

BAY AREA MEETING MINUTES

Saturday, February 3, 2024 | 4-6:03pm | Virtual Meeting

approved 3/2/2024 with corrections

OPENING

Marguerite opened the virtual BA meeting at 4:03pm with the Serenity Prayer. The Twelve Traditions & Twelve Concepts were read.

ROLL CALL (14 registered BA Groups) 10 present; 5 voting; 5 non-voting (NV) (*dual role)

- | | |
|--|---|
| (1) Clearwater GSR, Sandy | (6) Marguerite, ASR (NV) |
| (2) Holiday Sec/Treasurer, Dawn | (7) Gerri (NV member) |
| (3) Tampa North GSR, Tony (*BA Literature Rep) | (8) Doug (Region Virtual Admin, NV - left around 5pm) |
| (4) Tarpon Springs GSR, Kevin (*Treasurer) | (9) Donna (Region Delegate, NV - left meeting @ 5:16pm) |
| (5) Theresa (Guidelines Chair/Secretary) | (10) Yvette (Region Alt-Del, NV, left @ 5:33pm) |

MINUTES

Motion to approve the January 6th, 2024 minutes was made by Sandy, seconded by Kevin; motion opened for discussion with no corrections or changes. Motion to approve the January 6th minutes as written was approved unanimously.

OFFICER REPORTS

- **ASR Report** – The next RSC meeting is Sunday, February 4th. Meeting agenda is found: <https://naranonfl.org/events.html>. Marguerite welcomed a new group to the Bay Area – Holiday. Dawn is the Secretary Treasurer of the Holiday Group.
- **Delegate Address** – Donna & Yvette discussed upcoming IWSC (Interim World Service Conference) <https://www.nar-anon.org/world-service-conference> (this is the NFG webpage containing conference information/reports both past and future). Donna asked us to review the CWT 2024 PowerPoint that the region sent out via email a day or so ago. Some members did not receive the PowerPoint and there is no link to the PowerPoint on the Region website, nor on the NFG IWSC webpage.
 - ❖ The Common Welfare Topics (CWT) poll is open: [IWSC 2024 Letter for CWT Poll](#) (PDF) & the Poll: [IWSC 2024 CWT Poll](#) (PDF) - poll results are due by March 20th.
 - ❖ [IWSC 2024 Best Practices Report](#) An Ad-Hoc committee tasked with researching five 12 -Step Programs: Al-Anon/Alateen, Alcoholics Anonymous (AA), NFG International, Narcotics Anonymous (NA), and Overeaters Anonymous (OA) for best practices.
 - ❖ [IWSC 2024 Transition Report](#) (PDF) Ad-Hoc committee tasked with researching the possibility of a no cost or lower cost conference.
 - ❖ Donna reminded the BA that NFG is a non-profit organization and is supported by members through donations and sale of CAL (literature). Members were invited to ask questions; and it was shared the frustration over the management of group donations at World level. BA members are concerned with the viability of NFG if change is not made.
 - ❖ Donna urged members to participate in World committees.
 - ❖ Discussion was ended due to time (time to address BA agenda items).
- **Treasurer Report** – Kevin reviewed the January treasurer report. There were no donations in the month of January which has (to memory) never occurred before. Donations to the Region will be moved from literature to donations column; Kevin will correct. (the treasurer report attached to these minutes is the corrected version)
- **Secretary Report** – Theresa sent out the BA Contact List in January; shortly later, a new group, Holiday, joined the Bay Area. The BA Groups will receive an updated contact list with the next email.

REPORTS

- **Guidelines** –The committee met in January to update the BA Guidelines. The Guidelines Committee created 4 motions that coordinate with the parts of the BA Guidelines that are to be revised. The draft proposed Guidelines was sent out January 24th. The coordinating motions were sent out on Thursday along with the February Treasurer report to BA Groups. Marguerite & Sandy did not receive the email. Theresa read the proposed changes and briefly went over the reasoning behind the changes. Once Motions are made, seconded, then the motions are open for discussion. Discussion and vote will resume at the March BA meeting when groups have had a chance to discuss the motions with their Groups and bring back the Group decisions.
 - ❖ Motion to accept the motion to revise Outreach in BA Guidelines was made by Theresa, seconded by Sandy. Motion lies until March BAM.
 - ❖ Motion to accept the Guidelines Committee motion to revise Convention duties in BA Guidelines was made by Sandy, seconded by Kevin. Motion lies until March BAM.

- ❖ Motion to accept the motion to revise BA Guidelines references was made by Theresa, seconded by Kevin. Motion lies until March BAM.
- ❖ The motion to revise the finances part of the BA Guidelines was not made, nor seconded. Motion dies.
- **Literature Rep** – Tony informed the BA that we are in good shape with our literature. We have plenty of SESH books, large and small blue booklets. Discussion: 2 orders were made with WSO; groups are advised to get literature orders in by the 14th for delivery in the subsequent month.
- **Outreach**
 - ❖ **Operational PAR Academy** – On average there are 6-8 family members at the informational meetings. Some are 2nd and 3rd generation. One set of parents are now attending in-person Nar-Anon meetings
 - ❖ **Catholic Men’s Conference** – Yvette delivered to John (Crystal Beach) materials that he and his wife will need for the event. There is another group member that will help. The conference is Saturday, February 10th, 2024 at St. Lawrence Catholic Church (Higgins Hall), 5225 N Himes Ave, Tampa, 6:30am-3pm. The conference is a ~~one~~ → 3 day event with thousands of participants from the Tampa Bay area, Florida, and other states.
 - ❖ **Narcan** – Members discussed the email GSR Jon (St Petersburg) shared with our secretary (forwarded to all BA Groups). There are other county resources (Hillsborough, Pasco, Pinellas, Hernando) that distribute Narcan. (Discussion continued in New Business).

OLD BUSINESS

- **BA ZOOM** – The Bay Area is using the Region’s Zoom account (BA meetings, committee meetings). The need for screen sharing requires the virtual administrator or our Region’s Chair to allow. BA virtual meetings require screen sharing. Topic tabled until March BAM.
- **Donation Position Statement** – Doug rewrote his initial letter that was created a few months ago and sent it to Theresa on Friday. He invited BA members to edit the letter. The letter had some statements that are no longer the case and need to have a little rewording. The BA Guidelines Committee was asked to revise the letter. Theresa will reach out to Doug and the members attending today to participate in the position letter. Re-address at March BAM. Members are concerned that there has been no action from the World Board of Trustees WSO finances. WSO continues to operate in the red with no changes, with the exception of asking for more donations.

NEW BUSINESS

- **BA Spring Picnic** – with the discussion of Narcan distribution and education, the members decided to do a Potluck Speaker meeting in April instead of a Picnic and feature County Resources and Narcan. Sandy volunteered to reach out to the person Jon mentioned and a person that Gerri suggested to be guest speakers. Tony will reach out to the church to retain the hall for an extended period of time on April 6th. Theresa will contact Faye and/or Bonnie for their contact in Pasco re: Narcan.

OPEN AGENDA

- **Next BAM add email service** to the agenda (re: some members not receiving email from the Bay Area)
- **ZOOM meeting ID & passcode** – Gerri said it is hard for members to find out how to join the virtual meeting. Virtual meeting details are in the header of the agenda and may not be placed on the website as wording. Theresa will add wording (ask the region) to include wording to see the meeting packet, agenda heading for virtual meeting details.

CLOSING

- **Adjournment** – Next BAM will be a virtual meeting on March 2nd @ 4pm. Theresa motioned to adjourn the meeting; seconded by Sandy. Motion carried unanimously. The meeting was adjourned at 6:03pm.

Submitted by
Theresa, BA Secretary
approved 3/2/2024

Bay Area of FL Nar-Anon, Treasurer's Report

January 2024

Cash Checking Account

CURRENT PERIOD - 1/1/2024-1/31/2024			
	Beg Bal	Change	Ending Bal
Prudent Reserve	\$600.00		\$600.00
Non Seventh Tradition Funds	\$702.00	-\$74.49	\$627.51
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$1,653.50	-\$1,499.47	\$154.03
Total	\$3,105.50	-\$1,573.96	\$1,531.54

Year-To-Date: 1/01 to 1/31/2024			
	Beg Bal	Change	Ending bal
Prudent Reserve	\$600.00		\$600.00
Non Seventh Tradition Funds	\$702.00	-\$74.49	\$627.51
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	\$1,653.70	-\$1,499.47	\$154.23
Total	\$3,105.70	-\$1,573.96	\$1,531.74

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 1/1/2024-1/31/2024				
	Donations	Literature	Rummage Sale	Total
Receipts				
Ongoing	\$0.00	\$112.50	\$0.00	\$112.50
Other				
Total	\$0.00	\$112.50	\$0.00	\$112.50
Disbursements				
Literature Purchases		\$402.45		\$402.45
Literature Shipping		\$89.52		\$89.52
Prudent Reserve				\$0.00
General Budget	\$20.00			\$20.00
Guidelines Budget				
Narateen Budget				
Outreach Budget				\$0.00
Donations to FL Region	\$1,100.00			\$1,100.00
Unbudgeted Expenditures			\$74.49	\$74.49
Subtotal Disbursements	\$1,120.00	\$491.97	\$74.49	\$1,686.46
Net Change	-\$1,120.00	-\$379.47	-\$74.49	-\$1,573.96

Year-To-Date: (1/1-1/31/2024)				
	Donations	Literature	Rummge Sale	Total
Receipts				
Ongoing	\$0.00	\$112.50	\$0.00	\$112.50
Other				
Total	\$0.00	\$112.50	\$0.00	\$112.50
Disbursements				
Literature Purchases		\$402.45		\$402.45
Literature Shipping		\$89.52		\$89.52
Prudent Reserve				\$0.00
General Budget	\$20.00			\$20.00
Guidelines Budget				
Narateen Budget				
Outreach Budget				\$0.00
Donations to FL Region	\$1,100.00			\$1,100.00
Unbudgeted Expenditures			\$74.49	\$74.49
Subtotal Disbursements	\$1,120.00	\$491.97	\$74.49	\$1,686.46
Net Change	-\$1,120.00	-\$379.47	-\$74.49	-\$1,573.96

Bay Area of FL Nar-Anon, Treasurer's Ledger

January 2024

Activity Dates: 1/1 -1/31/24

Beginning Balance	\$3,105.70
Net Increase/Decrease	-\$1,573.96
Ending Balance	\$1,531.74

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Rummage Sale Incoming (+/-)	Literature Purchases (-)	Expenses (-)	Balance
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						\$3,105.70
1/16/24	Zelle	Theresa M	Reimbursement of Supplies Potluck					-\$74.49	\$3,031.21
1/16/24	Zelle	Florida Region	Donation					-\$1,100.00	\$1,931.21
1/17/24	Debit Card	Nar Anon Family Group Inc	Literature Purchase				-\$396.95		\$1,534.26
1/17/24	Debit Card	Nar Anon Family Group Inc	Literature Purchase Shipping				-\$87.77		\$1,446.49
1/22/24	Debit Card	Nar Anon Family Group Inc	Literature Purchase				-\$5.50		\$1,440.99
1/22/24	Debit Card	Nar Anon Family Group Inc	Literature Purchase Shipping				-\$1.75		\$1,439.24
1/30/24	Deposit	Crystal Beach	Literature Purchase		\$90.00				\$1,529.24
1/30/24	Deposir	Lutz	Literature Purchase		\$22.50				\$1,551.74
1/31/24	1250	United Methodist Church	Rent					-\$20.00	\$1,531.74
		ENDING BALANCE	TOTALS	\$0.00	\$112.50	\$0.00	-\$491.97	-\$1,194.49	\$1,531.74

2. Bay Area: Motion Form



Motion Title: Motion to revise Guidelines Outreach Subcommittee duties & responsibilities

Motion Maker: BA Guidelines Subcommittee

Please place an X in the box next to the area(s) to which the motion applies:

Literature

Outreach

Narateen

Policy & Guidelines

Website

Other _____

Motion (What is the action being requested?):

Revise Section 7. Subcommittees, Item 3 Outreach to read,

Outreach Subcommittee ~~refers to the guidelines in the GLS, GWS, Nar Anon Outreach Handbook and webpage, the FL Region Guidelines (FLRG) and the Bay Area Guidelines (BAG).~~ **complies with the Bay Area Guidelines (BAG) and may reference the GLS, GWS, the NFG Event Planning Handbook and the FL Region Guidelines (FLRG).**

- 1. Outreach Chair facilitates participation in area outreach events (i.e. health, family support, recovery). They coordinate volunteers for those events and do not have to attend outreach events. Travel expenses for outreach events may be reimbursed. Outreach events help us to carry the message to others.**

Intent (What will this action accomplish?):

Defines the service position – the BA has been without an Outreach Chair for 2 years. The BA discussed why we had no one to volunteer for the position. By clarifying that the Chair did not have to attend all the outreach events or shoulder the expenses may help fill the position.

Rationale (Why is this desirable?) (Limited to 150 words):

The Guidelines Subcommittee We added (as asked by BA members at the December and January meeting) to define Outreach Chair duties, responsibilities and any expenses that may occur.

Reflects WSC motion (CAR motions 8 & 62, "Change wording in GLS to reflect that GLS are guidelines only and not governing documents." The BA Guidelines Subcommittee proposed wording changes, reorganizes how the committee refers to guidance; reordering the guidance to show the BA Guidelines are the priority guidance and we refer to GLS, FLRG, etc...

Financial Impact (What will this cost or what income will it generate?): None

Date motion approved by Bay Area: / /

Officer Initials _____

2. Bay Area: Motion Form



Motion Title: Motion to revise Guidelines Convention Subcommittee duties & responsibilities

Motion Maker: BA Guidelines Subcommittee

Please place an X in the box next to the area(s) to which the motion applies:

Literature

Outreach

Narateen

Policy & Guidelines

Website

Other _____

Motion (What is the action being requested?): Revise Section 7. Subcommittees, Item 1 Convention to read,

~~The Bay Area Convention Subcommittee references the guidelines in the NFG Event Planning Handbook, the GLS, GWS, the FL Region Guidelines (FLRG) and the Bay Area Guidelines (BAG). "This subcommittee plans, organizes, and hosts area conventions and events."~~

The Bay Area Convention Subcommittee complies with the Bay Area Guidelines (BAG) and may reference the GLS, GWS, the NFG Event Planning Handbook and the FL Region Guidelines (FLRG). This subcommittee plans, organizes, and hosts area conventions.

The Convention Chair will coordinate with the Treasurer to get approval before expending funds. The Convention Subcommittee will submit an annual budget request 60 days before the end of the Bay Area calendar year.

Distribution of Proceeds Funds will be **determined by the Bay ASC.** ~~derived from conventions or other events are contributed to the region or area treasury, as appropriate. The region or area may set aside a reasonable sum to seed the next convention or event.~~

Intent (What will this action accomplish?):

The BA Guidelines are our policy and guidelines. Removing parts of the last sentence was redundant as the Bay Area determines the proceeds of funds from Convention.

Rationale (Why is this desirable?) (Limited to 150 words):

Reflects WSC motion (CAR motions 8 & 62, "Change wording in GLS to reflect that GLS are guidelines only and not governing documents."

Financial Impact (What will this cost or what income will it generate?): None

Date motion approved by Bay Area: / /

Officer Initials _____

2. Bay Area: Motion Form



Motion Title: Motion to revise BA Guidelines references

Motion Maker: BA Guidelines Subcommittee

Please place an X in the box next to the area(s) to which the motion applies:

Literature

Outreach

Narateen

Policy & Guidelines

Website

Other _____

Motion (What is the action being requested?):

To make the following changes in the BA Guidelines:

1. Page 1, Reference Guides, added **Bay Area Guidelines**,
2. Page 3, Section 3: Bay ~~Area Groups~~ **ASC meetings**
3. Page 11, Section 8, first sentence replaced: ~~The Bay Area shall refer to the GLS, GWS, the FLRG and the Bay Area Guidelines for guidance for the Bay Area.~~ **The Bay Area shall comply with the Bay Area Guidelines and may reference the GLS, GWS, and the FLRG.**
4. **Page 11, Section 8, Item 2, Compliance, replaced:** The Area ~~will refer to~~ **references** the NFG Guides to Local and World Services, Narateen Safety Policy & Guidelines, and other CAL Guidelines (Handbooks, Booklets etc.), the Florida Region Guidelines (FLRG), and Robert's Rules of Order.

Intent (What will this action accomplish?):

To unify wording of the BA Guidelines that were missed in August, 2023 to reflect that the BA Guidelines are our policy and guidelines and grammatical or wording errors.

Rationale (Why is this desirable?) (Limited to 150 words):

Reflects WSC motion (CAR motions 8 & 62, "Change wording in GLS to reflect that GLS are guidelines only and not governing documents."

Financial Impact (What will this cost or what income will it generate?): None

Date motion approved by Bay Area: / /

Officer Initials _____