

BAY AREA MEETING MINUTES

Saturday, January 6, 2024 | 4-5:31pm | Virtual Meeting

approved 2/3/2024

OPENING

Marguerite opened the virtual BA meeting at 4:03pm with the Serenity Prayer. The Twelve Traditions & Twelve Concepts were read.

ROLL CALL (14 registered BA Groups) 8 present; 5 voting; 3 non-voting (*dual role)

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| (1) Clearwater GSR, Sandy | (2) Crystal Beach GSR, John |
| (3) St Pete Monday GSR, Theresa (*Secretary) | (4) Tarpon Springs GSR, Kevin (*Treasurer) |
| (5) Tampa North GSR, Tony (*BA Literature Rep) | (6) Marguerite, ASR (non-voting) |
| (7) Doug, member (Virtual Admin) (non-voting) | (8) Kathy A, Crystal Beach member (non-voting) |

MINUTES

Motion to approve the December 2, 2023 minutes was made by Kevin, seconded by John; motion opened for discussion with no corrections or changes. Motion to approve the December 2 minutes as written was carried unanimously.

OFFICER REPORTS

- **ASR Report** – Marguerite will continue as BA ASR until someone volunteers for the service position. Marguerite announced the Region scheduled assembly meetings on Mar 9 (in-person) & June 9 (virtual). RSC meetings are virtual - Feb 4, Apr 28 & July 28.
- **Treasurer Report** – Kevin reviewed the December treasurer reports; there were some small fund amount changes in categories (not in total funds). Out of the rummage sale proceeds (now under “Non 7th Tradition Funds”). Corrected Treasurer Report attached to these minutes.
- **Secretary Report** – Theresa sent out December contact list. The Region contact list is no longer shared with groups in the region. BA members decided that the contact list include Region delegates so groups could contact the region as needed and that the BA Contact List would continue to be distributed to BA Groups.

REPORTS

- **Guidelines** –The committee will meet in January to update the BA Guidelines to reflect Outreach Chair responsibilities as coordinator for Bay Area events (the chair does not have to attend all events).
- **Literature Rep** – Tony will buy a case of SESH groups and pamphlets this month.
- **Outreach**
 - **Operational PAR Academy** – The Academy counselors sit in on the Nar-Anon informational meetings and Sandy has received positive feedback. The meetings are for the families of the clients at the PAR Academy.
 - **Catholic Men’s Conference** - John will coordinate with Donna & Kevin for Outreach materials. The conference is Saturday, February 10th, 2024 at St. Lawrence Catholic Church (Higgins Hall), 5225 N Himes Ave, Tampa, 6:30am-3pm. The conference is a 3-day event with thousands of participants from the Tampa Bay area, Florida, and other states. John will receive contact information from Theresa for Donna.
 - **Outreach Chair** – may have interest in filling the position. Changing the expectations of the chair in the BA Guidelines may help in filling the position. (the chair coordinates, not necessarily attends events).
 - **Outreach Historical Timeline** – A Outreach historical timeline document was developed by Theresa and was shared with members. This will be adapted/amended as events occur to help plan out volunteers for the various events throughout the Bay Area.

OLD BUSINESS

- **BA Open Service Positions** - unfilled positions: ASR, Alt-ASR, Outreach, Convention and Literature Rep.
- **2024 Bay Area Meeting Schedule** – Feb 3, Mar 2, Apr 6, May 4, Jun 1, Aug 3, Sept TBD, Oct 5, Nov 2 and Dec 7.

NEW BUSINESS

- BA spring fellowship event – Kevin will look into prices/availability for pavilion rental at A.L. Anderson Park in Tarpon Springs. Past picnic locations: John Phillippe Park in Tarpon Springs & Lettuce Lake Park in eastern Hillsborough County.
- Donation to the Region – Theresa motioned to send \$1100 to the FL Region; seconded by Kevin. Motion carried unanimously.

- Bay Area Financial Position letter to WSO & the Region – Doug drafted a letter for the Bay Area a few months ago. Since then, the region now votes on how much to send to WSO. Discussion. Doug & Theresa will amend the letter and present the letter at the February meeting. Members are concerned that there has been no action from the World Board of Trustees WSO finances. WSO continues to operate in the red with no changes, with the exception of asking for more donations. Bay Area hopes for a yearly budget for WSO.
- Bay Area ZOOM – Members are asked to think about and discuss with their groups about the Bay Area having its own ZOOM account. Benefits are control of screen sharing, recording for Bay Area meetings, committee meetings and for BA registered groups to use the BA ZOOM account for their meetings.

OPEN AGENDA

- Bay Area webpage – The Bay Area (Theresa as BA secretary) will ask the Region Website Committee for permission to edit the Bay Area webpage and files on the region website. This will help the region in workload and help the Bay Area will up-to-date information (especially meeting packets). There are many updates to the Bay Area webpage with meeting calendar, archiving 2023 minutes, removal of files and update with meeting minutes both draft and approved.

CLOSING

- **Adjournment** – Theresa motioned to adjourn the meeting; seconded by Sandy. Motion carried unanimously. The meeting was adjourned at 5:31pm.

Submitted by
Theresa, BA Secretary
Approved 2/3/2024

Bay Area of FL Nar-Anon, Treasurer's Report

December 2023

Cash Checking Account

CURRENT PERIOD - 12/1/2023-12/31/2023			
	Beg Bal	Change	Ending Bal
Prudent Reserve	\$600.00		\$600.00
Rummage Proceeds	\$802.00	-\$100.00	\$702.00
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	<u>\$774.20</u>	\$879.30	\$1,653.50
Total	\$2,326.20	\$779.30	\$3,105.50

Year-To-Date: 1/01 to 12/31/2023			
	Beg Bal	Change	Ending bal
Prudent Reserve	\$600.00		\$600.00
Rummage Proceeds	\$0.00	\$702.00	\$702.00
Convention Budget	\$0.00		\$0.00
General Budget	\$0.00		\$0.00
Guidelines Budget	\$0.00		\$0.00
Literature Budget	\$0.00		\$0.00
Narateen Budget	\$0.00		\$0.00
Outreach Budget	\$150.00		\$150.00
Donations to FL Region	\$0.00		\$0.00
Unbudgeted Expenditures	\$0.00		\$0.00
Available Balance	<u>\$390.36</u>	<u>\$1,263.34</u>	<u>\$1,653.70</u>
Total	\$1,140.36	\$1,965.34	\$3,105.70

Receipts and Disbursements - Cash Basis

CURRENT PERIOD - 12/1/2023-12/31/2023				
	Donations	Literature	Rummage Sale	Total
Receipts				
Ongoing	\$480.00	\$419.50	\$0.00	\$899.50
Other				
Total	\$480.00	\$419.50	\$0.00	\$899.50
Disbursements				
Literature Purchases		\$0.00		\$0.00
Literature Shipping		\$0.00		\$0.00
Prudent Reserve				\$0.00
General Budget	\$20.00			\$20.00
Guidelines Budget				
Narateen Budget				
Outreach Budget				\$0.00
Donations to FL Region				\$0.00
Unbudgeted Expenditures			\$100.00	\$100.00
Subtotal Disbursements	<u>\$20.00</u>	<u>\$0.00</u>	<u>\$100.00</u>	<u>\$120.00</u>
Net Change	\$460.00	\$419.50	-\$100.00	\$779.50

Year-To-Date: (1/1-12/31/2023)				
	Donations	Literature	Rummage Sale	Total
Receipts				
Ongoing	\$2,994.00	\$1,222.50	\$1,002.00	\$5,218.50
Other				
Total	\$2,994.00	\$1,222.50	\$1,002.00	\$5,218.50
Disbursements				
Literature Purchases		\$759.55		\$759.55
Literature Shipping		\$113.06		\$113.06
Prudent Reserve				
General Budget	\$240.00			\$240.00
Guidelines Budget				
Narateen Budget				
Outreach Budget	\$195.65			\$195.65
Donations to FL Region	\$1,500.00			\$1,500.00
Unbudgeted Expenditures	\$144.90		\$300.00	\$444.90
Subtotal Disbursements	<u>\$2,080.55</u>	<u>\$872.61</u>	<u>\$300.00</u>	<u>\$3,253.16</u>
Net Change	\$913.45	\$349.89	\$702.00	\$1,965.34

Bay Area of FL Nar-Anon, Treasurer's Ledger

December 2023

Activity Dates: 12/1 -12/31/23

Beginning Balance	\$2,326.20
Net Increase/Decrease	\$779.50
Ending Balance	\$3,105.70

Date	Num	Payee/Description	Category	Incoming Donations (+)	Literature Sale Incoming (+)	Rummage Sale Incoming (+/-)	Literature Purchases (-)	Expenses (-)	Balance
d/m/yyyy	DEP/CK#/Debit CD	Group Name, Payee name etc...	(ie. Donation & Literature)						\$2,326.20
12/4/23	Zelle	Lutz Tuesday	Donation	\$100.00					\$2,426.20
12/4/23	Zelle	North Tampa	Donation	\$205.00					\$2,631.20
12/6/23	Deposit	Unknown	Literature		\$151.00				\$2,782.20
12/6/23	Deposit	Crystal Beach	Literture Purchase		\$113.25				\$2,895.45
12/6/23	Deposit	Tarpon Springs	Literature Purchase		\$65.00				\$2,960.45
12/26/23	Zelle	Zephyrhills	Dontion	\$50.00					\$3,010.45
12/26/23	1248	United Methodist Church	Donation for Use of Room Potluck					-\$100.00	\$2,910.45
12/29/23	Deposit	Tarpon Springs	Donation	\$75.00					\$2,985.45
12/29/23	Deposit	St Pete Wednesday	Donation	\$50.00					\$3,035.45
12/29/23	Deposir	Zephyrhills	Literature Purchase		\$90.25				\$3,125.70
12/31/23	1249	United Methodist Church	Rent					-\$20.00	\$3,105.70
		ENDING BALANCE	TOTALS	\$480.00	\$419.50	\$0.00	\$0.00	-\$120.00	\$3,105.70