

Minutes of the Florida Regional Assembly
 Saturday, March 7, 2020, 9:00 am-3:00 pm
 Approved

CALL TO ORDER:

The Chair opened the meeting at 9:10 am with The Serenity Prayer. The Twelve Steps, Traditions, and Concepts were read aloud.

ROLL CALL:

NON-VOTING	VOTING
Belle, FL Region Chair	Apollo Beach 127-095 Susan F
Margie P, FL Region Secretary	Brandon 127-003 Kristi N
Jim M, FL Region Treasurer	Cocoa 127-006 Gena A
Donna C, FL Region Alternate Delegate	Crystal Beach 127-101 Doug C
*Bonnie J, FL Convention Chair	Flagler Beach 127-111 Kim L
*Mike L, Website Committee Chair	New Tampa 127-088 Bonnie J
*Doug C. Bay Area Secretary	Palm City 127-038 Laura J
	Port St Lucie 127-041 Gina D
	Spring Hill 127-044 Mike L
	Tampa (North) 127-049 Ivette B

- * = dual role
- 10 voting
- 14 in attendance

APPROVAL OF MINUTES:

Motion made and seconded to approve the **Dec 8, 2019** minutes with a correction (Narateen section: “Pasco” is the correct spelling). Voice vote: Unanimous.

TREASURER’S REPORT:

Please see updated ledger report, budget and budget considerations provided by the treasurer. The treasurer encouraged groups to sweep up extra money to the FL Region when possible. **Please include group number in the notes section when sending a check.** The region sent \$2300 to World recently. Some groups send money directly to World, also.

When the budget is revised we may send the money that is set aside for the Delegate position (currently unfilled) up to World. We need to keep the assigned item for a mobile-friendly website in the budget. We are looking at using the AHCA Clearinghouse in order to reduce the need for additional background checks for Narateen facilitators.

REGIONAL ANNOUNCEMENTS:

Please look at our website. It is easy to update meetings, including temporary closures. Be sure to notify Nar-Anon World and the FL Region and please remember to include the group number :)

The process for preparing for the Nar-Anon Conference was explained. First, The Regional Service Committee will meet via conference call this month and prepare a report about our region that the GSRs will need to approve before sending to the World Service Committee. Then, the FL Region’s positions on the motions listed in the Conference

Agenda Report (CAR) need to be sent to the Alternate Delegate by mid-April so that she is prepared for the Nar-Anon Conference before she leaves for California at the end of April.

The East Coast Nar-Anon Convention in Philadelphia this month has changed venues.

ALTERNATE DELEGATE REPORT:

Donna C., the Alternate Delegate, **needs the CAR (Conference Agenda Report) tally and the literature priorities from each group.** The tally sheet on the website is an Excel format and allows additional room for comments on the second page of the tally. The purpose of the comments section is to suggest a simple change in the motion that would turn a 'no' vote into a 'yes' vote. Please read the "point of interest" statement to better understand the motions.

Donna has hosted workshops and plans to meet with members in Lake Worth this month. The group can go through all of the motions pretty fast at a business meeting if you have enough information. For example, the Nar-Anon Board of Trustees already decided to not include quotes from outside sources in future literature, so the motion regarding that change is 'out of order' and will not be considered at the Conference.

Discussion: How can interest be encouraged among the members of a group so that the GSR has a consensus and does not have to decide about the motions by him or herself? Suggestions included using 15-20 minutes per meeting to review the motions or using an entire meeting time to discuss the motions.

AREA REPORTS:

Bay Area: Currently reviewing and revising the Area guidelines to support groups, etc. There are concerns about how to encourage sponsorship, especially the need for male sponsors.

First Coast: Not present.

COMMITTEE REPORTS:

Outreach (Meets the first Tuesday of the month, 6-7pm): There are a number of outreach events coming up (April 4th in Lakeland, July 12-15 at Amelia Island, Aug. 19-20 and Oct. 16-18 in Orlando). The new Outreach Handbook for fellowship review can be used for planning, (different from guidelines, which are more restrictive). The committee has created a support document from the FL Region that includes an event inventory list to help groups know what to have for outreach events that is similar to what World has, but is easier to read. Kim F., the Outreach chair, regularly visits Nar-Anon groups to offer support. If groups are going to an outreach event and need materials, please contact Jim, the treasurer, and he will drop-ship it to the group.

Convention: "Living for Today," July 4-5 @Rosen Shingle Creek in Orlando (with FRCNA) The committee meets the first Tuesday of the month, 7:30 pm): Bonnie J., the chair, reported that the registration can be completed online. A Friday night dinner is planned at a nearby Cheddar's restaurant. Complete dinners are \$25 each. We continue to line up members to volunteer to speak or to chair a workshop at the convention. When asked why conventions typically fall on holidays, it was explained that holidays are usually difficult times for addicts, so NA typically schedules conventions during holiday times. This convention hosts the biggest fundraiser for the region. Last year, we made \$500 after expenses. Please see the fundraising letter for details. Discussion: Shall committee members and others call or send text messages in order to invite more members to the convention? Group texts were discouraged. Some people like the personal connection when being invited individually. Another resource is the convention handbook.

Literature: Committee meets via Skype the 1st and 3rd Mondays of the month at 6:00pm Belle reported that the committee is asking for writings regarding Tradition 8. Also, please look in the Conference Agenda Report (CAR) for draft items, including Tradition 7 for the Nar-Anon 36 book.

***Narateen (Open chair and committee positions):** The Bay Area has a Narateen committee. We have some facilitators who have been cleared who do not have a meeting to facilitate. Suggested starting with 3 possible facilitators and discuss availability and commitment. Transportation is a problem for teens, so Narateen meetings

could be located near Nar-Anon and NA meetings. World has resources, such as the PowerPoint training for Narateen facilitators. Currently, we have partnered with the PACE facility for girls and are hoping to set up a Narateen meeting at the boys' facility. PACE requires more stringent background checks than AHCA does. Please reach out to Donna and Gerri, if interested.

Website: (Meets on a quarterly basis) Mike L., the chair, gave an update on the posting checklist for sharing events, which is in line with the website handbook and guidelines. The website is working on doing more outreach and is gathering information in order to offer a mobile platform. Money has been budgeted for the cost of adding this platform and the code for the website would need to be re-written. Also, the committee is looking at a zip code sorter like world has to help members find meetings that are in their area.

Helpline: Bonnie W. continues to work with the static and robo-call problem with the service provider. If we change the phone number, it would be difficult to do and the problem could continue. If interested in giving service, please contact Bonnie W. at helpline@netzero.net Please include your name, phone number, and email. Please submit logs indicating the results of the calls.

OLD BUSINESS:

Helpline issues: Voice vote to change the phone number in an effort to prevent robo-calls. The response was a unanimous "No". Discussion included the fact that despite the robo-calls and static problems, no newcomers have missed calls. Questions: Can the helpline provider (Onebox) flag calls as potential spam? Can a splitter be put in so that the caller listens to the message and can press 1 to speak to a person, thus stopping the robo-call from going further?

NEW BUSINESS:

***Narateen Chair has stepped down**, so willingness is needed to form a Narateen committee and/or a Narateen contact person. No one has volunteered, yet. Donna C. gave an update on Narateen in the Bay area. Please see the report under the Narateen committee section above, marked by an asterisk.*

GSR Roundtable Workshop:

Concerns included: Meetings becoming smaller, use of outside literature and cross-talk at meetings, lack of GSRs and other trusted servants, lack of attendance at business meetings, and how to welcome newcomers and encourage them to keep coming back.

Suggestions and successes included hosting a day of sharing, anniversary meetings, and local conventions every other year rather than annually; going to different meetings, merging meetings, changing meeting times, waiting for others to share before taking a turn, participating in outreach events, having regular business meetings, providing refreshments for CAR review meetings, and encouraging members to take and distribute outreach materials.

Reminders:

March 21st Lake Worth CAR workshop with Donna C. 11:30-1:30 at St Luke united Methodist Church, 165 Ohio Rd., Lake Worth 33467 (Lake Worth's meeting place)

March 22nd: Conference call for GSR vote for report to be sent to world, 7:30 pm.

June 28th Regional Conference call 7:30 pm.

July 4-5th FL Region Nar-Anon "Living for Today" Convention @ Rosen Shingle Creek, 9939 Universal Blvd., Orlando, 32819 Friday evening dinner @ 6:00 pm (details on the registration form).

Adjourned at 2:15 pm with the Serenity Prayer.

Submitted by,
Margie P.
FL Region Secretary

Approval Date: June 28, 2020

FLORIDA REGION NAR-ANON FAMILY GROUPS
 TREASURY LEDGER
 FISCAL YEAR 2019-2020
 OCTOBER 1st, 2019to SEPTEMBER 30th, 2020

DATE		DESCRIPTION	EXPENSE	DEPOSIT
10/01/19	debit	Printer ink cartridges	\$122.27	0
10/08/19	Dep (1)	\$100.00 Miami 127-029	0	\$100.00
10/23/19	Debit	Onebox help Line	\$32.84	0
11/01/19	Dep (2)	\$40.00 Ocala Forest 127-033 \$15.00 Ocala Centers 127-0296 \$50.00 Lakeland 127-022	0	\$105.00
11/13/19	Dep (3)	\$110.00 Palm Coast 127-039 \$50.00 Lakeland 127-022 \$40.00 Ocala Forest 127-033 \$15.00 Ocala Centers 127-096	0	\$215.00
11/23/19	Debit	Onebox help line	\$32.84	0
11/26/19	Debit	New group packet from World 127-112 St Augustine	\$48.95	0
11/26/19	Debit	New Group packet from World 127-113Delray Beach	\$48.95	0
11/27/19	Dep (2)	\$100.00 Cape Coral 127-063 \$25.00 Lakeworth 127-021	0	\$125.00
12/03/19	Dep (1)	\$100.000 Port St. Lucie 127-041	0	\$100.00
12/23/19	Ck # 1127	Literature start up Joni 127-???	\$104.95	0
12/23/19	Debit	Onebox help line	\$32.84	0
12/28/19	Ck# 1128	World Service for Alt Delegate for conference 5/2020	\$1,950.00	0
1/06/20	Ck # 1129	Face to Face room rental 1 st Methodist church	\$60.00	0
1/06/20	Dep (1)	\$30.00 Cocoa Beach 127-006	0	\$30.00
1/16/20	Dep (1)	\$80.00 Ocala Forest 127-033 \$30.00 Ocala Centers 127-096	0	\$110.00
1/23/20	Debit	Onebox Help line	\$37.79	0
1/23/20	Debit	Daon background check Nara teen # 12	\$50.32	0
1/24/20	Dep (3)	\$1000.00 Bay Area \$50.00 Lakeland 127-022 \$75.00 Port St. Lucie 127-041	0	\$1125.00
1/24/20	CK# 1130	Postage for shipment to world services Jim M	\$25.50	0
1/24/20	Debit	Sunbiz State of Florida annual registration	\$70.00	0
1/31/20	Debit	New Group start up package 127-115	\$71.76	0
2/10/20	Dep (1)	\$47.00 Cooper City 127-007	0	\$47.00
2/17/20	Debit	New Group start Up packet Chiefland 127-116	\$80.50	0
			\$2,769.51	\$1957.00

Florida Region Nar-Anon Proposed Budget 2019/2020

MARCH 7, 2020FACE TO FACE UPDATE

Revenue

2018/19 Program Revenues vs. 2019/2020			ACTUAL REVENUE 2018/2019	ACTUAL REVENUE 2019/2020
Convention Gross Income: Registrations			\$1205.00	0
Nara-teen			\$00.00	0
Dinner			\$285.00	0
Raffle			\$460.00	0
Donations			\$125.00	0
Total Convention Income			\$2075.00	0
Convention Expenses: (Dinner & Supplies)			(\$640.00)	0
CONVENTION NET INCOME			\$1434.00	0
GROUP & AREA DONATIONS TO DATE			\$7184.93	\$1957.00
TOTAL REVENUE			\$8618.93	\$1957.00

Budget 2019/2020

Expenditures	2018/19 Budget	Actual 2018/19	Proposed 2019/20 Budget	ACTUAL EXPENSES 2019/2020
ASSEMBLY F TO F MEETING March '20	\$60.00	\$60.00	\$60.00	\$60.00
ASSEMBLY F TO F MEETING September '20	\$60.00	\$60.00	\$60.00	0
TRAVEL EXPENSES	\$600.00	\$325.08	\$600.00	0
LITERATURE NEW GROUPS	\$500.00	\$741.75	\$600.00	\$355.11
OPERATIONAL OFFICE EXPENSE (stamps) Printing	\$50.00	\$53.00	\$55.00	\$147.77
NARATEEN (Background checks) / New Group Packets/Literature	\$647.00	\$451.63	\$650.00	\$50.32
DELEGATE: <i>Cost of \$1,920 over 2 years; \$960 per year</i>	\$960.00	\$960.00	\$960.00	\$480.00
ALT DELEGATE: <i>Cost of \$1,920 over 2 years; \$960 per year</i>	\$960.00	\$960.00	\$960.00	\$480.00
CONVENTION <i>(initial advance \$350 - \$100 donation to NA)</i>	\$100.00	\$100.00	\$100.00	0
WEBSITE	\$600.00	\$628.08	\$1,200.00	0
OUTREACH/HELPLINE	\$2500.00	\$880.51	\$2500.00	\$169.18
FLORIDA STATE ANNUAL REGISTRATION	\$70.00	\$70.00	\$70.00	\$70.00
LITERATURE COMMITTEE	0	0	0	0
TOTAL BUDGETED EXPENDITURES	\$7087.00	\$5270.05	\$7,795.00	\$1812.38

Budget Considerations

FISCAL YEAR OCTOBER 1, 2019 TO SEPTEMBER 30, 2020

Prudent reserve of \$600.00 plus \$160.00 per month in holdbacks for Nar-Anon World Conference every two years

	ADDITIONAL MONTHLY HOLDBACK PLUS RESERVE	TOTAL
PRUDENT RESERVE 2019/2020	\$600.00	\$600.00
Holdback from 2017/2018	Sent to World for Alt Delegate \$1920.00	
Hold back from 2018/2019	Delegate \$1920.00	\$2520.00
Holdback October 2019	\$160.00	\$2680.00
Holdback November 2019	\$160.00	\$2840.00
Holdback December 2019	\$160.00	\$3000.00
Holdback January 2020	\$160.00	\$3160.00
Holdback February 2020	\$160.00	\$3320.00
Holdback March 2020	\$160.00	\$3480.00
Holdback April 2020	\$160.00	\$3640.00
Holdback May 2020	\$160.00	\$3800.00
Holdback June 2020	\$160.00	\$3960.00
Holdback July 2020	\$160.00	\$4120.00
Holdback August 2020	\$160.00	\$4280.00
Holdback September 2020	\$160.00	\$4440.00
Total	\$4440.00	\$4440.00
<p>Balance in checking account is \$3563.00 AS OF 3/07/20</p> <p>Reserve total and Holdback for convention for 2019/2020 is \$3480.00 \$1920.00 is for the next world conference (May 2020) for Delegate Alt delegate of \$1920.00 has been paid to world. \$960.00 is 2019/2020 accrual at \$160.00 per month for 2022 convention \$600.00 is the prudent reserve</p> <p>Received donations from 10 groups and from the Bay Area in the 1st 6 months of our year.</p>	<p>Meetings and Area's that have donated to Region from Oct1,. 2019 to Feb19, 2020.</p> <p>Ocala Forest Ocala Centers Miami Lakeland Palm Coast Cape Coral Lake Worth Port St. Lucie Coco Beach Cooper City Bay Area</p>	

Approved
Minutes of the Florida Regional Service Committee Conference Call
Wednesday, March 18, 2020, 6:30 pm

CALL TO ORDER:

The Chair opened the meeting at 6:37 pm with The Serenity Prayer.

ROLL CALL:

Nine RSC members were present.

REGIONAL CONCERNS:

COVID-19 has caused a lot of meetings to be suspended or closed. Newcomers are calling the helpline and asking about meetings. **Question:** Can we put something together with other options? Some meetings have already set up telephone conference meetings and are listed on the website.

Discussion: The chair and webmaster have looked at other regions' websites, and gave the example of the Midwest Region. They have a link to the meetings page and posted the telephone and access codes for the telephone and internet-based meetings that are in place during the pandemic.

The FL Region uses a telephone service for our conference calls. We could list some of these services with a disclaimer on our website above the meeting directory as a convenience to the members and groups. Some of them involve audio and video options, such as Skype and Zoom. Showing faces on the internet is not confidential, but both of these services have the option to not show your face. Zoom has a feature for taking turns that is like raising your hand in a meeting. Some groups are keeping the non face-to-face meetings to their current members but others may want to make the information available to the fellowship. The needed information would be the meeting day, time, telephone number, access code, and hosting group (by city). The website can remind members about the Forum (Nar-Anon online meeting).

The webmaster is trying to keep up with the meeting updates, including temporary closures. Be sure to notify Nar-Anon World and the FL Region and please remember to include the group number, county, and city for the FL website. In addition, when the meetings are open again, the GSRs need to use the same process to update the website.

The webmaster is working on a sign that can be posted at the meeting location that can include the telephone conference information in case someone shows up at a meeting place while it is closed.

The Helpline chair noted that no newcomers have called the Helpline recently. She noted that it is important to remove the conference call numbers as soon as the meetings open again.

Plan: The webmaster will prepare a letter for the secretary to send to all of the contacts in the FL Region regarding the options for the non face-to-face meeting formats and how to update meetings.

Adjourned at 7:07 pm with the Serenity Prayer.

Submitted by,
Margie P.
FL Region Secretary

Approval Date: 7/19/2020

Approved

Minutes of the Florida Regional Service Committee Conference Call Wednesday, April 8, 2020, 7:00 pm

CALL TO ORDER:

The Chair opened the meeting with The Serenity Prayer.

ROLL CALL:

Eleven RSC members were present.

REGIONAL ANNOUNCEMENTS:

COVID-19 UPDATE:

- There is a new statement on nar-anon.org . Groups are continuing to look at contingency plans for a while.
- **We need to look at clarification on our website** for the different types of meetings we have (electronic and telephone). Some members are confused by the current format that has all of groups in one list with limited information.
- **The Nar-Anon Conference is canceled for now**, but we still have time to continue to prepare. Donna C. is willing to schedule virtual CAR (Conference Agenda Report) workshops.
- **The contact List Excel spread sheet is not available** because it is at the contact person's workplace. She is hoping to retrieve the document soon.
- **The Nar-Anon Regional Convention (side by side with FRCNA) is still planned for July 4-5th**. The convention chair continues to be in communication with the NA committee about any changes.
- Treasurer's Report : Contributions might be down due to some groups paying for the physical locations as well as electronic or telephonic services. The Bay Area is still paying for the location of their service meeting. If needed, we can use outreach dollars to cover expenses that we may have.

Questions: What can the FL Region do to assist groups with gaining access to meetings until the physical meetings are re-opened? How can communications be improved? Can the region buy a Zoom account or have links to Zoom on the website?

Discussion:

Perhaps the website can be updated in order to show the difference between telephone conferences meetings and electronic audio/video meetings. The Zoom name can be posted beside the meeting location (e.g. church) because both are places where we meet that are not affiliated with Nar-Anon Family Groups.

The website manual gives us guidance that is based on the 12 Traditions. Posting an active link (shown in blue) from our website to an outside entity, such as Zoom, is an endorsement, even with a disclaimer. For example, the website does not have an active link to the hotel where the convention will take place even though participants will likely contact the hotel to book rooms there.

Some electronic/video meetings, such as Zoom, are more user-friendly than telephone conference meetings and allow members, newcomers especially, to see other members, which is more like a physical meeting. Members need to be aware of confidentiality concerns as some people have shown images of participants in 12 Step meetings from some of these services, such as Zoom, and posted them on YouTube. "Zoom bombing" is a new term for those who join a meeting for the purpose of disrupting it, including sharing of inappropriate material. Some groups may want to supply an email (without the name of the person on the email) or a phone number from someone in the group to screen people who want to join the meeting.

Some groups are using Zoom successfully through individual accounts. The fee is \$14.99/month for hour-long meetings. The host leads the meeting. There's a virtual waiting room and a chat box that can be used for a newcomer. The host can change from meeting to meeting. The groups may want the Region to buy Zoom for them to use, especially because some groups have other expenses, such as continuing to pay for the physical locations while the restrictions related to the COVID-19 pandemic are in place.

The RSC has had difficulties printing from the Excel document that has the contact list and with utilizing the information from it for different functions. Sometimes it depends on how updated the home computer is. We are considering the purchase of licenses for a different program that can handle Excel and other types of documents so that the contact list and other important documents are more accessible and can be used more efficiently for RSC functions. Several programs were discussed, including Open Office, Apache, Google, and Microsoft, which has Excel.

The webmaster is trying to keep up with the numerous meeting updates. Be sure to notify Nar-Anon World and the FL Region and please remember to include the group number, county, and city for the FL website. In addition, when the meetings are open again, the GSRs need to use the same process to update the website.

The Helpline chair noted that no newcomers have called the Helpline recently.

Plan: The webmaster will change the website so that the teleconference meetings are separated from the electronic audio/video meetings and link to the FL county-by-county listing for the hosting meeting with more details, such as numbers, links, access codes, the name of the service (Zoom), and emails of groups who want the prospective participant to ask permission before joining the teleconference or electronic audio/video meeting.

The FL Region will buy licenses for Microsoft 365 (which has Excel) for the officers and the contact list person. When new leadership is elected, these licenses can be changed over to the new trusted servants.

The website chair will prepare a letter for the secretary to send to all of the contacts in the FL Region regarding the new format and explain the information that is needed to update the meetings in the new format.

The alt. delegate will prepare a letter with possible dates for the secretary to send to the groups and will update us as to when the conference is rescheduled.

The convention committee will keep us posted about the regional convention in July.

Adjourned at 8:28 pm with the Serenity Prayer.

Submitted by,
Margie P.
FL Region Secretary

Approval Date: July 19, 2020

Approved
Minutes of the Florida Regional Conference Call
Sunday, June 7, 2020, 7:30 PM

CALL TO ORDER:

The Chair opened the meeting at 7:38 PM with The Serenity Prayer

ROLL CALL:

NON-VOTING	VOTING
Belle, FL Region Chair	Brandon 127-003 Kristi N
Kim F, FL Outreach Chair	Clearwater 127-070 Sandy S
Margie P, FL Region Secretary	Lakeland 127-022 Becky B
Bonnie J, FL Convention Chair	New Tampa 127-088 Bonnie J
Donna C, FL Region Alternate Delegate	Port St Lucie 127-041 Sue

- * = dual role
- 5 voting
- 9 in attendance

PURPOSE OF THE MEETING:

Meet and vote on the options for rescheduling the Nar-Anon World Service Conference 2020 so that the FL Region can convey our opinion. As was detailed in the email from World Service, they are in the process of rescheduling the World Service Conference for either 2021 at the same time as the one that was planned for this year (late April-early May) or to cancel this conference and plan for the next scheduled conference in 2022.

Advantages and disadvantages were discussed. Rescheduling for 2021 would be less expensive because the flight costs could be recovered due to the coronavirus pandemic and the hotel accommodations are available for postponement to late April 2021. A question about when the subsequent conference would be scheduled if the current one is rescheduled for 2021, was raised. For example, if we reschedule for 2021, would that mean that we only have less than a year for the 2022 conference or would the following conference be scheduled 2 years later in 2023?

Voting results were in favor of rescheduling for 2021 (4 in favor and 1 in favor IF the subsequent conference will be 2 years later in 2023).

Our Alternate delegate, Donna C., is still available to help groups who are still in the process of reviewing the Conference Agenda Report (CAR). She can schedule another virtual meeting via Zoom or help individual groups, as needed.

Adjourned at 8:05 PM with the Serenity Prayer.

Submitted by,
Margie P.
FL Region Secretary

6/18/2020

Approval date: 6/28/2020

Approved
 Minutes of the Florida Regional Assembly
 Sunday, June 28, 2020, 7:30 pm-8:30 pm

CALL TO ORDER:

The Chair opened the meeting at 7:32 pm with The Serenity Prayer. The Twelve Steps and Concepts were read aloud.

ROLL CALL:

NON-VOTING	VOTING
Belle, FL Region Chair	Bradenton 127-081 Tammy F
Margie P, FL Region Secretary	Brandon 127-003 Kristi N
Jim M, FL Region Treasurer	Cocoa 127-006 John D
Donna C, FL Region Alternate Delegate	Lake Worth 127-021 Terri S
*Bonnie J, FL Convention Chair	Melbourne 127-028 Marcy W
*Theresa M, Webmaster	*New Tampa 127-088 Bonnie J
Bonnie W, Helpline Chair	Pompano Beach 127-013 Ruth Amy
Kim F, Outreach Chair	*St. Petersburg 127-045 Theresa M
	Winter Park 127-058 Diana I

- * = dual role
- 9 voting
- 15 in attendance

APPROVAL OF MINUTES:

Motion made and seconded to approve the **June 7th** minutes. Voice vote: Unanimous.

TREASURER'S REPORT:

Please see updated ledger report, budget, and budget considerations provided by the treasurer. The treasurer noted that expenses are down due to cancellations, such as the dinner before the regional convention. Participants in the convention decided to donate the money to the region rather than getting refunds. The website office line on the current budget stays there pending the license. Karen H. (Contact List) received the \$100 for new software.

The treasurer is unsure about reserving a space for the September regional assembly due to the pandemic. The cost is \$60. He will look at possible dates and availability of the location.

REGIONAL ANNOUNCEMENTS:

The Florida regional convention side by side with the NA convention (FRCNA) was canceled recently. An email was sent out to notify all Florida region contacts.

ALTERNATE DELEGATE REPORT:

Donna C., the Alternate Delegate, still does not know when the Nar-Anon service conference will be rescheduled. She has received four tally sheets for the motions so far. There is still time to complete them along with the literature priorities list from each group. Donna will create a database with all of the information from the region to better

represent the region and to include in her report. She is still available to lead a zoom meeting to review the motions. Please contact her if interested.

AREA REPORTS:

Bay Area: Bonnie J. noted that the Bay Area has not met since February.

First Coast: Not present.

COMMITTEE REPORTS:

Outreach (Meets the first Tuesday of the month via teleconference, 6-7pm): Many events have been canceled due to COVID-19. There is an event scheduled for Oct. 16-18 in Orlando. The committee has focused on connecting with RCOs (Recovery Community Organizations), which are organizations whose focus is to assist addicts and family members, so that Nar-Anon can participate in their events. The Florida Alcohol and Drug Abuse Foundation (FADAF) supplies grants to individual counties in the state, such as Putnam, St Johns, and Polk counties, in order to host symposiums. The outreach committee needs local volunteers to be available to set up a Nar-Anon outreach table for their county's symposium. The committee continues to work on providing materials to groups so that each county has what they need to participate in these outreach events. Jim, the treasurer, can order and drop-ship the items. The new Outreach Handbook for fellowship review can be used for planning, (different from guidelines, which are more restrictive). The committee has created a support document from the FL Region that includes an event inventory list to help groups know what to have for outreach events that is similar to what World has, but is easier to read.

Kim F has been traveling around the state in order to support outreach efforts. Up to now, she has been absorbing the travel costs as a donation to the region. She was encouraged to submit for reimbursement because these costs are related to her service work. There was a discussion about what formula the region could adopt to make it easier to submit for reimbursement for mileage, tolls and other travel expenses incurred while doing service (business) for the region.

Convention: "Living for Today," July 4-5 @Rosen Shingle Creek in Orlando (with FRCNA). The committee meets the first Tuesday of the month via teleconference, 7:30 pm): Bonnie J., the chair, reported that the convention was actually **postponed until 2021** rather than canceled. They will keep the same theme and the dates will be July 3-4th with the dinner taking place on July 2, 2021. She reminded us that this convention (like many NA conventions) always takes place on the July 4th holiday because holiday celebrations are usually more difficult for addicts, etc.

Literature: Committee meets via Skype the 1st and 3rd Mondays of the month at 6:00pm No report.

***Narateen (Open chair and committee positions. No need to be a Narateen facilitator!)** Donna C. reported that recently, she has hosted a zoom/virtual Narateen meeting on Wednesdays at 3:00 pm. Narateen members from outside Florida have been participating. One advantage is that the teens do not need to travel to attend a meeting. In order to be videoed, the teens have to register. Also, Zoom has a waiting room feature, which helps to keep the meeting safe and private.

Website: (Meets on a quarterly basis) Theresa M, the webmaster, noted that the new form for meeting changes (which is similar to the world's form) is working. The website is available on phones and tablets for making meeting changes and for viewing the current meeting information. When meetings are updated, the information is sent to Helpline and to the regional secretary. The audio (conference call) and audio/video (Zoom, Skype, etc.) meetings are listed separately on the website.

Helpline: Bonnie W. had to leave the call early, but it was noted that some newcomers are using the helpline and that the robo calls with static problem seems to have been resolved. If interested in giving service, please contact Bonnie W. at helpline@netzero.net Please include your name, phone number, and email. Please submit logs indicating the results of the calls.

OLD BUSINESS:

***Narateen Chair stepped down months ago**, so willingness is still needed to form a Narateen committee and/or a Narateen contact person. No one has volunteered, yet. Donna C. gave an update on Narateen in the Bay area. Please see the report under the Narateen committee section above, marked by an asterisk.*

NEW BUSINESS:

Zoom meeting discussion regarding what the Florida Region can do to assist groups:

The Florida chair, Belle, noted that many people have approached her about having the region help zoom meetings to continue after the in-person meetings have resumed. To be registered as a virtual meeting, the group needs a different group number.

For example, the Rocky Mountain Region has a zoom account (paid annually by the region) that is available to any members in the region. They have an ad-hoc committee who developed guidelines for members and groups to use. The region sponsors a newcomer's meeting that members take turns chairing and monitoring. Assemblies, sub-committee meetings, service meetings, sponsor/sponsee meetings, outreach and other workshops, and conventions are conducted via the regional Zoom account. World service has an ad-hoc committee that is working on policy that will be put in the form of guidelines for virtual meetings.

The discussion included descriptions of useful features that the Zoom service provides, including:

- A waiting room feature so that the moderator can assist members in identifying themselves (without last names) before joining the meeting, etc.
- The share-a-screen feature in which Nar-Anon readings can be displayed (electronic Nar-Anon literature is preferred to save copyright).
- The fact that a host can mute everyone and members can raise their hands (visually or virtually) to take turns sharing.
- A break-out session feature so that a large group can break into small groups. This feature can be helpful when two or more committees are meeting at the same time, etc.

Discussion: Advantages and disadvantages of zoom meetings were discussed. The question of how to fulfill the 7th Tradition and have members contribute was raised. Some groups have members write checks or use electronic means to handle donations. How would the Florida Region pay for an extended Zoom service? Pricing is based on the number of participants and whether paying monthly or annually. Perhaps the region could pay for a month or a few months and perhaps try it out for the assembly before committing to a year? Due to lack of time, the discussion was tabled for another conference call July 19th, at 7:30.

Mileage reimbursement: Have Kim F. come up with a proposal for the RSC (Regional Service Committee) to consider and then present it to the Sept. Assembly. Discussion included talking about IRS guide (\$.575/mile for business and \$.14/mile for charity) and other methods to make it easier and more transparent for reimbursement.

Reminders:

July 19th 7:30 pm : Regional Conference call to continue discussion of the region providing zoom/ virtual meetings.

September 12, Florida Regional Assembly: TBA as to whether it will be In-person or virtual

FL Region Nar-Anon "Living for Today" Convention @ Rosen Shingle Creek, 9939 Universal Blvd., Orlando, 32819
Friday evening dinner July 2nd @ 6:00 pm (details on the registration form). **Postponed until July 3-4, 2021**

Adjourned at 9:24 pm with the Serenity Prayer.

Submitted by,
Margie P.
FL Region Secretary

Approval Date: July 19, 2020

FLORIDA REGION NAR-ANON FAMILY GROUPS
 TREASURY LEDGER
 FISCAL YEAR 2019-2020
 OCTOBER 1st, 2019 to SEPTEMBER 30th, 2020

DATE		DESCRIPTION	EXPENSE	DEPOSIT
10/01/19	Debit	Printer ink cartridges	\$122.27	0
10/08/19	Dep (1)	\$100.00 Miami 127-029	0	\$100.00
10/23/19	Debit	Onebox help Line	\$32.84	0
11/01/19	Dep (2)	\$40.00 Ocala Forest 127-033 \$15.00 Ocala Centers 127-0296 \$50.00 Lakeland 127-022	0	\$105.00
11/13/19	Dep (3)	\$110.00 Palm Coast 127-039 \$50.00 Lakeland 127-022 \$40.00 Ocala Forest 127-033 \$15.00 Ocala Centers 127-096	0	\$215.00
11/23/19	Debit	Onebox help line	\$32.84	0
11/26/19	Debit	New group packet from World 127-112 St Augustine	\$48.95	0
11/26/19	Debit	New Group packet from World 127-113 Delray Beach	\$48.95	0
11/27/19	Dep (2)	\$100.00 Cape Coral 127-063 \$25.00 Lakeworth 127-021	0	\$125.00
12/03/19	Dep (1)	\$100.000 Port St. Lucie 127-041	0	\$100.00
12/23/19	Ck # 1127	Literature start up Joni 127-???	\$104.95	0
12/23/19	Debit	Onebox help line	\$32.84	0
12/28/19	Ck# 1128	World Service for Alt Delegate for conference 5/2020	\$1,950.00	0
1/06/20	Ck # 1129	Face to Face room rental 1 st Methodist church	\$60.00	0
1/06/20	Dep (1)	\$30.00 Cocoa Beach 127-006	0	\$30.00
1/16/20	Dep (1)	\$80.00 Ocala Forest 127-033 \$30.00 Ocala Centers 127-096	0	\$110.00
1/23/20	Debit	Onebox Help line	\$37.79	0
1/23/20	Debit	Daon background check Narateen # 12	\$50.32	0
1/24/20	Dep (3)	\$1000.00 Bay Area \$50.00 Lakeland 127-022 \$75.00 Port St. Lucie 127-041	0	\$1125.00
1/24/20	CK# 1130	Postage for shipment to world services Jim M	\$25.50	0
1/24/20	Debit	Sunbiz State of Florida annual registration	\$70.00	0
1/31/20	Debit	New Group start up package 127-115	\$71.76	0
2/10/20	Dep (1)	\$47.00 Cooper City 127-007	0	\$47.00
2/17/20	Debit	New Group start Up packet Chiefland 127-116	\$80.50	0
2/23/20	Debit	Onebox Help line	\$32.84	0
2/25/20	Debit	Daon Background check Narateen #13	\$50.32	0
2/25/20	Debit	2 Outreach packets for Ocala 127-033	\$77.50	0

Florida Region Nar-Anon June 2020 F to F Budget Report

Revenue

2018/19 Program Revenues vs. 2019/2020			ACTUAL REVENUE 2018/2019	ACTUAL REVENUE 2019/2020
Convention Gross Income: Registrations			\$1205.00	0
	Nara-teen		\$00.00	0
	Dinner		\$285.00	0
	Raffle		\$460.00	0
	Donations		\$125.00	\$721.00
	Total Convention Income		\$2075.00	\$721.00
Convention Expenses: (Dinner & Supplies)			(\$640.00)	0
	CONVENTION NET INCOME		\$1434.00	\$721.00
	GROUP & AREA DONATIONS TO DATE		\$7184.93	\$2867.00
	TOTAL REVENUE		\$8618.93	\$3588.00

Budget 2019/2020

Expenditures	2018/19 Budget	Actual 2018/19	Proposed 2019/20 Budget	ACTUAL EXPENSES 2019/2020
ASSEMBLY F TO F MEETING March '20	\$60.00	\$60.00	\$60.00	\$60.00
ASSEMBLY F TO F MEETING September '20	\$60.00	\$60.00	\$60.00	0
TRAVEL EXPENSES	\$600.00	\$325.08	\$600.00	0
LITERATURE NEW GROUPS	\$500.00	\$741.75	\$600.00	\$395.11
OPERATIONAL OFFICE EXPENSE (stamps) Printing	\$50.00	\$53.00	\$55.00	\$147.77
NARATEEN (Background checks) / New Group Packets/Literature	\$647.00	\$451.63	\$650.00	\$150.96
DELEGATE: <i>Cost of \$1,920 over 2 years; \$960 per year</i>	\$960.00	\$960.00	\$960.00	\$720.00
ALT DELEGATE: <i>Cost of \$1,920 over 2 years; \$960 per year</i>	\$960.00	\$960.00	\$960.00	\$720.00
CONVENTION (<i>initial advance \$350 - \$100 donation to NA</i>)	\$100.00	\$100.00	\$100.00	0
WEBSITE	\$600.00	\$628.08	\$1,200.00	\$100.00
OUTREACH PACKETS/HELPLINE	\$2500.00	\$880.51	\$2500.00	\$421.51
FLORIDA STATE ANNUAL REGISTRATION	\$70.00	\$70.00	\$70.00	\$70.00
LITERATURE COMMITTEE	0	0	0	0
TOTAL BUDGETED EXPENDITURES	\$7087.00	\$5270.05	\$7,795.00	\$2785.35

Budget Considerations

FISCAL YEAR OCTOBER 1, 2019 TO SEPTEMBER 30, 2020

Prudent reserve of \$600.00 plus \$160.00 per month in holdbacks for Nar-Anon World Conference every two years

	ADDITIONAL MONTHLY HOLDBACK PLUS RESERVE	TOTAL
PRUDENT RESERVE 2019/2020	\$600.00	\$600.00
Holdback from 2017/2018	Sent to World for Alt Delegate \$1920.00	
Hold back from 2018/2019	Delegate \$1920.00	\$2520.00
Holdback October 2019	\$160.00	\$2680.00
Holdback November 2019	\$160.00	\$2840.00
Holdback December 2019	\$160.00	\$3000.00
Holdback January 2020	\$160.00	\$3160.00
Holdback February 2020	\$160.00	\$3320.00
Holdback March 2020	\$160.00	\$3480.00
Holdback April 2020	\$160.00	\$3640.00
Holdback May 2020	\$160.00	\$3800.00
Holdback June 2020	\$160.00	\$3960.00
Holdback July 2020	\$160.00	\$4120.00
Holdback August 2020	\$160.00	\$4280.00
Holdback September 2020	\$160.00	\$4440.00
Total	\$4440.00	\$4440.00
<p>Balance in checking account is \$4106.17 AS OF 6/28/20</p> <p>Reserve total and Holdback for convention for 2020/2021 IS \$3960.00 \$1920.00 is for the next world conference (may 2021) for Delegate Alt delegate of \$1920.00 has been paid to world. \$1600.00 is 2019/2020 accrual at \$160.00 per month for 2022 convention \$600.00 is the prudent reserve</p> <p style="text-align: center;">FRCNA CANCELLED</p>	<p>Meetings and Area's that have donated to Region from Oct 1, 2019 to June 28, 2020.</p> <p style="text-align: center;"> Ocala Forest Ocala Centers Miami Lakeland Palm Coast Cape Coral Lake Worth Port St. Lucie Coco Beach Cooper City Bay Area First Coast </p>	

Approved
Minutes of the Florida Regional Service Committee (RSC) Virtual Conference
Sunday, July 12, 2020, 7:00 PM

CALL TO ORDER:

The Chair opened the meeting at 7:02 PM with The Serenity Prayer

ROLL CALL:

Regional Service Committee (RSC)	Other Members
Belle, FL Region Chair	Cocoa 127-006 John D
Jim M, FL Region Treasurer	Crystal Beach 127-010 Doug C
Margie P, FL Region Secretary	Lakeland 127-022 Becky B
Donna C, FL Region Alternate Delegate	Port St Lucie 127-041 Pat B
Bonnie W, Helpline Chair	
Kim F, FL Outreach Chair	
Bonnie J, FL Convention Chair	
Mike L, Website Chair	
Theresa M, Webmaster	

PURPOSE OF THE MEETING:

Clarify information discussed at the previous meeting (6-28-2020) regarding the region’s support of the membership by subscribing to a Zoom account for virtual meetings and determining the possible uses of the platform, especially during the limited in-person options during the COVID-19 pandemic. The features and benefits of the Zoom service had been acknowledged during the June 28th meeting.

At the upcoming FL Region virtual conference **July 19th, the group service representatives may continue the discussion and possibly move to vote on proposals for our region.** Of particular concern is what format (in-person or virtual) will be used for the upcoming September Regional Assembly, which has been an in-person meeting in the past.

INFORMATION FROM THE REGIONAL SERVICE COMMITTEE:

The chair summarized information regarding the use of Zoom accounts funded by other Nar-Anon regions, such as the Rocky Mountain region. As an example, a region subscribes to a Zoom account annually, which is more cost-effective than a monthly subscription and allows for more participants, recording of the meetings, etc. The region allows committees, members and groups to use the platform for a variety of reasons, such as service committee meetings, newcomer’s meetings, sponsor/sponsee meetings, workshops, conventions, etc. The Rocky Mountain region has an ad-hoc committee who has given guidance on the use of the account within their region. World also has an ad-hoc committee that is working on virtual meeting guidelines.

Questions from our membership include how to pay for a regional Zoom account and how to collect and make donations, especially during the COVID-19 pandemic. The treasurer provided payment options, such as Zelle (if your bank offers this service) and the new PayPal account for the region in addition to mailing checks to donate to the region. He is not sure whether or not the electronic services have a place to **note the city where the group meets and the group number** like we do when sending a check by mail. If not, he requested that text messages be sent to him so that he can record the electronic donations correctly.

Our budget has line items for Narateen and for other sub-committees that can be used to help pay for a Zoom account. For example, the FL Region has a new Narateen meeting that is strictly virtual. The Nar-Anon facilitator who has been using her Zoom account for the Narateen meeting and also set up the current Regional Service Committee virtual meeting and the upcoming virtual meeting on July 19th, was reimbursed for the expense. Our region typically supports Narateen group meetings, because it is more difficult for teens to be self-supporting than adults, which is why Narateen is a line item on the budget.

Update on the September Assembly: The location that we have been using for face-to-face assemblies in Winter Park is not open for meetings at this time due to the pandemic. Even the Nar-Anon meeting that typically meets at that location is not able to return there, yet. The last face-to-face (in-person) meeting on March 7th had lower than average attendance. Some of our members have health conditions that make it unsafe for them and for other members to attend in-person meetings during the current health crisis.

The alternate delegate is on the Nar-Anon world ad-hoc committee for virtual meetings and she shared information about current discussions and suggestions. A list of suggested rules for conducting virtual meetings was provided for review.

ADDITIONAL QUESTIONS/CONCERNS AND DISCUSSION:

If the FL Region decides to pay for a Zoom account, how would members use the service? The regional Zoom account can be used for service meetings related to the region's business and for other regional events, such as outreach events and conventions. Currently, there is a committee schedule on the FL website that indicates teleconference sub-committee meetings (Outreach, Convention, Website, Narateen). None of those meetings overlap and could use the Zoom meeting service for the business of the FL Region. The virtual Narateen meets at 3:00 pm on Wednesday afternoons.

Can two meetings take place at the same time on the same Zoom account? Zoom has the capacity to have break-out sessions during the same meeting, which could be used for workshops or for two committee meetings. Sponsor-ponsee meetings might be better suited for Google Duo, FaceTime, or another platform that is better suited for small meetings.

What if the FL Region uses its account to combine meetings around the state that meet on the same day and time, such as having one Zoom meeting for all of the meetings on Monday night, Tuesday night, etc? Some members spoke about the relevant principles of the Twelve Traditions, such as the autonomy of groups, group conscience decision-making, and the need for groups other than Narateen to be self-supporting. Combining different meetings into one meeting would require group conscience processes for the groups involved and the 7th Tradition (each group is self-supporting) would need to be addressed. Further discussion noted that many groups already have their own Zoom accounts that came about through group conscience decisions at the group level, which is consistent with the Traditions. Each group decides whether they are doing a hybrid meeting of Zoom or teleconference plus in-person meetings, virtual meetings, and in-person meetings.

What about using electronic literature in place of actual books, pamphlets, etc. at physical (in-person) meetings as well as virtual meetings? Discussion included the need to provide newcomer's packets, etc. and the need to sanitize the literature at in-person meetings due to requirements of some of the meeting places. In addition, there are only a few pieces of electronic Nar-Anon literature available at the world web store. A member noted that she searched for Nar-Anon literature through her electronic book service and was able to access electronic versions of all Nar-Anon literature. Currently, members can purchase literature from the web store that can be mailed to the member's home. The suggestion of providing links on the FL website for access to the different commercial online book services was made. Also, a member mentioned the importance of abiding with ADA (Americans with Disabilities Act) requirements. The website handbook gives guidance on links to external entities, namely that supplying external links

may lead others to believe that we are affiliated with these commercial entities even with a disclaimer on the website. ~~¹The website handbook may need to be reviewed to ensure compliance with ADA.~~

QUESTIONS TO DISCUSS AND CONSIDERATIONS FOR VOTING AT THE JULY 19TH MEETING WITH GSRs

1. Based on the current health crisis, should our FL Region’s face-to-face assembly on September 12th be virtual or should we try to find a meeting place so that we can meet in person?
2. Based on the current health crisis, should the FL Region pay for a yearly Zoom subscription to accommodate regional service committee meetings/assemblies, area service committee meetings/assemblies, Narateen virtual meetings, and all regional and area sub-committee meetings to include website, outreach, convention, literature, and any other required committee?

The next meeting for the group service representatives (GSR) to further discuss and vote on the proposed questions is next Sunday, July 19th at 7:30. It will be a Zoom meeting and the ID and passwords will be sent to all of the region’s contacts.

Adjourned at 8:01 PM with the Serenity Prayer.

Submitted by,
Margie P.
FL Region Secretary
7/14/2020

Approval date: 7/19/2020

¹ Removed this sentence per July 19th 2020 Region Teleconference – re: approval of 6/12/20 minutes

Minutes of the Florida Regional Virtual Conference
 Sunday, July 19, 2020, 7:30 PM
 Approved

CALL TO ORDER:

The Chair opened the meeting at 7:30 PM with The Serenity Prayer

ROLL CALL:

NON-VOTING	VOTING
Belle, FL Region Chair	Bradenton 127-081 Tammy F
Jim M., FL Region Treasurer	Cocoa 127-006 Gena A
Margie P, FL Region Secretary	Crystal Beach 127-010, Doug C
Donna C, FL Region Alternate Delegate	Daphne, AL 122-007, David T
Bonnie W, Helpline Chair	Flagler Beach 127-111, Kim L
*Bonnie J, FL Convention Chair	Lakeland 127-022 Becky B
*Theresa M, FL Region Webmaster	Lake Worth 127-021, Terri S
Pat B, Port St. Lucie, 127-041	New Tampa 127-088 Bonnie J*
Scott T, Zephyrhills, 127-103	Port St Lucie 127-041 Sue
	St Petersburg 127-045, Theresa M*
	Tampa North 127-049, Ivette
	Tampa South 127-050, Tony G
	Zephyrhills 127-103, Mary T

- * = dual role
- 13 voting
- 20 in attendance

APPROVAL OF MINUTES:

Motions made and seconded to approve the **March 18th and April 8th** minutes. Voice votes were unanimous with no objections or abstentions. The minutes for the **July 12th** regional service committee virtual conference were approved with the correction to remove the sentence, "The website handbook may need to be reviewed to ensure compliance with ADA." FYI: ADA signifies the Americans with Disabilities Act.

OLD BUSINESS: tabled from the June 28th regional conference call

Further discussion regarding the type of assembly in September (virtual via Zoom or In-person), the possibility of the region subscribing to a Zoom account, and the possible uses of the subscription continued during the July 12th regional service committee. The result was to pose two questions for the group service representatives to consider and to cast a vote for their groups:

Question #1

Based on the current health crisis should our upcoming Florida Region's face to face assembly on September 12th, 2020 be virtual or should we try to find a meeting place?

A- Virtual

B- Meet in Person

A voice vote via roll call was unanimous for the virtual assembly September 12th.

Discussion:

The advantages of a virtual assembly include ensuring the health of attendees and being able to have greater participation from the groups due to the savings of time and expense to travel. In addition, the expense of meeting in person at the church in the Orlando area where we have been holding assemblies is \$60. Due to the health crisis, this venue is no longer available. Disadvantages include the inability to meet other members from the region in person, especially new ones, and the inability to give hugs. Once the health crisis has eased, the region can consider other options, such as a return to in-person assemblies or the use hybrid in-person/ virtual assemblies.

Question #2

2- Based on the current health conditions, should the region pay for a Zoom yearly membership virtual meeting room to accommodate Regional Service Committee assemblies, RSC meetings, Area Service Committee meetings/assemblies, Narateen meetings and all Regional and Area subcommittee meetings to include website, outreach, convention, literature, and any other required committee? The yearly cost will save money over a monthly membership. **A voice vote via roll call was unanimous.**

Discussion:

The benefits of using the Zoom platform instead of other virtual platforms was explained. Many of our members are familiar with the quality, convenience and security features of Zoom. In addition to allowing up to 100 participants, a yearly subscription (\$149.99) is more cost effective than a monthly subscription (usually \$14.99 per month but has been discounted to \$10.49 during the pandemic). If we need to allow more than 100 participants for a workshop day, assembly, or convention, for example, the region could pay Zoom extra for that event in order to include more than 100 participants. The current use of conference calls can be a problem for some members whose telephone service charges them for using the free conference call services. The cost of the Zoom virtual meeting room can be spread across the various service committees. The region will review the need for continuation of the Zoom subscription before renewing it next year.

As was discussed in previous meetings, the region has a new virtual Narateen meeting, and can schedule current subcommittee meetings and other regional and area service meetings and events using this platform while staying healthy and saving travel costs. Another example is that outreach events can utilize the Zoom service. The question of having individual groups schedule Zoom meetings by using the regional Zoom account was raised. It would not be feasible to accommodate every meeting in the region. Other uses of the regional Zoom account can be discussed at future meetings.

Reminders from the Treasurer:

The region does not pay sales tax for the Zoom service and for other purchases due to its non-profit status. Any group making purchases can get the tax exempt number from the treasurer, especially for Zoom expenses. He reviewed the digital methods of making donations to the region, such as using Zelle and PayPal. Please email the treasurer with any questions.

ANNOUNCEMENTS:

Sept. 12, 2020 FL Region Assembly via Zoom. More details will be forthcoming. Some positions other than the vacant Narateen committee chair may become open.

The World Service Conference has been postponed to late April, 2021

Our Alternate delegate, Donna C., is still available to help groups who are still in the process of reviewing the Conference Agenda Report (CAR). She can schedule virtual meetings via Zoom or help individual groups, as needed. As was noted in previous meetings, she has received only a few tally sheets from groups and needs the literature priority lists, also, in order to create a database and be ready to represent the FL Region at the conference next year. The groups now have plenty of time to review the motions and complete the tally sheets 😊

The FL Regional Convention with FRCNA in Orlando has been postponed to July 3-4, 2021.

Adjourned at 8:35 PM with the Serenity Prayer.

Submitted by,
Margie P.
FL Region Secretary

7/20/2020

Approval date: 9/12/2020

Approved
Minutes of the Florida Regional Virtual Assembly
Saturday, September 12, 2020, 9:00 am-2:00 pm

CALL TO ORDER:

The Vice Chair opened the meeting at 9:06 am with The Serenity Prayer. The Twelve Steps, Traditions, and Concepts were read aloud.

ROLL CALL:

Non-Voting	Voting
Jackie C, Vice Chair	Crystal Beach 127-101 Doug C
Margie P, FL Region Secretary	Daphne, AL 122-007 David T
Jim M, FL Region Treasurer	Flagler Beach 127-111 Kim L
Donna C, FL Region Alternate Delegate	Lake Worth 127-021 Terri S
*Bonnie J, FL Convention Chair	Land O' Lakes 127-023 Ingrid M
*Theresa M, Webmaster	Melbourne 127-028 Marcy W
Kim F, Outreach Chair	*New Tampa 127-088 Bonnie J
Bonnie W, Helpline Chair	Port St Lucie 127-041 Gina D
Marguerite, Bay Area Service Representative	*St Petersburg 127-045 Theresa M
	Tampa North 127-049 Yvette
	Tampa South 127-050 Tony G
	Tarpon Springs 127-052 Kevin H

- * = dual role
- 12 voting
- 19 in attendance

AGENDA: The Chair was unable to draw up an agenda in time and some members noted that there were missing items in the one that was provided. A motion was proposed and seconded to accept the current agenda with amendments. Visual vote (show of hands): Unanimous.

APPROVAL OF MINUTES:

Motion made and seconded to approve the **July 19, 2020** minutes. Clarification was provided regarding the documentation of the approval of the June 28th minutes. Visual vote (show of hands): Unanimous.

REGIONAL ANNOUNCEMENTS: The Vice Chair deferred to the assembly and the committee chairs regarding Nar-Anon announcements.

TREASURER'S REPORT:

Please see updated ledger report, budget and budget considerations provided by the treasurer, which are available as part of the GSR packet on the Florida website under 'News and Events.' The treasurer encouraged groups to donate to the FL Region when possible, especially during the pandemic when many meetings are virtual or by teleconference and have difficulty 'passing the basket.' The treasurer has set up a Zelle account and checks can be send via US mail. When the budget is revised (new business) we may adjust the accrual of the money that is set aside for the Delegate (currently unfilled) and Alternate Delegate positions now that the Region has paid for the Alternate Delegate to attend the postponed the World Service Conference (WSC) in 2021. The next WSC will take place in 2023. Usually, the FL Region passes money to World twice a year when possible. The treasurer would like to know how much to send to World next time. The treasurer will update the Helpline expenses and any new contributions before the new fiscal year at the end of the month.

ALTERNATE DELEGATE'S REPORT:

The alternate delegate is still available to review the motions for the postponed Nar-Anon Service Conference (April 29-May 3, 2021). She has received only 9 tally sheets that show individual groups votes and comments about the motions for the conference. Groups can send the literature priority lists to the alternate delegate to indicate what types of Nar-Anon literature they would like to see in the future. The region still needs to vote to approve the alternate delegate to represent us at the conference so that it is reflected in the minutes (old business). The alternate delegate prepared a report that is included in the GSR packet on the FL website.

AREA REPORTS:

Bay Area: The Area Service Representative (ASR) provided a written report that is part of the GSR's packet on the FL website. She noted that the area is meeting via Zoom after a pause at the beginning of the pandemic. They have been working on the Bay Area Guidelines and the Narateen committee will be putting forth a motion to the Region regarding the Narateen Safety and Policy Guidelines soon.

COMMITTEE REPORTS:

Narateen: A committee chair is still needed. The position was described as being administrative but important. The chair is NOT required to be a Narateen facilitator who has to undergo a background check and who attends Narateen meetings, etc. The alternate delegate, who is also

a Narateen facilitator, is willing to assist whoever volunteers for this position. Please remember that Narateen is part of Nar-Anon! She encouraged all groups to spread the word about the virtual Narateen meeting on Wednesdays at 7 pm and to consider getting involved in service to our teens who are in great need of support, especially during the pandemic.

Outreach: All outreach events have been postponed. The chair attends the World outreach committee meetings. Once in-person meetings start again, another way of doing outreach is to provide outreach literature to visiting students who may be attending a local meeting as part of their college coursework. Another idea is to participate in events at colleges and universities to help spread the word about Nar-Anon. She continues to communicate with recovery community organizations (RCOs) to provide information about Nar-Anon. Usually, there is a contact person in each county. Most of the time, their efforts start with a symposium, which is an opportunity for Nar-Anon outreach. The chair has participated in virtual meetings for Marion and Polk counties and will assist Nar-Anon members who want to do outreach in their counties or communities. In addition to the World outreach handbook, the Florida Region has a shorter, more targeted version to assist those members and groups who want to help with outreach.

Convention: The chair noted that the convention is postponed until July 4th weekend in 2021. Hopefully, we will have the same members on the committee. The committee will need more money set aside in the new budget.

Website: The website chair submitted a written report noting that the committee voted to submit the same budget as last year, \$1,200. Even though the committee did not spend what was budgeted, the committee has plans to make the site more mobile friendly, such as a search option for city, state or zip code in order to find a meeting. The webmaster noted that the committee meets every 3 months and has developed guidelines that will make it easier for others to step in when the time comes. She reminded everyone to use the edit form on the FL website to update group information, especially when in-person meetings begin again.

Helpline: The chair noted that we are always looking for volunteers. If interested, please contact Bonnie W at helpline@netzero.net She is working on a spreadsheet to make it easier to schedule shifts, etc.

OLD BUSINESS:

A motion was proposed and seconded to approve the Alternate Delegate to represent the Florida Region at the World Service Conference in April-May, 2021. Motion passed unanimously.

Virtual Meeting administrator(s)? Discussion continued about who, if anyone, is needed to assist service committees to meet using the FL Region's Zoom account. Suggestions included having an administrator set up the meeting 15 minutes in advance and then leave or just having each committee chair set up their own meetings. Some members noted that they did not have the technological expertise to set up meetings for their respective committees. Recently, some Bay Area committees had difficulty with setting up meetings using the Zoom account.

Sometimes, a committee needs technical assistance during their meeting, in which case the administrator(s) could be contacted.

Security concerns about too many people having the password, etc., were raised. The password can be updated to avoid this problem. Later this month, the Zoom platform will have waiting rooms for all of the meetings, which used to be optional, in an effort to make the meetings more secure. World is developing a pamphlet about how to set up virtual meetings.

A motion was proposed and seconded to create a new service position of "Virtual Administrator." The motion passed by a show of hands with 11 in favor and one abstention.

NEW BUSINESS:

ELECTIONS:

Virtual Meeting Administrator (new)- Bonnie J. volunteered. A motion was proposed, seconded, and passed unanimously by a show of hands.

Website Committee Chair-Mike L. provided a letter of willingness to continue as website committee chair. A motion was proposed, seconded, and passed unanimously by a show of hands.

Convention Chair-Bonnie J submitted a letter of willingness to continue as convention chair. A motion was proposed, seconded, and passed unanimously by a show of hands.

Outreach Chair-Kim F. volunteered to continue. A motion was proposed, seconded, and passed unanimously by a show of hands.

Narateen Chair-Still vacant 😞 Please talk it up in the groups and remind them that Donna will help and that it is an administrative position that is very important!

Contact List- The previous volunteer is no longer able to serve and the list has not been updated since March. Discussion included the idea of moving the position from the Outreach committee to the Website committee to allow more efficient updates of the information. A motion was proposed to move the Contact List position to the website committee. The motion passed unanimously by a show of hands. Please contact the Website committee if interested. This person would need to have skills using Excel.

BUDGET FOR FY21:

The webmaster shared the screen with the budget document and updated it as the items were discussed. A copy of the approved budget is available on the FL website on the New & Events page.

Discussion centered around how much to hold back for the Delegate (still open) and Alternate Delegate positions in order to have enough for expenses for the next World Service Conference (\$4,800 each), how much money to pass to World (\$2,500), how much to set aside for the Zoom virtual meeting account (\$110.00), and how much to budget for each committee.

Clarification is still needed regarding how travel expenses for the Regional Service Committee are determined (gas reimbursement, mileage-based reimbursement, etc.).

GROUP SERVICE REPRESENTATIVE (GSR) ROUNDTABLE:

The GSRs gave updates on the platforms of their meetings (Zoom, teleconference, in-person, or hybrids), formats (Step/Tradition, SESH...), attendance, literature availability (especially for newcomers), CDC adherence (masks, social distancing...), collecting donations (7th Tradition), and successes and challenges.

Some newcomers who join a call or a Zoom meeting are referred to a local in-person meeting so that they can get their newcomer's packets and blue booklets as well as the comfort of being in a room with other members. Other ways to get literature for virtual and teleconference meetings is to refer members to the World webstore or to meet up with member who lives in the area to provide and sell literature. Some meetings have lost their physical locations during the pandemic and are looking at what the consensus is once the pandemic eases.

Hybrid meetings have difficulty with reverberations and cohesiveness, sometimes. One solution was the purchase of a conference speaker to place in the middle of the room so that there is no echoing for a hybrid conference call meeting. Combining the virtual (Zoom) with physical meetings is more difficult than the conference call/physical meetings. Even if a meeting is strictly a conference call, one person is asked to recite the Serenity Prayer to prevent reverb. With conference calls, it is hard to take turns because members cannot 'raise their hands.'

Donations are hard to collect for teleconference and virtual meetings. Some meetings use apps to send donations electronically.

NEXT MEETING: The **virtual/Zoom assembly** will be **Sunday, December 13th, at 7:00 pm, Eastern time** (6:00 Central time). The Bay Area has a motion to present to the region in the interim, so there may be another meeting to discuss the motion before the December assembly.

MOTION TO ADJOURN: A motion to adjourn was proposed, seconded, and passed unanimously. The assembly closed with the Serenity Prayer at 12:54 pm.

Submitted by,
Margie P.
Secretary
Nar-Anon Florida Region
9-20-2020

Approved 12/13/2020

FLORIDA REGION NAR-ANON FAMILY GROUPS
 FINAL TREASURY LEDGER
 FISCAL YEAR 2019-2020
 OCTOBER 1st, 2019 to SEPTEMBER 30th, 2020

DATE		DESCRIPTION	EXPENSE	DEPOSIT
10/01/19	debit	Printer ink cartridges	\$122.27	0
10/08/19	Dep (1)	\$100.00 Miami 127-029	0	\$100.00
10/23/19	Debit	Onebox help Line	\$32.84	0
11/01/19	Dep (2)	\$40.00 Ocala Forest 127-033 \$15.00 Ocala Centers 127-0296 \$50.00 Lakeland 127-022	0	\$105.00
11/13/19	Dep (3)	\$110.00 Palm Coast 127-039 \$50.00 Lakeland 127-022 \$40.00 Ocala Forest 127-033 \$15.00 Ocala Centers 127-096	0	\$215.00
11/23/19	Debit	Onebox help line	\$32.84	0
11/26/19	Debit	New group packet from World 127-112 St Augustine	\$48.95	0
11/26/19	Debit	New Group packet from World 127-113 Delray Beach	\$48.95	0
11/27/19	Dep (2)	\$100.00 Cape Coral 127-063 \$25.00 Lakeworth 127-021	0	\$125.00
12/03/19	Dep (1)	\$100.000 Port St. Lucie 127-041	0	\$100.00
12/23/19	Ck # 1127	Literature start up Joni 127-???	\$104.95	0
12/23/19	Debit	Onebox help line	\$32.84	0
12/28/19	Ck# 1128	World Service for Alt Delegate for conference 5/2020	\$1,950.00	0
1/06/20	Ck # 1129	Face to Face room rental 1 st Methodist church	\$60.00	0
1/06/20	Dep (1)	\$30.00 Cocoa Beach 127-006	0	\$30.00
1/16/20	Dep (1)	\$80.00 Ocala Forest 127-033 \$30.00 Ocala Centers 127-096	0	\$110.00
1/23/20	Debit	Onebox Help line	\$37.79	0
1/23/20	Debit	Daon background check Narateen # 12	\$50.32	0
1/24/20	Dep (3)	\$1000.00 Bay Area \$50.00 Lakeland 127-022 \$75.00 Port St. Lucie 127-041	0	\$1125.00
1/24/20	CK# 1130	Postage for shipment to world services Jim M	\$25.50	0
1/24/20	Debit	Sunbiz State of Florida annual registration	\$70.00	0
1/31/20	Debit	New Group start up package 127-115	\$71.76	0
2/10/20	Dep (1)	\$47.00 Cooper City 127-007	0	\$47.00
2/17/20	Debit	New Group start Up packet Chiefland 127-116	\$80.50	0
2/23/20	Debit	Onebox Help line	\$32.84	0
2/25/20	Debit	Daon Background check Narateen #13	\$50.32	0
2/25/20	Debit	2 Outreach packets for Ocala 127-033	\$77.50	0

			0	0
3/02/20	Dep (2)	\$50.00 Bonnie J FRCNA 2020 registration and dinner Ck 455 \$80.00 Ocala forest 127-033 #30.00 Ocala Centers 127-096	0	\$160.00
3/03/20	Debit	Daon background check Narateen #14	\$50.32	0
3/05/20	Ck # 1131	Kim L payback for new group packet 127-111	\$40.00	0
3/05/20	Debit	World Literature outreach packet for 127-111	\$43.50	0
3/12/20	Dep (1)	\$60.00 Sheryl H Convention Reg., Dinner, donation	0	\$60.00
3/23/20	Dep (3)	\$75.00 Port St. Lucie 127-041 \$40.00 Ocala Forest 127-033 \$15.00 Ocala Centers 127-096 \$500.00 First Coast Area	0	\$630.00
3/23/20	Debit	Onebox help line	\$32.84	0
4/03/20	Ck # 1132	\$100.00 Karen H software for region	\$100.00	0
4/14/20	Dep (1)	\$100.00 South Ranches Monday 127-077	0	\$100.00
4/21/20	Dep (1)	\$40.00 127-033 Ocala Forest one check for both \$15.00 127-096 Ocala Centers	0	\$55.00
4/23/20	Debit	Onebox helpline	\$32.84	0
5/23/20	Debit	Onebox helpline	\$32.84	0
5/27/20	Dep (1)	Donation from Phyllis Arizona (zoom meeting)	0	\$15.00
6/1/20	Dep (1)	Zelle to Jim Andrea/ Jacksonville FRCNA Reg& Dinner Zelle to Jim Patti and Al? Jacksonville FRCNA Reg& Dinner	0	\$150.00
6/2/20	Ck # 1133	Narateen Zoom meeting expense for Donna C May	\$10.49	0
6/18/20	Dep (2)	\$80.00 FRCNA Belle Reg. and dinner and donation \$110.00 FRCNA Scott and Heidie T 2 Reg and 2 dinners	0	\$190.00
6/23/20	Debit	OneBox Helpline	\$32.84	0
6/28/20	Zelle	Donations for FRCNA from groups per Bonnie	0	\$321.00
7/23/20	Debit	Onebox Helpline	\$32.84	0
8/05/20	Dep cash	Return of \$100 from Karen paid on ck # 1132	0	\$100.00
8/12/20	Dep (1)	\$675.00 donation from the Bay Area	0	\$675.00
8/17/20	Dep Zelle	\$100.00 from Bradenton 127-081	0	\$100.00
8/23/20	Debit	Onebox helpline	\$38.58	0
9/21/20	Dep 3	\$32.00 Delray Beach 127-113 \$40.00 Cooper city 127-007 \$200 (zelle) Palm Coast 127-139	0	\$272.00
9/23/20	Deb	Onebox Helpline	\$32.84	0
9/23/20	Ck # 1134	\$2500 Region Donation to World	\$2500.00	0
		2019/2020 ledger is final	\$5,910.10	\$4785.00

Florida Region Nar-Anon 2019/20 FINAL Budget Report

Revenue

2018/19 Program Revenues vs. 2019/2020			ACTUAL REVENUE 2018/2019	ACTUAL REVENUE 2019/2020
Convention Gross Income: Registrations			\$1205.00	0
	Nara-teen		\$00.00	0
	Dinner		\$285.00	0
	Raffle		\$460.00	0
	Donations		\$125.00	\$721.00
	Total Convention Income		\$2075.00	\$721.00
Convention Expenses: (Dinner & Supplies)			(\$640.00)	0
	CONVENTION NET INCOME		\$1434.00	\$721.00
	GROUP & AREA DONATIONS TO DATE		\$7184.93	\$3964.00
	TOTAL REVENUE		\$8618.93	\$5406.00

Budget 2019/2020

Expenditures	2018/19 Budget	Actual 2018/19	Proposed 2019/20 Budget	ACTUAL EXPENSES 2019/2020
ASSEMBLY F TO F MEETING March '20	\$60.00	\$60.00	\$60.00	\$60.00
ASSEMBLY F TO F MEETING September '20 (zoom)	\$60.00	\$60.00	\$60.00	0
TRAVEL EXPENSES	\$600.00	\$325.08	\$600.00	0
LITERATURE NEW GROUPS	\$500.00	\$741.75	\$600.00	\$395.11
OPERATIONAL OFFICE EXPENSE (stamps) Printing	\$50.00	\$53.00	\$55.00	\$147.77
NARATEEN (Background checks) / New Group Packets/Literature	\$647.00	\$451.63	\$650.00	\$150.96
DELEGATE: <i>Cost of \$1,920 over 2 years; \$960 per year</i>	\$960.00	\$960.00	\$960.00	\$960.00
ALT DELEGATE: <i>Cost of \$1,920 over 2 years; \$960 per year</i>	\$960.00	\$960.00	\$960.00	\$960.00
CONVENTION (<i>initial advance \$350 - \$100 donation to NA</i>)	\$100.00	\$100.00	\$100.00	0
WEBSITE	\$600.00	\$628.08	\$1,200.00	\$100.00
OUTREACH PACKETS/HELPLINE	\$2500.00	\$880.51	\$2500.00	\$552.87
FLORIDA STATE ANNUAL REGISTRATION	\$70.00	\$70.00	\$70.00	\$70.00
LITERATURE COMMITTEE	0	0	0	0
ZOOM REGION ACCOUNT AND MEETINGS	0	0	0	\$10.49+
TOTAL BUDUGETED EXPENDITURES	\$7087.00	\$5270.05	\$7795.00	\$3407.0

Budget Considerations

FISCAL YEAR OCTOBER 1, 2019 TO SEPTEMBER 30, 2020

Prudent reserve of \$600.00 plus \$160.00 per month in holdbacks for Nar-Anon World Conference every two years

	ADDITIONAL MONTHLY HOLDBACK PLUS RESERVE	TOTAL
PRUDENT RESERVE 2019/2020	\$600.00	\$600.00
Holdback from 2017/2018	Sent to World for Alt Delegate \$1920.00	
Hold back from 2018/2019	Delegate \$1920.00	\$2520.00
Holdback October 2019	\$160.00	\$2680.00
Holdback November 2019	\$160.00	\$2840.00
Holdback December 2019	\$160.00	\$3000.00
Holdback January 2020	\$160.00	\$3160.00
Holdback February 2020	\$160.00	\$3320.00
Holdback March 2020	\$160.00	\$3480.00
Holdback April 2020	\$160.00	\$3640.00
Holdback May 2020	\$160.00	\$3800.00
Holdback June 2020	\$160.00	\$3960.00
Holdback July 2020	\$160.00	\$4120.00
Holdback August 2020	\$160.00	\$4280.00
Holdback September 2020	\$160.00	\$4440.00
Total	\$4440.00	\$4440.00
<p>Balance in checking account is \$3169.91 AS OF 9/30/20</p> <p>Reserve total and Holdback for convention for 2020/2021 IS \$2520.00 \$1920.00 is for the next world conference (may 2021) for Delegate Alt delegate of \$1920.00 has been paid to world. \$1920.00 is 2019/2020 accrual at \$160.00 per month for 2022 convention \$600.00 is the prudent reserve</p> <p>\$2500.00 SENT TO WORLD ON 9/22/20</p>	<p>Meetings and Area's that have donated to Region from Oct 1, 2019 to September 30, 2020.</p> <p>Bradenton Ocala Forest Ocala Centers Miami Lakeland Palm Coast Cape Coral Lake Worth Port St. Lucie Coco Beach Cooper City Bay Area First Coast Delray Beach</p>	

Proposed Florida Region Nar-Anon 2020/2021 Budget

Revenue

2019/2020 Program Revenues vs. 2020/2021			ACTUAL REVENUE 2019/2020	ACTUAL REVENUE 2020/2021
Convention Gross Income: Registrations			0	0
	Narateen		0	0
	Dinner		0	0
	Raffle		0	0
	Donations		\$721.00	
	Total Convention Income		\$721.00	0
Convention Expenses: (Dinner & Supplies)			0	0
	CONVENTION NET INCOME		\$721.00	0
	GROUP & AREA DONATIONS TO DATE		\$3,692.00	0
	TOTAL REVENUE		\$4,413.00	0

Budget 2019/2020 vs 2020/2021

Expenditures	Budget 2019/2020	Actual 2019/2020	Proposed 2020/2021 Budget	ACTUAL EXPENSES 2020/2021
ASSEMBLY F TO F MEETING March '20	\$60.00	\$60.00	\$60.00	0
ASSEMBLY F TO F MEETING September '20 (Zoom)	\$60.00	0	\$60.00	0
TRAVEL EXPENSES	\$600.00	0	\$400.00	0
NEW GROUP LITERATURE	\$600.00	\$395.11	\$500.00	0
OPERATIONAL OFFICE EXPENSE (stamps) Printing	\$55.00	\$147.77	\$150.00	0
NARATEEN <i>(Background checks) / New Group Packets/Literature</i>	\$650.00	\$150.95	\$400.00	0
DELEGATE: <i>Cost of \$1,920 over 2 years; \$960 per year</i>	\$960.00	\$960.00	\$480.00	0
ALT DELEGATE: <i>Cost of \$1,920 over 2 years; \$960 per year</i>	\$960.00	\$960.00	\$480.00	0
CONVENTION <i>(initial advance \$350 - \$100 donation to NA)</i>	\$100.00	\$100.00	\$350.00	0
WEBSITE	\$1200.00	\$100.00	\$800.00	0
OUTREACH PACKETS/HELPLINE	\$2500.00	\$520.03	\$1,700.00	0
FLORIDA STATE ANNUAL REGISTRATION	\$70.00	\$70.00	\$70.00	0
LITERATURE COMMITTEE	0	0	0	0
ZOOM REGION ACCOUNT AND MEETINGS	0	\$10.49	\$110.00	0
TOTAL BUDUGETED EXPENDITURES	\$7,815.00	\$3,474.35	\$5,560.00	

Budget Considerations

FISCAL YEAR OCTOBER 1, 2020 TO SEPTEMBER 30, 2021

Prudent reserve of \$600.00 plus \$160.00 (???) per month in holdbacks for Nar-Anon World Conference every two years

	ADDITIONAL MONTHLY HOLDBACK PLUS RESERVE	TOTAL
PRUDENT RESERVE 2020/2021	\$600.00	\$600.00
Holdback from 2019/2020	\$960.00	
Hold back Paid from 2019/2020 Alt Delegate	\$960.00	
Holdback October 2020	???????	
Holdback November 2020		
Holdback December 2020		
Holdback January 2021		
Holdback February 2021		
Holdback March 2021		
Holdback April 2021		
Holdback May 2021		
Holdback June 2021		
Holdback July 2021		
Holdback August 2021		
Holdback September 2021		
TOTAL		
<p>Balance in checking account to start 20/21 is \$5430.75 before year end donation to World.</p> <p>Send \$2500.00 to WSO</p> <p>Reserve total and Holdback for convention for 2020/2021 IS \$1560.00</p> <p>\$960.00 is for the next world conference (May 2021) for Delegate</p> <p>\$600.00 is the prudent reserve</p>	<p>Meetings & Area's that have donated to Region from Oct 1, 2020 to Sept 30, 2021</p>	

Minutes of the Florida Regional Virtual Meeting Friday, November 13, 2020, 7:30 pm-8:00 pm

CALL TO ORDER:

The Vice Chair opened the meeting at 7:34 pm with The Serenity Prayer. The Twelve Steps, Traditions, and Concepts were read aloud.

ROLL CALL:

RSC & Area Service Members	GSRs & Other Members
Jackie C, Vice Chair	Clearwater 127-070 Sandy S
Margie P, FL Region Secretary	Land O' Lakes 127-023 Ingrid M
Donna C, FL Region Alternate Delegate	Melbourne 127-028 Kila A
*Bonnie J, FL Convention Chair and Virtual Meeting Facilitator	*New Tampa 127-088 Bonnie J
Gerri M, Bay Area Narateen Chair	Port St Lucie 127-041 Gina D
	Tampa North 127-049 Yvette
	Tarpon Springs 127-052 Kevin H

- * = dual role
- 11 in attendance

PURPOSE: Review and discuss the Bay Area's motion to update the Narateen guidelines in anticipation of possible approval at the December assembly. Copies of the current guidelines with proposed changes and the motion had been sent to the regional contacts previously and are available on the Florida Region's website.

REGIONAL ANNOUNCEMENTS: New items to be considered at the Florida Regional Virtual Assembly December 13th at 7:30 pm:

- The alternate delegate presented a letter from the **World Service Conference committee regarding the change of the postponed conference (late April-early May, 2021) from an in-person format in California to a virtual format** and of the question of what to do with the funds that were already sent. The letter details the **World's request to keep the funds as a donation due to the recent decrease in donations related to the pandemic** and will be sent to the region's contacts for consideration at the December 13th virtual assembly.

- **Kila A has volunteered to chair the regional Narateen committee!** A nomination letter and letter of willingness will be sent to the region's contacts in anticipation of a vote at the December 13th virtual assembly.

PRESENTATION AND DISCUSSION OF THE NARATEEN MOTION: The Narateen motion was read aloud and the current guidelines with proposed changes were presented and explained by the by the Bay Area Narateen Chair. Why should we change the guidelines? Narateen was invited to a facility that had a more stringent background check than our region provided for our facilitators. At that time, our region did not use the clearinghouse through AHCA (Agency for Health Care Administration) and it would have been necessary to have multiple background checks to satisfy every facility's requirements in order to have Narateen meetings in different facilities. The region now uses the AHCA clearinghouse, but the current guidelines still have the old links for the VECHS background checks that are now out of date. With the proposed changes, someone could still use the guidelines years from now and have the correct information about background checks. Please share this information with your groups in anticipation of the vote at the next assembly meeting.

NEXT MEETING: The **virtual/Zoom assembly** will be **Sunday, December 13th, at 7:00 pm, Eastern time** (6:00 Central time).

MOTION TO ADJOURN: A motion to adjourn was proposed (Clearwater), seconded (New Tampa), and passed unanimously. The meeting closed with the Serenity Prayer at 8:18 pm.

Submitted by,
Margie P.
Secretary
Nar-Anon Florida Region
11-18-2020

Approved 3-13-2021 with correction to include Bonnie J as the FL Convention Chair

Minutes of the Florida Regional Virtual Assembly **Sunday, December 13, 2020, 7:00 pm-8:30 pm**

CALL TO ORDER:

The Vice Chair opened the meeting at 7:08 pm with The Serenity Prayer.

ROLL CALL:

Non-Voting	Voting
Jackie C, Vice Chair	Clearwater 127-070 Sandy S
Margie P, FL Region Secretary	Daphne, AL 122-007 David T
Jim M, FL Treasurer	Flagler Beach, 127-111 Kim L
Donna C, FL Region Alternate Delegate	Land O' Lakes 127-023 Ingrid M
*Bonnie J, FL Virtual Meeting Facilitator/ Convention Chair	Melbourne 127-028 Marcy W
Bonnie W, Helpline Chair	*New Tampa 127-088 Bonnie J
Marguerite, Bay Area Service Representative	Pompano Beach, 127-013 Ruth Amy
Kila A, Member interested in Narateen Service	Port St Lucie 127-041 Gina D
	Tampa North 127-049 Yvette
	Tarpon Springs 127-052 Kevin H
	Zephyrhills 127-103 Faye

- * = dual role
- 11 voting
- 18 in attendance

APPROVAL OF MINUTES:

Motion made and seconded to approve the **September 9, 2020** minutes. Motion passed. An addition was made to the **November 13, 2020** minutes to include the Convention Chair title for Bonnie J. A motion to accept was made and seconded. Motion passed.

TREASURER'S REPORT:

Please see updated ledger report, budget and budget considerations provided by the treasurer, which are available as part of the GSR packet on the Florida website (naranonfl.org) under 'News and Events.' The treasurer noted that only 2 groups have donated since the fiscal year started in October. Groups may send donations to their area first, which in turn, will be sent to

the region. The region sends regular donations of unused funds to the world. Our region sent \$2,500 to the world service office on Oct. 1, 2020.

When the budget is revised (new business) we may adjust the accrual of the money (holdback) that is set aside for the Delegate (currently unfilled) and Alternate Delegate positions now that the Region has paid for the Alternate Delegate to attend the postponed the World Service Conference (WSC) in 2021. The checking account balance as of Dec. 6, 2020 is \$3,237.01

ALTERNATE DELEGATE'S REPORT:

The postponed **Nar-Anon Service Conference (April 29-May 3, 2021)** is now going to be a **virtual** conference. Please see the letter from the World Service Office (WSO) that is shown in the GSR packet, regarding the request to keep some or all of the funds our region has sent but are no longer needed now that there are no travel or hotel expenses. This will be discussed during old business. The alternate delegate is creating a database for gathering information about the motions and literature priorities that our groups have submitted and continues to be available to assist groups in understanding the motions, etc.

AREA REPORTS:

Bay Area: The Area Service Representative (ASR) thanked the alternate chair of the area for helping while the chair was not available (Oct.-Nov.) She noted that the area is meeting via Zoom until people are comfortable meeting in person again. The area has been working on the Bay Area Guidelines and the area Narateen committee put forth a motion to the Region regarding proposed changes to the Narateen Safety and Policy Guidelines, which was the subject of the Nov. 13th meeting, and will come up for a vote in old business.

COMMITTEE REPORTS:

Narateen: Kila has volunteered to be the committee chair and a vote is planned during old business. The alternate delegate, who is also a Narateen facilitator and a member of the World Narateen Committee, gave an update. There are two virtual Narateen meetings: Mondays at 6:00 pm (based in Canada) and on Wednesdays at 7 pm (based in Florida). Our Florida group has 30 registered teens and 7 teens attending each week on average. Unfortunately, nothing can replace in-person meetings. Sometimes, the meetings have ended earlier than they would have if they had been in-person meetings. The Bay Area has been supporting the Florida meeting and providing literature to Narateen members all over. World does not offer financial support to Narateen members. It is up to the local Nar-Anon groups to do that, so Donna C. has asked World to provide literature for those teens who are not from our region. The Canadian group is hosting a gratitude candlelight meeting on Dec. 21st.

Outreach: Not in attendance. The committee has developed a Nar-Anon banner to use for outreach events (once they start up again) that will be presented to the region for approval in the future.

Convention: The chair noted that the convention is all set for the July 4th weekend in 2021.

Website: Not in attendance.

Helpline: The chair noted that we are always looking for volunteers. If interested, please contact Bonnie W at helpline@netzero.net.

Virtual Meeting Administrator: The Bay Area service committee and the Narateen virtual meeting are the only ones that utilize this service, which is paid for by our region. The outreach committee usually meets by telephone conference. Please consider utilizing a virtual meeting for local convention committees and other service committees.

OLD BUSINESS:

Narateen Guidelines Motion to change the FL Region Narateen Safety and Policy Guidelines: under the "A NARATEEN GROUP FACILITATOR MUST MEET THE FOLLOWING REQUIREMENTS" headline under the 4th and 9th bullet point to remove any mention of the VECHS background check or the VECHS program, 1st Clearwater, 2nd Daphne AL: This motion was discussed in detail during the Nov. 13th meeting and includes removing outdated links. Copies of the motion and how the proposed changes would be updated on the current guidelines are also provided in the GSR packet on our website (naranonfl.org). The motion passed unanimously.

Announcement that the World Service Conference 2021 will be virtual and request to keep some or all of the extra money instead of returning it to the FL Region: Please see the letter from the World Service Office (WSO) that is shown in the GSR packet, regarding the request to keep some or all of the funds our region has sent but are no longer needed now that there are no travel or hotel expenses for our alternate delegate. The main reason that world is requesting to keep some or all of the money is that World Service is having financial difficulties due to a significant decrease in donations since the pandemic began.

Discussion: Questions regarding how much was paid for the alternate delegate's expenses (\$1,920), how much will it cost for the alternate delegate to attend virtually (WSO will send the amount soon), and what to do with the \$1,920 our region has set aside for the delegate that we do not have, were raised and discussed. In addition, the discussion centered on what would be the easiest way to allow the world to keep the alternate delegate's expense money less the equalized expenses for the virtual attendance and what to do with the money designated for the delegate. The treasurer had to leave the meeting before this discussion began and was not available to answer some of the member's questions.

Motion 1st Tampa North, 2nd New Tampa: **The World Service Office (WSO) keeps the money the FL Region already sent for our alternate delegate to attend the World Service Conference in 2021.** Passed unanimously.

Motion 1st Tampa North, 2nd Tarpon Springs: **Move the money that is set aside for the delegate to the FL Region's general fund.** After further discussion, a motion to table the discussion (New Tampa 1st, Clearwater 2nd) was proposed and passed.

Election of FL Region Narateen Chair: The nomination by the Melbourne group and the letter of intent from Kila (included in the GSR packet) were reviewed. Kila stepped away from her camera while the members voted to approve her as the new chair of our region's Narateen Committee 😊

NEW BUSINESS:

A date for the virtual Spring Assembly was set. No further business was proposed.

NEXT MEETING: The **virtual/Zoom assembly** will be **Saturday, March 13th, at 9:00 am, Eastern time** (8:00 Central time) and will end at approximately 2:00 pm (1:00 pm Central).

MOTION TO ADJOURN: A motion to adjourn was proposed, seconded, and passed unanimously. The assembly closed with the Serenity Prayer at 8:30 pm.

Submitted by,
Margie P.
Secretary
Nar-Anon Florida Region
12-22-2020

Approved 3-13-2021



Nar-Anon Family Group Headquarters, Inc.

WORLD SERVICE OFFICE

Date: November 11, 2020

To: Nar-Anon Regional Service Committees

CC: Regional Delegates/Alternates
National Service Offices

From: Nar-Anon Board of Trustees

Subject: WSC 2021 – "Growth Through Service"

The Board of Trustees looks to our Nar-Anon principles in our decision making. The First Tradition tells us our common welfare should come first. The Third Concept of Service states "The Nar-Anon Family Groups delegate to the service structure the authority necessary to fulfill the responsibilities assigned to it".

To fulfill our responsibility to the Nar-Anon fellowship, in the face of the worldwide COVID-19 pandemic, a decision has been made to conduct the WSC 2021 by means of virtual technology. Restrictions on travel and number of persons attending in-person meetings is a continual evolution of daily changes and will affect whether we can hold the WSC in person.

Worldwide the situation is an unprecedented challenge to our members and our meetings. However, we want to thank all of the trusted service members who have stepped up and started meeting online or by phone, to fulfill our mission statement.

The virtual conference will have a cost and the WS Conference Committee will be sending out a letter to all the regions with the cost of the equalized expense. Many regions have submitted their payments and will have overpaid. Because of face to face meetings having to shut down, donations are down. January through September of this year literature sales and donations received from the fellowship is down by \$110,000.00, compared to 2019. WSO is still working and mailing out literature and helping families of addict looking for meetings. The Board of Trustees is asking the regions who have paid their equalized expense for the face to face conference to remember our seventh tradition, the fellowship is self-supporting, then consider a motion and a conscience of your assembly to donate any balance of the paid equalized expense to Nar-Anon Family Group, Headquarters Inc.

The worldwide regions which have not sent their equalized expense in but plan to have a delegate and/or alternate delegate attend conference, should send the payment as detailed from the WS Conference Committee. To those regions, we ask also for them to consider a motion and a conscience of your assembly to donate funds in the treasury over your prudent reserve.