit Card	Nar Anon Website	Literature Purchase				-\$192.00		\$1,879.26
9/13/21	Debit Card	Nar Anon Website	Literature Shipping				-\$21.50		\$1,857.76
9/28/21	DEP	New Tampa	Donation	\$65.00					\$1,922.76
9/28/21	DEP	Brandon Thursday	Donation	\$50.00					\$1,972.76
9/28/21	DEP	Narateen Virtual	Literature Purchase		\$25.00				\$1,997.76
9/28/21	DEP	Clearwater Tuesday	Literature Purchase		\$21.00				\$2,018.76
9/30/21	1210	United Methodist Church	Rent					-\$20.00	\$1,998.76
		ENDING BALANCE	TOTALS	\$411.00	\$46.00	\$0.00	-\$213.50	-\$20.00	\$1,998.76

Bay Area of FL Nar-Anon, Treasurer's Report

September, 2021

Cash Checking Account

CURRENT PERIOD - 9/1/2021-9/30/2021				Year-To-Date: 1/01 to 9/30/2021			
	Beg Bal	Change	Ending Bal		Beg Bal	Change	Ending bal
Prudent Reserve	\$600.00		\$600.00	Prudent Reserve	\$160.00	\$440.00	\$600.00
General Budget	\$0.00		\$0.00	General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00	Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00	Literature Budget	\$0.00		\$0.00
Narateen Budget	\$85.03		\$85.03	Narateen Budget	\$85.03		\$85.03
Outreach Budget	\$150.00		\$150.00	Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00	Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00	Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$240.23	\$223.50	\$1,163.73	Available Balance	\$833.72	\$330.01	\$1,163.73
Total	\$1,775.26	\$223.50	\$1,998.76	Total	\$1,228.75	\$770.01	\$1,998.76

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 9/1 -9/30/2021						Year-To-Date: (1/1-9/30/2021)					
		Donations	Literature	Convention	Total			Donations	Literature	Convention	Total
Receipts						Receipts					
	Ongoing	\$411.00	\$46.00	\$0.00	\$457.00		Ongoing	\$2,545.77	\$725.75	\$0.00	\$3,271.52
	Other						Other				
	Total	\$411.00	\$46.00	\$0.00	\$457.00		Total	\$2,545.77	\$725.75	\$0.00	\$3,271.52
Disbursements						Disbursements					
	Literature Purchases		\$192.00	\$0.00	\$192.00		Literature Purchases		\$1,060.25		\$1,060.25
	Literature Shipping		\$21.50		\$21.50		Literature Shipping		\$161.26		\$161.26
	Prudent Reserve		\$0.00		\$0.00		Prudent Reserve				\$0.00
	General Budget	\$20.00			\$20.00		General Budget	\$180.00			\$180.00
	Guidelines Budget						Guidelines Budget				
	Narateen Budget						Narateen Budget				
	Outreach Budget						Outreach Budget				
	Donations to FL Region				\$0.00		Donations to FL Region	\$1,100.00			\$1,100.00
	Unbudgeted Expenditures						Unbudgeted Expenditures				
	Subtotal Disbursements	\$20.00	\$213.50	\$0.00	\$233.50		Subtotal Disbursements	\$1,280.00	\$1,221.51	\$0.00	\$2,501.51
	Net Change	\$391.00	-\$167.50	\$0.00	\$223.50		Net Change	\$1,265.77	-\$495.76	\$0.00	\$770.01

BAY AREA MEETING MINUTES

Saturday, November 6, 2021 / 11:30am-1:15pm

207 Buckingham Ave East, Oldsmar

APPROVED 12/3/21

OPENING: Marguerite, ASR opened the meeting at 11:30am; followed by the Serenity Prayer. The 12 Traditions and 12 Concepts were read.

ROLL CALL: 10 total; 9 voting; 1 non-voting

- | | |
|-------------------------------|----------------------------------|
| 1. Ed, Clearwater Tues | 6. Yvette, Tampa North |
| 2. Sandy, Clearwater Thurs | 7. Kevin, Tarpon Springs |
| 3. Ingrid, Land O' Lakes | 8. Faye, Zephyrhills |
| 4. Theresa, St Petersburg Mon | 9. Gerri, Narateen Chair |
| 5. Bonnie, New Tampa | 10. Marguerite, ASR (non-voting) |

MINUTES:

October 2 Minutes: Sandy motioned to approve 10/2/21 minutes; Ingrid seconded; followed by discussion. There were no corrections or changes. Motion to approve 10/2/21 minutes carried unanimously (Bonnie, Gerri & Ed were absent at the October meeting and abstained).

REPORTS

- **ALT-ASR REPORT** – Marguerite will discuss a suggestion for a new addition to BA meetings under “New Business.”
- **TREASURER REPORT** – Kevin, Treasurer, reviewed the October Treasurer Ledger and Treasurer Report with the BA. See report attached to these minutes.
- **SECRETARY REPORT** – Theresa reported that the 2021 GLS and GWS are now available for free download on the WSO Service Literature webpage. Riverside meeting is showing active on WSO find-a-meeting webpage (it was closed several months ago). Theresa will contact Mike L so he can contact Riverview GSR to update the group on the WSO website. Tampa South was showing active, and Theresa let Tony know so he can inform WSO that the group closed. Spring Hill Wednesday closed this week permanently.
- **LITERATURE REPORT** – Tony, Literature Rep, was absent. Theresa will add to the next BA email a reminder to groups that orders must be placed by the 14th of the month with the BA Literature Rep to ensure delivery at the next Bay Area Meeting. Literature orders must be picked up at Bay Area meetings.
- **CONVENTION REPORT** – Bonnie, Convention Chair, is looking for more volunteers for the conventions. Bonnie needs at least one more member for the BA Convention Committee (FACNA) and is looking for several volunteers for the Region Convention Committee (FRCNA). Members are asked to seek volunteers from their Groups for these committees.
- **GUIDELINES REPORT** – Theresa, Guidelines Chair, shared that the GLS 2021 and (finally) the GWS 2021 is now published on WSO website. Theresa reworked the CAR excel group voting worksheet that will assist the committee with the motions that were adopted/amended or failed at WSO Conference. This worksheet will be sent to BA Groups in a subsequent email. impacted the GLS and GWS. Members are welcome to join the Guidelines Committee.
- **NARATEEN REPORT** – Gerri, BA Narateen Chair, shared that Narateen is doing very well with attendance increasing and members are from throughout the USA. Gerri buys the CAL through the BA and is then reimbursed by the region for the material and postage. Gerri sends the teens a Narateen welcome packet and blue booklet to new member. Narateen members are interested in starting a step meeting for Narateen.

- **OUTREACH REPORT** – Yvette, Outreach Chair, shared that she participated in a Virtual meeting for students studying to be mental health counselors through a University. There was a lot of interest and questions about Nar-Anon. There is an Outreach Event in Ft Desoto Park (south Pinellas County) that will be in January. Members are asked to find volunteers to help staff that event. The Bay Area provides table, pamphlets, display center, etc... for these events. The Bay area encompasses 4 counties, and it would be helpful to have the area divided into sections so that when there are events, we can solicit help from groups within that section. Theresa will re-work the contact list to show various sectors of the BA to aide in Outreach events. Theresa suggested that the BA pay mileage for the Outreach Chair as outlined in the Bay Area Guidelines. Part of our Principles is to be self-supporting and may impact future outreach chairs in accepting the position.

OLD BUSINESS

- **BA REGISTRATIONS** – The Secretary binder is unavailable. The BA has digital records for the minutes, motions, etc., except for BA Group Registration forms – we only have 3 Group registration forms out of 15 BA Groups. Theresa will send out registration forms to those 12 groups we are missing the registrations.

NEW BUSINESS

- **2022 BA BUDGET** – Bay Area chairs were asked to submit their 2022 budget requests to Kevin prior to the December 4th BA meeting. To date, Convention committee is suggesting \$100; Narateen \$85; Outreach \$150. Literature budget will be calculated next month. The Bay Area prudent reserve is \$600 which covers shortages, large literature purchases, replenishing Outreach funds.
- **2022 BAM SCHEDULE** – a full year calendar was sent to BA Groups. Using the calendar, BA members decided not to have meetings in July & September due to FRCNA and FACNA conventions that the BA and Region participate in. Meeting dates for 2022: 1/8, 2/5, 3/5, 4/2, 5/7, 6/4, 8/6, 10/1, 11/5 and 12/3.
- **TRADITION/CONCEPT DISCUSSION** – Marguerite suggested incorporating a Tradition/Concept mini-study of 10 minutes at BAM. Members supported the idea. This “mini-study” will start in January with Tradition One and Concept One. Sandy and Ed volunteered to lead the study. Sandy will email Theresa material links for members to use to prepare and print off prior to the January BAM.

The BA Agenda will reflect the mini-study to be placed after the officer reports, but before subcommittee reports. The Literature Rep Report will be placed with subcommittee reports which are in alphabetical order.

OPEN AGENDA

- **BAY AREA MEETING DIRECTORY** – Gerri motioned, Ed seconded, that “The Bay Area meeting directory will only list registered Bay Area Groups.” Motion carries unanimously. Members discussed “unhealthy meetings” and impact on Nar-Anon unity and Tradition Four which gives groups autonomy except when it affects other Nar-Anon Family Groups.
- **BA MEETING ROOM** – Marguerite inquire past BA officer(s) about access for the BA meeting room.

ADJOURNMENT

- Next Meeting: Dec 4
- Motion To Adjourn was made by Theresa; seconded by Bonnie. Motion carries unanimously.

Submitted by
Theresa, BA Secretary
Approved 12/4/21

Bay Area of FL Nar-Anon, Treasurer's Ledger

OCTOBER 2021

Activity Dates: 10/1 - 10/31/21

Beginning Balance	\$1,998.76
Net Increase/Decrease	-\$697.23
Ending Balance	\$1,301.53

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Convention Registration Incoming (+)	Literature Purchases (-)	Expenses (-)	Balance
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						\$1,998.76
10/4/21	Debit Card	Nar Anon Website	Literature Purchase				-\$110.80		\$1,887.96
10/4/21	Debit Card	Nar Anon Website	Literature Shipping				-\$21.50		\$1,866.46
10/6/21	DEP	Brandon Thursday	Literature Purchase		\$87.50				\$1,953.96
10/6/21	DEP	Lutz	Literature Purchase		\$72.50				\$2,026.46
10/6/21	DEP	Tarpon Springs	Literature Purchase		\$55.00				\$2,081.46
10/7/21	Check 1211	Florida Region Nar-Anon	Donation to Region					-\$1,013.73	\$1,067.73
10/14/21	DEP	Zephyrhills	Literature Purchase		\$60.80				\$1,128.53
10/14/21	DEP	Crystal Beach	Donation	\$90.00					\$1,218.53
10/14/21	DEP	Land O Lakes	Literature Purchase		\$13.50				\$1,232.03
10/14/21	DEP	Lutz	Literature Purchase		\$37.50				\$1,269.53
10/14/21	DEP	Tampa North	Literature Purchase		\$52.00				\$1,321.53
10/30/21	1212	United Methodist Church	Rent					-\$20.00	\$1,301.53
		ENDING BALANCE	TOTALS	\$90.00	\$378.80	\$0.00	-\$132.30	-\$1,033.73	\$1,301.53

Bay Area of FL Nar-Anon, Treasurer's Report

October, 2021

Cash Checking Account

CURRENT PERIOD - 10/1/2021-10/31/2021			
	Beg Bal	Change	Ending Bal
Prudent Reserve	\$600.00		\$600.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$85.03		\$85.03
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$1,163.73	-\$697.23	\$466.50
Total	\$1,998.76	-\$697.23	\$1,301.53

Year-To-Date: 1/01 to 10/31/2021			
	Beg Bal	Change	Ending bal
Prudent Reserve	\$160.00	\$440.00	\$600.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$85.03		\$85.03
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$833.72	-\$367.22	\$466.50
Total	\$1,228.75	\$72.78	\$1,301.53

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 10/1 - 10/31/2021					
	Donations	Literature	Convention	Total	
Receipts					
Ongoing	\$90.00	\$378.80	\$0.00	\$468.80	
Other					
Total	\$90.00	\$378.80	\$0.00	\$468.80	
Disbursements					
Literature Purchases		\$110.80	\$0.00	\$110.80	
Literature Shipping		\$21.50		\$21.50	
Prudent Reserve		\$0.00		\$0.00	
General Budget	\$20.00			\$20.00	
Guidelines Budget					
Narateen Budget					
Outreach Budget					
Donations to FL Region	\$1,013.73			\$1,013.73	
Unbudgeted Expenditures					
Subtotal Disbursements	\$1,033.73	\$132.30	\$0.00	\$1,166.03	
Net Change	-\$943.73	\$246.50	\$0.00	-\$697.23	

Year-To-Date: [1/1-9/30/2021]				
	Donations	Literature	Convention	Total
Receipts				
Ongoing	\$2,635.77	\$1,104.55	\$0.00	\$3,740.32
Other				
Total	\$2,635.77	\$1,104.55	\$0.00	\$3,740.32
Disbursements				
Literature Purchases		\$1,171.05		\$1,171.05
Literature Shipping		\$182.76		\$182.76
Prudent Reserve				
General Budget	\$200.00			\$200.00
Guidelines Budget				
Narateen Budget				
Outreach Budget				
Donations to FL Region	\$2,113.73			\$2,113.73
Unbudgeted Expenditures				
Subtotal Disbursements	\$2,313.73	\$1,353.81	\$0.00	\$3,667.54
Net Change	\$322.04	-\$249.26	\$0.00	\$72.78

BAY AREA MEETING MINUTES

Saturday, December 4th, 2021 / 11:30am-1:17pm

207 Buckingham Ave East, Oldsmar

Approved 01/08/2022

OPENING: Marguerite, ASR opened the meeting at 11:30am; followed by the Serenity Prayer. The 12 Traditions and 12 Concepts were read.

ROLL CALL: 10 total; 9 voting; 1 non-voting

- | | |
|---|----------------------------------|
| 1. Ed, Clearwater Tues | 6. Kevin, Tarpon Springs |
| 2. Sandy, Clearwater Thurs | 7. Faye, Zephyrhills |
| 3. Virginia, Oldsmar | 8. Gerri, Narateen Chair |
| 4. Theresa, St Petersburg Mon (secretary) | 9. Tony, Literature Rep |
| 5. Bonnie, New Tampa | 10. Marguerite, ASR (non-voting) |

MINUTES:

November 6th Minutes: Gerri motioned to approve 11/6/21 minutes; Bonnie seconded; followed by discussion. There were no corrections or changes. Motion to approve 10/2/21 minutes carried unanimously.

REPORTS

- **ALT-ASR REPORT** – no report
- **TREASURER REPORT** – Kevin, Treasurer, reviewed the November Treasurer Ledger and Treasurer Report with the BA. See report attached to these minutes.
- **SECRETARY REPORT** – (1) The secretary has received a few BA Group Registrations. A reminder email to Groups that have not submitted their registration will go out in the next few weeks.
(2) The BA discussed and agreed that from henceforth BA minutes and other documentation will be digital with a backup copy (USB drive) for Marguerite. Currently the backup is USB drive, computer and cloud. (The secretary binder is not available).
(3) The BA discussed the map of BA Groups and the location division (NE, SE, NW, SW) that was suggested at November BAM to assist the Outreach Chair Yvette in contacting Groups close to outreach events. The BA agreed that the Group map will be sufficient in aiding Outreach for contacting Groups and we do not need the division by locality. The BA would like the location map placed on the BA webpage as an aid for newcomers and members to find meetings.
- **LITERATURE REPORT** – Tony, Literature Rep, reported that the BA stock is in good shape. He will have an order go out this month for 80 small booklets. The BA has sufficient stock of large blue booklets, SESH books and newcomer packets. The case of SESH books pricing supports the shipping cost for the BA.
Ed shared that the Region Literature Committee meets virtually monthly and is working on Traditions. The Committee needs more members. A member suggested that there is currently little to no committee description on the region website, and that if there was more information, it could lead to more participation. Ed will bring this up to committee.
- **CONVENTION REPORT** – Bonnie, Convention Chair, reported that we do not know the date for the FACNA convention in Tampa and that she has volunteers for the committee but welcomes anyone who wants to participate (contact ba.convention@naranonfl.org). Bonnie shared that the region convention committee (Nar-Anon @ FRCNA) is also gained volunteers and has satisfied the 5 service members they were seeking.
- **GUIDELINES REPORT** – no report. Guidelines Committee will meet in February of 2022 (breaking for the holidays) The Guidelines committee welcomes more participation in the committee.
- **NARATEEN REPORT** – Gerri, BA Narateen Chair, shared that Narateen is in good shape. She is hopeful for an in-person Narateen meeting in the future. Some of the teens wish to donate to the group but that is

difficult for a virtual Narateen group. Teens have little/no funds and no access to online giving (digital transfers etc.); the only option is to mail cash. Suggestions that teens volunteer in their community is an excellent way to support Narateen.

- **OUTREACH REPORT** – Yvette, Outreach Chair was absent but had sent her report to Theresa. There will be an outreach event (A run/marathon type event) on January 22 (2022) at Ft DeSoto, North Beach, (park is at the southern tip of Pinellas County). Participants of the event are asked to bring a tent and table and arrive by 6am. The event will be over by 10:20-11am. Members are asked to share the info with their groups and contact Yvette to volunteer (ba.outreach@naranonfl.org). Members discussed the BA Meeting Directory is a great outreach tool not only because of the meetings listing in the area but the inclusion of the “do you need Nar-Anon 20 questions.”

OLD BUSINESS

- **FELLOWSHIP EVENT** – The BA decided to hold the event for the March meeting and to look at Lettuce Lake in Tampa (6920 E Fletcher Ave, Tampa, FL 33637) for the location. Bonnie will contact Hillsborough Park Dept to get information on reserving a pavilion. The event will be a “potluck” affair. The BA will hold a short meeting which will feature the mini-workshop on Nar-Anon Tradition 3 and Concept 3.
- **2022 BA BUDGET** – Theresa motioned to accept the 2022 budget as presented; Ed seconded the motion. Motion carried unanimously. **The Bay Area 2022 is: Convention \$100; Narateen \$85; Outreach \$150 and \$600 for Prudent Reserve.** Literature purchases/budget is incorporated in the \$600 prudent reserve. When the BA donates to the region, large literature orders will be a factor in how much to donate to the region. Outreach funds are replenished as needed throughout the year.
- **TRADITION/CONCEPT STUDY** – The “mini-study” will start at January BAM with Tradition One and Concept One. Ed will cover Tradition 1 and Sandy will do Concept 1. To prepare, members may find the book, “Paths to Recovery,” helpful which is available through various vendors (sometimes used). Nar-Anon does not have Concept study materials but when asked for Concept study guidance, WSO had suggested that the NA Concept material (found online) aligned with the Nar-Anon Concepts.

NEW BUSINESS

- **QR CODE** – Kevin suggested that the BA Directory incorporate a QR Code and possibly put the code on the BA website. QR codes take a user to a specific webpage which would be the region website webpage, “find-a-meeting.” Theresa manages the BA Directory and will look at incorporating the QR code in the lined “Name & Phone Number” part of the directory.

OPEN AGENDA

- **FL REGION DECEMBER VIRTUAL ASSEMBLY** – There has been no communication of the December assembly date. Bonnie then texted with Belle, FL Region Chair, and was texted back that the assembly is Sunday, December 12th. The BA discussed the viability of December meetings (holiday) and poor attendance.
- **BA MEETING ROOM** – Tony will contact the church about getting a key to access the fellowship room for BA meetings.

ADJOURNMENT

- Faye motioned to adjourn the meeting; Bonnie seconded. Motion carried unanimously. Meeting adjourned at 1:17pm.
- **Next Meeting:** January 8th, 2022.

Submitted by
Theresa, BA Secretary
Approved 01/08/2022

Bay Area of FL Nar-Anon, Treasurer's Ledger

November 2021

Activity Dates: 11/1 - 11/30/21

Beginning Balance	\$1,301.53
Net Increase/Decrease	\$115.05
Ending Balance	\$1,416.58

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Convention Registration Incoming (+)	Literature Purchases (-)	Expenses (-)	Balance	
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	[ie. Donation & Literature]						\$1,301.53	
11/12/21	DEP	Crystal Beach	Donation/Literature Purchase	\$11.25	\$48.75				\$1,361.53	
11/12/21	DEP	New Tampa	Donation	\$45.00					\$1,406.53	
11/12/21	DEP	St Petersburg Monday	Donation/Literature Purchase	\$12.00	\$18.00				\$1,436.53	
11/12/21	DEP	Tarpon Springs	Literature Purchase		\$30.00				\$1,466.53	
11/18/21	Debit Card	Nar Anon Website	Literature Purchase				-\$23.00		\$1,443.53	
11/18/21	Debit Card	Nar Anon Website	Literature Shipping				-\$6.95		\$1,436.58	
11/30/21	1213	United Methodist Church	Rent					-\$20.00	\$1,416.58	
ENDING BALANCE				TOTALS	\$68.25	\$96.75	\$0.00	-\$29.95	-\$20.00	\$1,416.58

Bay Area of FL Nar-Anon, Treasurer's Report

November, 2021

Cash Checking Account

CURRENT PERIOD - 11/1/2021-11/30/2021				Year-To-Date: 1/01 to 11/30/2021			
	Beg Bal	Change	Ending Bal		Beg Bal	Change	Ending bal
Prudent Reserve	\$600.00		\$600.00	Prudent Reserve	\$160.00	\$440.00	\$600.00
General Budget	\$0.00		\$0.00	General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00	Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00	Literature Budget	\$0.00		\$0.00
Narateen Budget	\$85.00		\$85.00	Narateen Budget	\$85.00		\$85.00
Outreach Budget	\$150.00		\$150.00	Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00	Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00	Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	<u>\$466.53</u>	<u>\$115.05</u>	<u>\$581.58</u>	Available Balance	<u>\$833.75</u>	<u>-\$252.17</u>	<u>\$581.58</u>
Total	\$1,301.53	\$115.05	\$1,416.58	Total	\$1,228.75	\$187.83	\$1,416.58

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 11/1 - 11/30/2021						Year-To-Date: [11/1-11/30/2021]					
		Donations	Literature	Convention	Total			Donations	Literature	Convention	Total
Receipts						Receipts					
	Ongoing	\$68.25	\$96.75	\$0.00	\$165.00		Ongoing	\$2,704.02	\$1,201.30	\$0.00	\$3,905.32
	Other						Other				
	Total	\$68.25	\$96.75	\$0.00	\$165.00		Total	\$2,704.02	\$1,201.30	\$0.00	\$3,905.32
Disbursements						Disbursements					
	Literature Purchases		\$23.00	\$0.00	\$23.00		Literature Purchases		\$1,194.05		\$1,194.05
	Literature Shipping		\$6.95		\$6.95		Literature Shipping		\$189.71		\$189.71
	Prudent Reserve		\$0.00		\$0.00		Prudent Reserve				
	General Budget	\$20.00			\$20.00		General Budget	\$220.00			\$220.00
	Guidelines Budget						Guidelines Budget				
	Narateen Budget						Narateen Budget				
	Outreach Budget						Outreach Budget				
	Donations to FL Region				\$0.00		Donations to FL Region	\$2,113.73			\$2,113.73
	Unbudgeted Expenditures						Unbudgeted Expenditures				
	Subtotal Disbursements	<u>\$20.00</u>	<u>\$29.95</u>	<u>\$0.00</u>	<u>\$49.95</u>		Subtotal Disbursements	<u>\$2,333.73</u>	<u>\$1,383.76</u>	<u>\$0.00</u>	<u>\$3,717.49</u>
	Net Change	\$48.25	\$66.80	\$0.00	\$115.05		Net Change	\$370.29	-\$182.46	\$0.00	\$187.83